



VICTORIA POLICE

Our ref: 68015/19: MLB

Ms Heather Broadbent

By email: foi+request-5634-4de118c8@righttoknow.org.au

Dear Ms Broadbent

Public Support Services Department
Freedom of Information

Victoria Police Centre
GPO Box 913
Melbourne VIC 3001

DX 210096
foi@police.vic.gov.au

Office Hours: 8:30am – 4:00pm

Telephone (03) 9247 6801
Facsimile (03) 9247 5736

FREEDOM OF INFORMATION REQUEST

The copy of your concession card was received at this office on 18 September 2019 in response to your Freedom of Information request originally received on 17 September 2019. In this instance, I accede to your claim for a fee waiver.

Your request is currently being considered in accordance with the provisions of the *Freedom of Information Act 1982* (the Act). If any issues arise in relation to the handling of your request, you will be contacted as soon as possible. The due date for your request is **18 October 2019** and we will endeavour to respond by that date.

Under section 21 of the Act, Victoria Police is required to take all reasonable steps to enable you to be notified of a decision no later than 30 days after the day on which a request was received, unless that period is extended.

Please note: If the documents in relation to your request reveal that consultation will be required under sections 29A, 31, 31A, 33, 34 or 35 of the Act, Victoria Police may extend the time for processing the request in accordance with section 21(2)(a) of the Act.

Please note: access charges are separate from the statutory application fee. Pursuant to section 22 of the Act, and in conjunction with the provisions of the Freedom of Information (Access Charges) Regulations 2014, an agency is entitled to seek charges for reasonable costs incurred for searching and producing copies of documents.

Charges are calculated at \$22.20 per hour or part thereof of search time and 20c per page for black and white photocopies (further charges may apply where colour copies or other media such as CDs or DVDs are requested).

If you have any queries relating to your request, please contact the Freedom of Information Division on 9247 6801 quoting file number **68015/19**.

Yours sincerely

Robin Davey
Manager
Freedom of Information Division

Date: 18/9/19