



## Office of the Treasurer

FOI 1501

Anonymouse  
foi+request-619-0942eb80@righttoknow.org.au

Dear Sir/Madam

### Freedom of Information Request: Estimate of Charges

I refer to your email dated 17 May 2014 in which you sought access to documents under the *Freedom of Information Act 1982* (the Act).

*The Freedom of Information (Fees and Charges) Amendment Regulations 2010* (the Regulations) prescribes that charges can be levied in respect of a request for access to documents. These charges are set out by the Regulations and are for search and retrieval of documents, decision making and provision of access (for example, copying and postage).

I have decided that you are liable to pay a charge in respect of the processing of your request. I am an authorised decision maker under section 23 of the FOI Act.

My preliminary assessment of the charge is \$30.00 (see table for detail of charges).

Search and retrieval, tag relevant pages	\$30.00
Decision-making (after deduction of first 5 hours free) <ul style="list-style-type: none"><li>• examine relevant pages for decision making (includes exempted pages and pages released with deletions)(first five hours free)</li><li>• preparing schedules and preparation and notification of decision</li></ul>	\$0.00
<b>TOTAL COST</b>	<b>\$30.00</b>

The charge for search and retrieval is based on a search of our electronic records systems and of files held by relevant individuals for which the subject matter contained in the request is potentially of relevance. A small amount of documents have been identified as potentially falling within the scope of your request.

Within 30 days of receipt of this notice you are required to either:

- pay the charge; or
- contend that the charge:
  - has been wrongly assessed, or ) You should give
  - should be reduced, or ) full reasons for so
  - not imposed, or both; or ) contending
- withdraw your request.

Payment should be made to the Department of the Treasury. Options for payment are attached.

You may contend that the charge has been wrongly assessed, or should be reduced or not imposed. In deciding whether to reduce or not to impose a charge, the decision maker has discretion to consider reduction or remission of charges for any reason, including the following reasons:

- the payment of the fee or a part of the fee would cause financial hardship to the applicant or person on whose behalf the application was made; or
- the giving of access is in the general public interest or in the interest of a substantial section of the public.

If you wish to contend the charge you should give full reasons for doing so.

If you fail to notify the Office of the Treasurer in a manner mentioned above within 30 days of receipt of this notice it will be taken that you have withdrawn your request.

In accordance with Section 31 of the Act, the 30 day limit for processing your request is suspended from the day that you receive this notice and resumes on either the day you pay the charge (in full or the required deposit) or the day on which this agency makes a decision not to impose a charge.

Yours sincerely

SIGNED

Creina Chapman  
 Senior Adviser



FOI decision-maker for and on behalf of the Treasurer

### Department of Treasury Payment Options

Customer Name:	
Customer Address:	

**Option 1: Bank Cheque or Australian Money Order** – made out to “Collector of Public Monies”

Attached

**Option 2: Please debit my credit card as follows:**

AMEX	VISA		Mastercard	

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Card Number

/				\$
Expiry Date		CCV Number		Total Amount

Name on Card

Signature of card holder

<b>Office Use Only</b>			
<i>File Number:</i>		<i>Trim Number:</i>	
<i>Cost Centre:</i>		<i>GL Code:</i>	
<i>Customer Number:</i>		<i>DAN Number:</i>	

## RIGHTS OF REVIEW, WHERE CHARGES IMPOSED

### INFORMATION ON RIGHTS OF REVIEW

#### 1. APPLICATION TO AUSTRALIAN INFORMATION COMMISSIONER (INFORMATION COMMISSIONER) FOR REVIEW OF DECISION

Section 54L of the Act gives you the right to seek a review of the decision from the Information Commissioner. An application for review must be made within 60 days of receiving the decision.

Applications for review must be in writing and must:

- give details of how notices must be sent to you; and
- include a copy of the notice of decision.

You should send your application for review to:

The Information Commissioner  
Office of the Information Commissioner  
GPO Box 5218  
SYDNEY NSW 2001

### AND/OR

#### 2. COMPLAINTS TO THE INFORMATION COMMISSIONER

Section 70 of the Act provides that a person may complain to the Information Commissioner about action taken by an agency in the exercise of powers or the performance of functions under the Act.

A complaint to the Information Commissioner must be in writing and identify the agency the complaint is about. It should be directed to the following address:

The Information Commissioner  
Office of the Information Commissioner  
GPO Box 5218  
SYDNEY NSW 2001

The Information Commissioner may decline to investigate the complaint in a number of circumstances, including that you did not exercise your right to ask the agency, the Information Commissioner, a court or tribunal to review the decision.