



9 May 2019

C. Faulk

Sent via email: [foi+request-5341-965b5a20@righttoknow.org.au](mailto:foi+request-5341-965b5a20@righttoknow.org.au)

Dear C Faulk

**Decision under the *Freedom of Information Act 1982***

I refer to your request sent on 2 April 2019 and clarified on 5 April 2019 under the *Freedom of Information Act 1982* (the FOI Act) for access to:

*List of requested minutes, given some have been supplied in full previously. The new list I refer to is below:*

*RHC Minutes November 1999  
RHC Minutes March 2000  
RHSAC Minutes April 2000 1  
RHC Minutes July 2000  
RHSAC Minutes July 2000  
RHC Minutes November 2000  
RHC Business Working Group Minutes December 2000 RHSAC Minutes December 2000 RHC Business Working Group Minutes  
January 2001 RHC Minutes March 2001 ) RHC Business Working Group Minutes June 2001 RHSAC Minutes August 2001 RHC  
Business Working Group October 2001 RHC Minutes October/November 2001 RHSAC Minutes November 2001 RHC Business  
Working Group Minutes February 2002 RHC Minutes March 2002 RHSAC Minutes April 2002 RHSAC Minutes August 2002 RHC  
Minutes July 2005 RHC Minutes March 2006 RHC Minutes July 2007 RHC Minutes November 2007 RHC Minutes March 2010  
RHSAC Minutes November 2013 RHC Minutes March 2014 RHSAC Summary Minutes November 2014 RHC Minutes November  
2014 RHC Minutes March 2015 RHC Minutes November 2015 RHC Minutes June 2016 RHC Minutes November 2016 RHC Minutes  
March 2017 RHC Minutes June 2017 RHC Minutes November 2017 RHC Minutes March 2018 RHC Minutes July 2010 RHC Minutes  
November 2010 RHC Minutes November 2011 Actions from RF Review meeting August 2012 RHSAC Minutes August 2013 RHC  
Summary Minutes November 2013 RHS Minutes March 2014*

I am an officer authorised under section 23 of the FOI Act to make decisions with respect to applications for access to documents under the FOI Act and this letter sets out my decision on your request.

**Decision**

I have identified 42 documents relevant to your request. I have decided to release the documents in full.

**Schedule**

Attachment A is a schedule of the documents. The documents highlighted in green are available on ARPANSA's website.

## **Review Rights**

You are entitled to seek review of this decision. Your rights in this regard are set out at Attachment B to this letter.

You may also complain to the Commonwealth Ombudsman about the way your request has been handled and Attachment B also sets out your rights of complaint and how to exercise them.

## **Contacts**

If you require clarification of any of the matters set out in this letter please contact me via [foi@arpansa.gov.au](mailto:foi@arpansa.gov.au).

Yours sincerely

*Gemma Larkins*

Gemma Larkins  
Legal Officer  
Office of the General Counsel

## Attachment 'A'

### RHC Minutes

Reference	Title	Number of pages
01.RHC	RHC Minutes November 1999	24
02.RHC	RHC Minutes March 2000	23
03.RHC	RHC Minutes July 2000	26
04.RHC	RHC Minutes November 2000	26
05.RHC	RHC Business Working Group Minutes December 2000	2
06.RHC	RHC Business Working Group Minutes January 2001	4
07.RHC	RHC Minutes March 2001	18
08.RHC	RHC Business Working Group Minutes June 2001	2
09.RHC	RHC Business Working Group October 2001	2
10.RHC	RHC Minutes October/November 2001	18
11.RHC	RHC Business Working Group Minutes February 2002	2
12.RHC	RHC Minutes March 2002	19
13.RHC	RHC Minutes July 2005	18
14.RHC	RHC Minutes March 2006	12
15.RHC	RHC Minutes July 2007	11
16.RHC	RHC Minutes November 2007	14
17.RHC	RHC Minutes March 2010	15
17a.RHC	RHC Minutes July 2010	15
17b.RHC	RHC Minutes November 2010	7
17c.RHC	RHC Minutes November 2011	2
17d.RHC	RHC Summary Minutes November 2013	
18.RHC	RHC Minutes March 2014	9

