



# Release of Information Application

Adult Proof of Age Card Act 2008; Tow Truck Act 1973; Transport Operations (Marine Safety) Act 1994; Transport Operations (Passenger Transport) Act 1994; Transport Operations (Road Use Management) Act 1995; Transport Planning and Coordination Act 1994

Please use this form if you are applying for the release of information or documents collected by the Department of Transport and Main Roads (the department). Fees may apply for some applications. Please refer to section 5 and to [www.qld.gov.au/transport](http://www.qld.gov.au/transport) for applicable fees.

### Applying for driver licence, industry authority, marine licence indicator or adult proof of age (APA) card information

You may apply for information about your driver licence, APA card, industry authority or marine licence indicator, for example, licence details and history. Your application for the release of industry authority or marine licence information may not be considered at the time of lodgement. If your application is approved, the information will be sent to your mailing or email address. Information about your driver licence including the type and class of licence you hold, and whether your licence is valid (not expired, suspended or cancelled) is also available online at [www.qld.gov.au/transport](http://www.qld.gov.au/transport).

### Applying for your traffic history

You may apply for details of your traffic history relating to contraventions for which you have been dealt with under the relevant Act, including the recording of demerit points.

You may also apply for your traffic history online at [www.qld.gov.au/transport](http://www.qld.gov.au/transport).

### Applying for your marine licence information

You may apply for details of your marine licence or your marine history relating to contraventions for which you have been dealt with under the relevant Act.

### Applying for another person's information

If you are applying for information from another person's record, you must have the written consent of that person. Your application will take longer as the person whose information you are applying for must be contacted by the department to confirm the consent given. This application will be refused if the person whose information you are applying for cannot be contacted during business hours.

### Applying for a copy of a document

Please use form F4013 *Application for Copy of Document Release Request*.

### Evidence of Identity (EOI) Requirements

You must give evidence of your identity. If you are applying in person, you may do so by showing your Queensland driver licence, industry authority, marine licence indicator (conditions apply) or APA card. All cards must be current or expired by less than two years.

If you are unable to show one of the above you will need to present three other acceptable EOI documents. All documents must be originals.

If you are applying by mail (interstate, overseas and remote applicants only) certified copies of EOI documents are acceptable. Refer to [www.qld.gov.au/transport](http://www.qld.gov.au/transport).

For a full list of acceptable EOI, please refer to the *Evidence of Identity Requirements for Individuals* (form F4362) or visit [www.qld.gov.au/transport](http://www.qld.gov.au/transport).

### 1 Are you applying for your own information or documents?

Yes  Please fill in sections 2 to 5 and section 8.

No  Please fill in all sections of the form.

### 2 Applicant's details

Family name (please print)

Given name/s

Residential address

  

Postcode

Postal address (if same as residential, write 'as above')

  

Postcode

Email address

Daytime contact phone number  
(must be an Australian number)

Date of birth

Day / Month / Year

### 3 Can you show your Qld driver licence, industry authority, marine licence indicator or APA card?

Yes  Licence number/CRN

Go to section 4

No  You are required to show three EOI documents (refer to *EOI Requirements for Individuals* (form F4362)) Please provide details of your documents.

#### Category A (please print)

Document type (e.g. Qld BDM issued Birth Certificate)	Document number (e.g. X0100011)
<input type="text"/>	<input type="text"/>

#### Category B (please print)

Document type (e.g. Medicare card)	Expiry date (if applicable)
<input type="text"/>	/ /

#### Category A or B (please print)

Document type	Document number or expiry date (do not give credit/debit card number)
<input type="text"/>	<input type="text"/>

### 4 Have you changed your name?

No

Yes  You are required to show a change of name document. Please provide details of your document.

#### Change of name (please print)

Document type (e.g. Qld BDM issued Marriage Certificate)	Document number (e.g. 001000)	Registration year (e.g. 2010)
<input type="text"/>	<input type="text"/>	<input type="text"/>

## 5 What information or documents are you applying for?

(visit [www.qld.gov.au/transport](http://www.qld.gov.au/transport) for applicable fees)

### (a) Driver licence

- Driver licence details (fees apply)  Driver licence history (fees apply)  
 Traffic history (fees apply)

### (b) APA card

- APA card details

### (c) Marine licence

- Marine licence details  Marine history

### (d) Industry authority

- Current industry authority details  
 Industry authority history

Which category?

- Dangerous goods driver  Driver Authorisation  
 Driver trainer  Escort vehicle driver  
 Pilot vehicle driver  Rider trainer  
 Tow truck assistant  Tow truck driver  
 Traffic controller

### (e) Other information

- Address history (fees apply)  Name history

### (f) Is this information or document required for a specific period?

No

Yes  Period from  /  /  To  /  /

**Note:** Go to section 8 if you are applying for your own information or documents.

If you are applying for another person's information, sections 6 and 7 must be completed to provide their details and confirm their consent.

## 6 Details of the person whose information or documents you are applying for

Family name (please print)

Given name/s

Residential address

  
 Postcode

Qld driver licence number

Daytime Australian contact phone number Date of birth

 Day / Month / Year

Town and country of birth

## 7 Driver licence, industry authority, marine licence, APA card holder's authorisation

I authorise the department to release information or documents relating to my Qld driver licence, industry authority, marine licence or APA card to the person described in section 1 Applicant's details.

I give permission for the authorising person to contact me to verify any statement made by me in this application.

I agree to give any further information that the authorising person may ask for.

Card holder's signature

Date

 /  / 

## 8 Applicant's declaration

I declare that I have read all the answers I have given to the questions in this application and that the answers are complete, true and correct in every detail. I understand that I may be prosecuted for giving or stating any false or misleading information or documents.

I consent to the department taking, keeping and using my personal information or documents for the purposes associated with my application as required under the relevant transport Acts and the *Adult Proof of Age Card Act* or otherwise authorised by law.

I consent to the department verifying my EOI documents or information provided by me with the issuing authority or their agencies.

Applicant's signature

Date

 /  / 

It is an offence under the relevant Transport Act or the *Adult Proof of Age Card Act* to state anything or give a document to an authorised person if you know it contains false or misleading information. Penalties apply.

**Privacy Statement:** The department provides this form under the provisions of the Acts nominated on this form so that you may apply for a copy of your own information or documents or another person's information or documents that are held by the department. The information, documents and digital photo collected for the purpose of this application may be accessible by authorised departmental persons and some of this information may be disclosed to the Queensland Police Service as allowed under the relevant transport Acts or otherwise authorised under the *Police Powers and Responsibilities Act 2000*. The department will not disclose your information, documents, digitised signature or digital photo to any other third parties without your consent unless required or authorised by law.

## Office use only

- Applicant's details confirmed in TRAILS/TICA  
 Applicant's EOI confirmed  
 1:1 match performed  
 Licence, industry authority, marine licence, APA card holder has been contacted and their statements made on this form have been verified

Comments

- Application approved  
 Application not approved

Comments

Authorising person's signature

Date

 /  / 

Office stamp

- Application filed Document/File ID

Filing person's name

Signature

Date

 /  /