



7 August 2020

Mr John Smith
Right to Know
By email: foi+request-6469-5588a5b4@righttoknow.org.au

Dear Mr Smith

Re. Freedom of Information Request

I am writing in relation to your request dated 6 July 2020 under the *Freedom of Information Act 1982* (Cth) (FOI Act) seeking access to:

- "- A document that contains the total number of non-APS staff, filling equivalent roles to actual APS staff in your department.*
- A document that contains a list of all position titles within your department, that are currently filled by non-APS staff."*

I am authorised under section 23 of the FOI Act to make decisions in relation to FOI requests, and have been appointed to be the decision-maker on your request.

Searches conducted by the Department found no documents relevant to your request. I am therefore unable to meet your request in accordance with the provisions of section 24A(1)(b)(ii) of the FOI Act as the Department holds no documents relevant to it.

Your review rights are attached for your reference.

Should you have any queries regarding this matter please contact the FOI and Privacy Law Section by email to: foi@dfat.gov.au.

Yours sincerely

Lindsay Buckingham
Director
FOI & Privacy Law Section
Legal Division

Your review rights

Internal review

You may apply for internal review of the decision (section 54 of the FOI Act). The internal review application must be made within 30 days of the date of this letter.

Where possible, please attach reasons why you believe review of the decision is necessary.

The internal review will be carried out by another officer within 30 days.

Any request for internal review should be directed via email to foi@dfat.gov.au or addressed to:

Freedom of Information and Privacy Law Section
Department of Foreign Affairs and Trade
R G Casey Building
John McEwen Crescent
Barton ACT 0221
Australia

Australian Information Commissioner

You may apply within 60 days of the date of this letter to the Australian Information Commissioner to review my decision (section 54L of the FOI Act).

You may also make a complaint to the Australian Information Commissioner about the Department's actions in relation to this decision (section 70 of the FOI Act). Making such a complaint about the way the Department has handled your FOI request is a separate process to seeking review of my decision.

Further information on applying for an Australian Information Commissioner review is available at: <https://www.oaic.gov.au/freedom-of-information/foi-review-process>

Further information about how to make a complaint is available at: <http://www.oaic.gov.au/freedom-of-information/foi-complaints>