19.RHC	RHC Minutes November 2014	7
20.RHC	RHC Minutes March 2015	7
21.RHC	RHC Minutes November 2015	5
22.RHC	RHC Minutes June 2016	8
23.RHC	RHC Minutes November 2016	9
24.RHC	RHC Minutes March 2017	7
25.RHC	RHC Minutes June 2017	7
26.RHC	RHC Minutes November 2017	9
27.RHC	RHC Minutes March 2018	9

## RF Working Group

Reference	Title	Number of pages
13 RF	Actions from RF Review meeting August 2012	1

## RHSAC

Reference	Title	Number of pages
01. RHSAC	RHSAC Minutes April 2000	10
02.RHSAC	RHSAC Minutes July 2000	9
03. RHSAC	RHSAC Minutes December 2000	9
04. RHSAC	RHSAC Minutes August 2001	9
05. RHSAC	RHSAC Minutes November 2001	7
06. RHSAC	RHSAC Minutes April 2002	7
07. RHSAC	RHSAC Minutes August 2002	7
08. RHSAC	RHSAC Minutes August 2013	9
09. RHSAC	RHSAC Minutes November 2013	9

10. RHSAC	RHSAC Summary Minutes November 2014	2
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**ATTACHMENT B - INTERNAL REVIEW OF DECISION BY ARPANSA**

You have the right to apply for an internal review of this decision in accordance with Part VI of the *Freedom of Information Act 1982* (FOI Act). If you make an application for review, the CEO of ARPANSA will appoint an officer of ARPANSA to conduct a review and make a completely fresh decision on the merits of the case.

If you wish to exercise this review right, you must apply in writing for a review of the decision within 30 days of receipt of this letter. You do not have to pay any fees or charges for internal review. No particular form is required to apply for review although it is desirable to set out in the application the grounds on which you consider that the decision should be changed.

The application for review of the decision should be sent to [foi@arpansa.gov.au](mailto:foi@arpansa.gov.au) or:  
FOI & Privacy Officer  
ARPANSA  
619 Lower Plenty Road  
YALLAMBIE VIC 3085

If you make an application for internal review and a decision is not made by us within 30 days of receiving the application, the original decision will be deemed to be affirmed in accordance with section 54D of the FOI Act and you will be entitled to make an application to the Information Commissioner in accordance with sections 54L and 54M of the FOI Act. Similarly, if you are dissatisfied with ARPANSA’s decision on internal review, you may also apply for review of this decision to the Information Commissioner.

**Review of Decision by the Australian Information Commissioner (AIC)**

You do not have to seek an internal review of the decision directly from ARPANSA. You may wish to seek a review of the decision from the AIC. If so, you must apply in writing and you can lodge your application in a number of ways. More information is available on the AIC’s website at: <https://www.oaic.gov.au/freedom-of-information/foi-review-process>.

**Complaints to the AIC or the Commonwealth Ombudsman**

You may complain to the Commonwealth Ombudsman or the AIC concerning action taken by an agency in the exercise of the powers or the performance of functions under the FOI Act. There is no fee for making a complaint. The Ombudsman or the AIC will conduct a completely independent investigation of your complaint.

You may complain to the Ombudsman either orally, in person, on-line or in writing and to the AIC in writing or by completing the on-line form. Relevant addresses are:

Commonwealth Ombudsman GPO Box 442 CANBERRA ACT 2601.  Web: <a href="http://www.ombudsman.gov.au">www.ombudsman.gov.au</a>	The Australian Information Commissioner GPO Box 2999 <b>OR</b> GPO Box 5218 Canberra ACT 2601 Sydney NSW 2001  Web: <a href="https://www.oaic.gov.au/freedom-of-information/foi-complaints">https://www.oaic.gov.au/freedom-of-information/foi-complaints</a>
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