

27 March 2018

Mr John Smith
foi+request-4416-d07ffa22@righttoknow.org.au

Dear Mr Smith

Re: Your Freedom of Information Request
Our reference: 18/0099

The purpose of this letter is to give you a decision about access to documents that you requested under the *Freedom of Information Act* 1982 (FOI Act).

I am an authorised decision-maker under s23(1) of the FOI Act and this letter sets out my decision on your request for access.

You requested access to documents relating to metadata on 11 August 2017. Specifically you sought access to copies of the purchase invoices for the green Featherson armchairs and red Swan chairs located in the NGA members lounge in Canberra. I have decided to grant access in full with personal information redacted.

Timeframe for processing your request

Your request was received by the National Gallery of Australia on 5 March 2018. The statutory period for processing your request was 30 days, expiring 3 April 2018. We have satisfied that statutory requirement.

Form of Access

I am providing access to the documents by forwarding hard copies accompanied by this letter.

Review Rights

You are entitled to seek a review of this decision. Attachment A sets out your rights to apply for a review if you are dissatisfied with my decision.

Yours sincerely



Kirsti Partridge
FOI Officer

FOI Request: 18/0099

Attachment A - review rights

If you are dissatisfied with this decision, you have certain rights of review available to you. Firstly, under section 54 of the FOI Act, you may apply for an internal review of the decision. Your application must be made by whichever date is the later between:

- 30 days of you receiving this notice, or
- 15 days of you receiving the documents to which you have been granted access.

An internal review will be conducted by a different officer from the original decision-maker. No particular form is required to apply for review although it will assist your case to set out in the application the grounds on which you believe that the original decision should be overturned. An application for a review of the decision should be addressed to:

Mr Tony Lawless
Chief Financial Officer
National Gallery of Australia
GPO Box 1150
CANBERRA ACT 2601

If you choose to seek an internal review, you will subsequently have a right to apply to the Australian Information Commissioner for a review of the internal review decision.

Review by the Australian Information Commissioner

Alternatively, under s 54L of the FOI Act, you may seek review of this decision by the Australian Information Commissioner without first going to internal review. Your application must be made within 60 days of you receiving this notice.

The Australian Information Commissioner is an independent office holder who may review decisions of agencies and Ministers under the FOI Act. More information is available on the Australian Information Commissioner's website www.oaic.gov.au.

You can contact the Information Commissioner to request a review of a decision online or by writing to the Information Commission at:

GPO Box 2999
Canberra ACT 2601

Complaints to Ombudsman or Australian Information Commissioner

You may complain to either the Commonwealth Ombudsman or the Australian Information Commissioner about action taken by the Gallery in relation to your request. The Ombudsman will consult with the Australian Information Commissioner before investigating a complaint about the handling of an FOI request.

Your enquiries to the Ombudsman can be directed to:

Phone 1300 362 072 (local call charge)
Email ombudsman@ombudsman.gov.au

Your enquiries to the Australian Information Commissioner can be directed to:

Phone 1300 363 992 (local call charge)
Email enquiries@oaic.gov.au

There is no particular form required to make a complaint to the Ombudsman or the Australian Information Commissioner. The request should be in writing and should set out the grounds on which it is considered that the action taken in relation to the request should be investigated and identify the Gallery as the relevant agency.

QUOTE

curious grace

Curious Grace
 7A Kent street
 Yarraville, Victoria
 Australia 3013
 P: (Yarraville) +61 3 9687 6878 - P: (Clifton Hill) +61 3 9481 3488
 E: info@curiousgrace.com.au

Order Number: 3R3302
 Issue Date: 3 May 2016

Bill to:
 National Gallery of Australia
 TBC


Ship to:
 National Gallery of Australia
 Parkes Place, Parkes
 Canberra
 ACT
 AUSTRALIA 2600

Email Address:

[REDACTED]

Phone Number:

[REDACTED]

	SKU	Name	Quantity	Price	GST	Total (AUD)
	R160-WhitePrice	Featherston Contour Chair R160 - White Price (no fabric) RRP \$3660 inc GST	6	3,477.00	10%	\$20,862.00
		Fabric per Square Meter	18	75.00	10%	\$1,350.00
		Delivery	1	440.00	10%	\$440.00

Total Units 6

Subtotal \$22,652.00

Includes GST (10%) \$2,059.28

Total (AUD) \$22,652.00

Quote Details:

Quote valid for 7-days from date of issue

Payment Methods: MasterCard, Visa, PayPal, Direct Deposit (BSB: 013030 ACC: 439973976)

Terms of Trade: Delivery dates are a "best estimate" and may change at any time. We do not provide refunds or replacement on "change of mind".

Our full returns and refunds policy is available online curiousgrace.com.au/pages/legal

Notes:

Legs - Clear

Your Order #200168043

Item in your order	Qty	Price
Order Payment x1	6246	\$6,246.00
Subtotal		\$6,246.00
Shipping & Handling		\$0.00
Includes: GST of		\$562.14
Grand Total		\$6,246.00

→ Chairs Leath chairs
→ Red chairs

Billing to

██████████
National Gallery of Australia
Security Loading Dock, Parkes Palce
Canberra, Australian Capital Territory, 2600
Australia
██████████

Shipping to

██████████
National Gallery of Australia
Security Loading Dock, Parkes Palce
Canberra, Australian Capital Territory, 2600
Australia
██████████

6246 → GROSS
562.14 EST

Payment Method

Credit/Debit Card

Shipping Method

Free Shipping

\$6246-

Less GST 562.14

5678-18

Thank you for shopping at Milan Direct!

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