



Department of Health and Human Services

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Our ref: F18/1673

Ms Aysem Ozdemir
34 Peninsula Crescent
CRAIGIEBURN VIC 3064

Via email: foi+request-4909-23c91c4c@righttoknow.org.au

Dear Ms Ozdemir

Freedom of Information Section 17(2) Notice of refusal to process

I refer to your application under the *Freedom of Information Act 1982* (the Act) seeking access to:

"any documents containing fingerprints or a signature for Mehmet Demir with date of birth of 28/04/1967"

I also refer to my email dated 23 October 2018 in which I advised that your application in its current form is subject to refusal, as it does not meet the criteria established in section 17(2) of the Act. A copy of this email is attached.

As you have not responded, I formally advise you of my decision to refuse to process your application under section 17(2) of the Act, as it is not a valid freedom of information request.

Complaint Rights

If you are not satisfied with my decision you have the right to apply to the Office of the Victorian Information Commissioner (the Commissioner) and make a complaint. A complaint needs to be made in writing within 60 days.

I have attached a fact sheet providing further information on making a request for a complaint to the Commissioner.

Yours sincerely



Josie Collings
Freedom of Information unit

26 / 11 / 2018

Enc.

1. Fact Sheet – Office of the Victoria Information Commissioner – Complaints