



Our ref. 186/2020

Andy Johnson
Right to Know
Via email
foi+request-6326-daaf7239@righttoknow.org.au

26 May 2020

Dear Andy,

I refer to your request received by the Digital Transformation Agency (DTA) on 1 May 2020 for access under the *Freedom of Information Act 1982* (FOI Act) to:

- *the final deliverables relating to the COVIDSafe app developed by BCG Digital Ventures for the Department / Agency. Specifically I mean deliverables produced by the consulting firm including design report, technical documentation, and software architecture description.*
- *I would also like to request copies of presentations delivered by BCG to the Department executives / steering committees during their engagement.*
- *Finally I would like to request copies of IT security audits of the application if this has been done.*

As advised, the DTA will exclude staff names, contact details, mobile numbers and signatures contained within documents that fall within the scope of a FOI request, unless you specifically request such details. Duplicates and drafts are also excluded. The DTA will only consider final versions of documents.

Preliminary assessment of the charge

In accordance with section 29 of the FOI Act, I have decided that you are liable to pay a charge in respect to processing of your request. My preliminary estimate of the charge is calculated as follows:

Process	
Search and retrieval @ \$15.00 per hour	\$108.25
Decision-making @ \$20.00 per hour	\$879.90
<i>Less 5 hours free</i>	<i>\$100.00</i>
Total	\$888.15
Deposit	\$222.04

Required action

If you would like the DTA to continue processing your request, you must provide a written response in accordance with A, B or C below within 30 days of receiving this notice.

A. Pay the charge

If you agree to pay the processing charge, your request will resume as soon as the DTA receives a payment either in full or a deposit. Payment in full is **\$888.15** and enables you to receive a decision in relation to your request and any document suitable for release.

Regulation 12 of the Charges Regulations provides that the DTA can receive a deposit. The required deposit for this request is **\$222.04**. Payment of a deposit entitles you to receive a decision in relation to your request with any relevant documents withheld until the balance of charge payment is received.

B. Contend the charge

You have the option to contend the charge:

- (i) has been wrongly assessed; or
- (ii) should be reduced or not imposed; or
- (iii) both

Subsection 29(5) of the FOI Act provides that, in deciding whether to reduce or not to impose a charge, the decision-maker must take into account any relevant reasons, including whether payment of the charge, or part of it, would cause you financial hardship, and whether the giving of access to the documents is in the general public interest or in the interest of a substantial section of the public.

If you wish to contend the charge please set out your reasons and the evidence in support of your reasons as clearly as possible. If you believe that payment of the charge would cause you financial hardship, please provide sufficient details of your financial circumstances to enable the decisionmaker to make a well-informed decision in this regard.

C. Withdraw the request

If you wish to withdraw your request you may do so in writing. Alternatively, if you do not provide a written response to this notice within 30 days of receiving it, your request will be taken to have been withdrawn under section 29(2) of the FOI Act.

Alternatively, if you wish to refine the scope of your FOI request, please contact the DTA's FOI team for assistance.

Time limits for processing your request

The time limit for processing the request is suspended from the date this notice is received until either:

- (a) the day following payment of the deposit or charge; or
- (b) if applicable, the day following notification of a decision not to impose the charge.

Further information

In accordance with the requirements of section 11C of the FOI Act, the DTA is required to publish, on its website, information released under the FOI Act within ten working days of the applicant being given access to the documents.

Should you have any queries concerning this matter, please do not hesitate to contact me through the FOI team (foi@dta.gov.au).

Yours sincerely

Anthony Warnock
Digital Infrastructure Service