



Administrative Appeals Tribunal

FOI ref: 2017/18 88

5 July 2018

Mr Keith Owen

Email: foi+request-4668-1e97e135@righttoknow.org.au

Dear Mr Owen,

Acknowledgement of Freedom of Information Request no. 2017/18 88

I refer to your request for access to documents under the *Freedom of Information Act 1982* (FOI Act) received 26 June 2018, and my correspondence to you on 3 July 2018 seeking clarification of the scope of your request.

Based on our correspondence, I confirm you have requested access to the following:

- 1) Documents relating to AAT's internal procedures, instructions, guides or written policies in:
 - a) assisting participants with disabilities* who:
 - i) are attending a hearing;
 - ii) are participating in a hearing when they are self-represented;
 - iii) have stated that they have difficulty providing evidence;
 - iv) have stated that their disability may impact on their psychological health; and
 - v) have indicated with the Tribunal that they have trouble responding to questions or providing oral evidence in the hearing.
- 2) AAT documents demonstrating:
 - a) its compliance with provisions of the *Disability Discrimination Act 1992* (Cth);
 - b) its obligations to apply legislation that does not disadvantage people who have a disability.

*disabilities may include conditions such as: brain damage, brain tumours, psychiatric conditions; heart conditions; psychological conditions.

- 3) AAT documents demonstrating the steps taken to ensure that it does not discriminate against people who have a disability, including but not limited to the conditions mentioned above.

We received your request on 26 June 2018 and the 30 day statutory period for processing your request commenced from the day after that date. You should therefore expect a decision from us by **26 July 2018**. The 30 day period may be extended if we need to consult other parties or for other reasons permitted under the FOI Act.

Please note that information released under the FOI Act may later be published online on our [disclosure log](#), subject to certain exceptions. Personal information, for example, will not be published where this would be unreasonable.

We will contact you using the email address and phone number you have provided. Please advise if you would prefer us to use an alternative means of contact.

If you have any questions, please contact me on foi@aat.gov.au.

Yours sincerely,



Angela Leung
Authorised FOI Officer (APS 6)