



Australian Government

Department of Health

Department Reference: 074-1314

Ms Karen Dearne
Right to Know

Via email: foi+request-440-0eb9ca68@righttoknow.org.au

Dear Ms Dearne

NOTICE OF LIABILITY TO PAY A CHARGE

I refer to your request to the Department of Health (the Department) of 9 October 2013 in which you have sought access under the *Freedom of Information Act 1982* (the FOI Act) to a copy of the Blue book prepared for the incoming Health Minister, Peter Dutton.

I have decided, in accordance with section 29, of the FOI Act that you are liable to pay a charge in respect to the processing of your request. Under paragraph 29(1)(f) of the FOI Act you are required to notify the Department in writing and within 30 days, or such other period as the Department allows, that:

- you agree to pay the charge;
- you wish to make contention (refer below); or
- you withdraw your request.

Preliminary Assessment:

In accordance with paragraph 29(1)(b) of the FOI Act my preliminary assessment of the charge is \$1101.36. This has been calculated as follows:

search and retrieval time (including time spent locating relevant files and collating relevant documents contained on those files)	2.03 hours @ \$15.00 per hour	\$30.50
decision making time (including time spent examining the documents, considering exemptions, undertaking consultation, writing the decision and preparing any documents for release)	5 hours @ \$0.00 per hour 52 hours @ \$20.00 per hour	\$ 0.00 \$1039.96
photocopies of documents	309 pages	\$30.90
TOTAL		\$1101.36

Two documents relevant to the scope of your request have been identified:

- Volume One: consisting of high level administrative information on the Portfolio and an overview of the health system based on publicly available information; and
- Volume Two: consisting of information on upcoming Portfolio-related matters.

Deposit:

I have also decided that you are required to pay a deposit. As the preliminary assessment is greater than \$100.00 a deposit of 25% is required, this being \$275.34.

Payment of a deposit will be taken as your authority for us to proceed with the processing of your request and your agreement to pay the full charge in which case you will be liable to the Commonwealth for the full cost of the processing charge. Your deposit payment (cheque or credit card) should be sent to either of the following:

FOI@health.gov.au

FOI Coordinator (MDP 350)
Department of Health and Ageing
GPO Box 9848
CANBERRA ACT 2601

Your right to contend the charge has been wrongly assessed, should be reduced or not imposed:

Under the FOI Act you have the right to contend that the charge has been wrongly assessed, should be reduced or not imposed. If you choose to make such a contention the matters that I am required to take into account include:

- (a) whether the payment of the charge, or part of it, would cause financial hardship to you or the person on whose behalf the application was made; and
- (b) whether the giving of access to the document[s] in question is in the general public interest or in the interest of a substantial section of the public.

Timeframe for processing your request:

The processing of your request is suspended from the date you receive this notice until either you pay a deposit or your contention to pay the charge has been resolved.

If you require clarification of any of the matters discussed in this letter you should contact the Department's FOI Coordinator on (02) 6289 1666, or by email at FOI@health.gov.au

Yours sincerely



Carolyn Driessen
Assistant Secretary
Ministerial and Parliamentary Support

31 October 2013