

Your Ref:

Our Ref: FOI 822 / A263518/A2635321

4 October 2019

Mr Adam Beames

email: [foi+request-657ef2ff9e@righttoknow.org.au](mailto:foi+request-657ef2ff9e@righttoknow.org.au)

Dear Mr Beames

### **FREEDOM OF INFORMATION- Acknowledgement**

I refer to your application dated 30 September 2019 in which you seek access to Council documents under the *Freedom of Information Act 1982* (FOI Act).

Specifically, you seek access to:

- *Documents detailing number of dog registrations for the 2018/2019 period*
- *Documents detailing number of unpaid dog registrations for the 2018/2019 period*
- *Documents detailing number of "letters of Offers" sent in relation to unpaid dog registration for the 2018/2019 period*
- *Documents stating that due to a state government Act Wyndham City Council is not able to offer payment extensions on upcoming animal registration renewals and*
- *Documents detailing which state government Act and section.*

Furthermore, you requested to have your application fee waived due to it being of a "public interest" status.

In this instance, there is no "public interest" consideration applicable in regard to waiver of the application fee. However, I note that failing this, you have asked to have the search fee waived as you have a valid healthcare card.

Section 17(2B) states that an application fee may be waived or reduced whether the fee has been paid, if the payment of the fee would cause hardship to the applicant.

Would you please provide a copy of your current healthcare card that supports this claim?

The FOI Act requires that if consultation is required an agency may extend the 30 day period for deciding on a request.

Please note that the period for deciding a formal request may be further extended again with your agreement, I will be in contact with you again if I consider it necessary to extend the timeframe again.

**Option to deidentify Documents**

In order to reduce unnecessary workload, please consider if you require access to all personal information contained in the documents.

Please advise if you wish to exclude any personal affairs information?

**Duplicate Documents**

A number of duplicate documents may exist in relation to your request

Do you wish to have duplicate copies removed from your request?

**Deletion of Exempt or Irrelevant Matter:**

Section 25 of the FOI Act states that if a decision is made not to grant access to a document on the basis that it is exempt and /or contains irrelevant material , council is only required to provide you with a copy of the document if you have indicated that you would wish to receive an edited copy ( i.e to have the exempt material removed).

Do you wish to receive edited copies of documents that would otherwise be exempt?

If you have any queries regarding this matter, please contact me on (03) 9742 0777

Yours Sincerely



Loredana Drury  
**FREEDOM OF INFORMATION OFFICER**