



4 July 2014

Mr Henare Degan  
 Email: [foi+request-655-a952369c@righttoknow.org.au](mailto:foi+request-655-a952369c@righttoknow.org.au)

Dear Mr Degan

**Freedom of Information Act 1982 application re: Senate Estimate Briefs re OSB**

I refer to your request received by AMSA on 20 June 2014 in which you sought access to documents under the *Freedom of Information Act 1982*.

In accordance with Section 29 of the Act, I have decided that you are liable to pay a charge in respect of the processing of your request. My preliminary assessment of the charge is as follows.

Search and retrieval time @ \$15.00 per hour	(2.13hrs)	\$32.00
Decision making time @ \$20.00 per hour (minus 5 hrs free)	(0.00hrs)	\$0.00
Photocopying documents @ 10 <sup>c</sup> per page		N/A
Postage		N/A
<b>Total</b>		<b>\$32.00</b>

The above processing charge represents an initial estimate of charges payable in relation to the processing of your request.

**Next Steps**

You may contend that the charge has been wrongly assessed, or should be reduced or not imposed. In deciding whether to reduce or not to impose a charge, the decision maker must consider any relevant reasons, including either of the following reasons:

- whether payment of the charge, or part of it, would cause you financial hardship;
- whether giving access to the documents is in the general public interest.



Quality Endorsed Company



Environmental Management



Occupational Health & Safety

Within 30 days of receipt of this notice you are required to either:

- agree to pay the charges as specified; or
- contend that the charge-
  - has been wrongly assessed, or            } You should give
  - should be reduced, or                    } full reasons for so
  - not imposed, or both; or                } contending
- withdraw your request.

If you fail to notify AMSA in a manner mentioned above within 30 days of receipt of this notice, it will be taken that you have withdrawn your request.

In accordance with Section 31, the 30-day limit for processing your request is suspended from the day that you receive this notice and resumes on either the day you pay the charge, or the day on which AMSA makes a decision not to impose a charge (following your contention of the charges).

If you need further information on this matter, please telephone AMSA's Freedom of Information Officer on 02 6279 5689.

Yours sincerely



Louise Proctor  
A/G MANAGER, PLANNING AND BUSINESS SUPPORT  
EMERGENCY RESPONSE DIVISION