



**OFFICE OF SENATOR THE HON JANE HUME  
ASSISTANT MINISTER FOR SUPERANNUATION,  
FINANCIAL SERVICES AND FINANCIAL TECHNOLOGY**

The National Advocate  
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To whom it may concern

I acknowledge receipt of your request, under the Freedom of Information Act 1982 (FOI Act), seeking the following documents:

*the Minister's diary covering all days in September in 'weekly agenda' format.*

To progress your request, please confirm by close of business 18 October 2019 that your request refers to the Assistant Minister for Superannuation, Financial Services and Financial Technology and the month of September 2019.

Your request was received on 2 October 2019. The FOI Act provides that we have 30 days to process the request. This period may be extended if we need to consult third parties or for other reasons. We will advise you if this happens.

We will advise you if a charge is payable to process your request and the amount of any such charge as soon as possible.

We make the following assumptions that affect the scope of the request. These are set out below.

It is our usual practice:

- not to disclose the personal information of government employees or the personal contact details of senior government employees (including those of the Treasury). The names of senior officers will generally be released.
- not to release duplicates of any document captured within the scope of the request.
- that only the final version of a document will be considered within scope.

Please inform us if you do not agree to the request being processed on the above assumptions.

We will contact you using the email address you provided. Please advise if you would prefer us to use an alternative means of contact.

If you have questions in relation to your application, please contact Treasury's FOI Team on 02 6263 2800.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Angus Barker', written over a light blue horizontal line.

Angus Barker  
Chief of Staff