



Australian Government

Department of Immigration and Border Protection

28 March 2014

In reply please quote

FOI Request FA 14/03/00162

File Number ADF2014/7598

Mr Ben Fairless

Email: foi+request-547-ea29d2ff@righttoknow.org.au

Dear Mr Fairless,

Freedom of Information request – Release of documents

This letter refers to your request received on 28 February 2014 seeking access under the *Freedom of Information Act 1982* (the Act) to the following documents:

I request a copy of all emails, policies, procedures or other documents created by the Department which relate to the Department's use of s15(2)(c) of the FOI Act.

Furthermore I request a copy of all emails, policies, procedures or other documents created by the Department which relate to the Department's handling of complaints that come from the RightToKnow website ([<http://www.righttoknow.org.au/>](http://www.righttoknow.org.au))

I wish to exclude clarification requests that were sent from the Department to FOI clients referencing s.15(2)(c).

I do not exclude communication with FOI clients where, for example, there is discussion around the use of s.15(2)(c) or where a FOI client has made a complaint to the Department on the use of s.15(2)(c).

As per your email dated 26 March 2014, I note that you wish to exclude the following from the scope of your request:

- personal email addresses;
- telephone numbers; and
- names of members of the public.

My decision is to release, in full, the documents which fall within the scope of your request and to delete those parts that are reasonably regarded as being irrelevant to the request. Please refer to the attached Decision Record.

people our business

6 Chan Street Belconnen ACT 2617

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Review rights

Internal review

If you disagree with my decision, you have the right to apply for an internal review of my decision. If you wish to make a request for internal review this must be sent within 30 days of being notified of the decision. Where possible please attach reasons why you believe review of the decision is necessary. The internal review will be carried out by an officer other than the original decision-maker and the department must make a review decision within 30 days.

Applications for review should be sent to:

Freedom of Information
Department of Immigration and Border Protection
PO Box 25
BELCONNEN ACT 2617

Or by email to: foi@immi.gov.au

Review by the Office of the Australian Information Commissioner

You may apply directly to the Australian Information Commissioner for a review of my decision. You must apply in writing within 60 days of this notice. For further information about review rights under the FOI Act please see FOI fact sheet 12 '*Freedom of information – Your review rights*', available online at www.oaic.gov.au.

How to make a complaint about the handling of your FOI request

You may complain to the Australian Information Commissioner if you have concerns about how the department has handled your request under the FOI Act. Information about how to submit a complaint is also available at www.oaic.gov.au.

Contacting the FOI section

If you wish to discuss this matter, I can be contacted using the details provided below.

Yours sincerely



Shannon Bevan
Authorised decision maker
Position Number: 00003160
FOI and Privacy Policy Section
Ministerial, Executive and External Accountability Branch
Department of Immigration and Border Protection
Telephone 02 6264 4667
Email foi@immi.gov.au

Attachment(s)

- ✓ Attachment A – Decision Record
- ✓ Attachment B – Schedule of Documents
- ✓ Attachment C – Documents released
- ✓ Attachment D – Extract of FOI Act