



3 April 2018

Our reference: LEX 35849

Mr Justin Warren

By email only: foi+request-4373-ac3db2f7@righttoknow.org.au

Dear Mr Warren

Internal Review Acknowledgement of your Freedom of Information Request

I refer to your request for internal review of the Freedom of Information (FOI) decision made by Ashleigh, dated 26 March 2018.

Decision on internal review

Your request was received by the department on 26 March 2018 and the 30 day statutory period for processing your request commenced from the day after that date. You should therefore expect a decision from us by **26 April 2018**.

In accordance with s54C of the FOI Act a person (other than the person who made the original decision) will be the decision maker for this internal review.

Your Address

The FOI Act requires that you provide us with an address which we can send notices to. You have advised your electronic address is foi+request-4373-ac3db2f7@righttoknow.org.au. We will send all notices and correspondence to this address. Please advise us as soon as possible if you wish correspondence to be sent to another address or if your address changes. If you do not advise us of changes to your address, correspondence and notices will continue to be sent to the address specified above.

Disclosure Log

Please note that information released under FOI Act may be published in a disclosure log on the department's website. Section 11C of the FOI Act requires this publication, however it is subject to certain exceptions, including where publication of personal, business, professional or commercial information would be unreasonable.

Exclusion of junior staff details

The department is working towards ensuring that all staff have a choice about whether they provide their full name, personal logon identifiers and direct contact details in response to public enquiries. Where such details are included in the scope of a request, this may add to processing time and applicable charges as it may be necessary to consider whether the details are exempt under the FOI Act. On this basis, unless you tell us otherwise, we will assume that these details are out of scope of your request and they will be redacted under section 22 of the FOI Act.

Further assistance

If you have any questions please email FOI.LEGAL.TEAM@humanservices.gov.au

Yours sincerely

Alice

FOI Registration Officer
Freedom of Information Team
FOI and Litigation Branch | Legal Services Division
Department of Human Services