

Receipt on CRM

Share with



INNER WEST COUNCIL

for records

Access to Information: Formal Access

Under the Government Information (Public Access) Act 2009 ("GIPA Act")

Application number... REQ2019-063456

Before lodging this form, in order to confirm that submitting and paying for formal access is the best course of action in your circumstance, read the Guidelines and Important Information for applicants at www.innerwest.nsw.gov.au/council/access-to-information or email a brief description of the request to gipa@innerwest.nsw.gov.au.

Council will send written acknowledgement within five days of receiving the valid application and payment. If the application is incomplete or illegible, or otherwise invalid, or the application should be lodged elsewhere (e.g. another Council or government agency), a Council officer will contact you.

Applicant Details

Salutation: (please tick)	<input type="checkbox"/> Mr	<input checked="" type="checkbox"/> Ms	<input type="checkbox"/> Miss	<input type="checkbox"/> Other (please specify)
First Name	Wendy	Surname	Smith	
Postal Address				
Suburb		Postcode		
Phone No.		Mobile		
Email address	wendysmith@post.com via Right to Know website			
Do you prefer to be contacted via:	<input checked="" type="checkbox"/> E-Mail <input type="checkbox"/> Telephone			

Property Details if Applicable

Legal Description (if known)	Lot:	Section:	DP / SP :
Property Street Address			
Suburb		Postcode	

Detailed description of information required:

Note: in order to assist Council to process your application as quickly as possible, make the request as specific as possible. Attach an additional page if necessary.

See attached

Rec: 491848

\$30

28/08/19



INNER WEST COUNCIL

Fees and Charges


A fee of \$30 applies to applications for formal access under the GIPA Act and must accompany the application. Additional processing fees may apply, based on the complexity of the request and time required for research and retrieval. A Council officer will contact you if the application is likely to result in additional processing fees.

Privacy Statement

This form contains personal information of a person/s making an application to Inner West Council. The requested information assists Council staff to respond to the applicant/s. The supply of information is voluntary. If you do not provide the requested information, Council may not be able to respond to / progress the application. The information will be retained in Council's record keeping system. Information held by Council is not made publicly available unless there is an overriding public interest to do so under the Government Information (Public Access) Act 2009 (GIPA Act) and in accordance with section 18(1)(b) of the NSW Privacy and Personal Information Protection Act 1998.

For more information about privacy, contact Inner West Council on (02) 9392 5000 and ask to speak with the Privacy Officer. Alternatively, email Council at council@innerwest.nsw.gov.au or write to P.O. Box 14, Petersham, NSW 2049.

Applicant's Signature

Applicant's Name	Wendy Smith	Strata stamp or company seal (if applicable):	
Applicant's Signature:			
Date	21 / 08 / 20 19		

How to Lodge

Lodging an application requires a completed application form.

The application will be checked at lodgement to ensure the required information is provided.

Lodge by Email: council@innerwest.nsw.gov.au

Lodge in person: at any of Inner West Council's Customer Service Centres:

Ashfield - 260 Liverpool Road, Ashfield.

Opening hours are Monday - Friday, 8:30am-5:00pm.

Leichhardt - 7-15 Wetherill St, Leichhardt.

Cashier hours: 8:30am-4:30pm.

Petersham - 2-14 Fisher St, Petersham.

Check opening hours at [www.innerwest.nsw.gov.au/contact us](http://www.innerwest.nsw.gov.au/contact-us)

Lodge by mail: Inner West Council, PO Box 14, PETERSHAM NSW 2049

Fees & Charges: can be found on the Council web site www.innerwest.nsw.gov.au/feesandcharges

Cheques are to be made payable to: Inner West Council

Credit Card: Please use the Inner West Council Credit Card Payment Form.

Office use only

Receipt date:	28 / 08 / 20 19	Receipt Number:	491848
Payment amount:	\$ 30	Council Officer:	AJ
EDMS Number:		Receipting System (Circle)	A <input checked="" type="radio"/> P L IWC

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