Engaging non-APS employees (labour hire, contractor, consultant)

Manager	Procurement	Recruitment	Business Support, Information Technology, Payroll etc.
Liaises with Procurement to ensure appropriate procurement procurement procurement of completes the Non-APS Employee Notification Form and provides to Recruitment at least five (5) working days before commencement Completes the Non-APS Employee Notification Form and provides to Recruitment at least five (5) working days before commencement Completes the Non-APS Employee Notification Form and provides to Recruitment at least five (5) working days before commencement	Provide advice and support to managers to ensure appropriate procurement processes are followed Yes	\$ 22 S	Payroll etc.