



Mrs P. Gale

By email: foi+request-662-d6edc7c8@righttoknow.org.au

Dear Mrs Gale

I refer to your correspondence received by the Department of Education (the department) on 27 June 2014, in which you requested access under the *Freedom of Information Act 1982* (the FOI Act) to the following documents:

Brochures or handouts provided to attendees at consultation meeting sessions held on 25 June 2014 related to implementing changes to the Higher Education Participation and Partnerships Programme

I am authorised to make decisions under the FOI Act and my decision regarding your request and the reasons for my decision are set out below. The Schedule of Documents at **Attachment A** summarises my decision as it applies to the documents covered by your request.

Decision on access to documents

I am advised the department has in its possession four documents consisting of 38 pages falling within the scope of your request. I have decided that all pages are appropriate for release and I have enclosed copies of these pages.

In this instance, I have decided not to impose a charge to process your request.

I have enclosed information about your rights of review under the FOI Act at **Attachment B**.

Should you have any questions, please do not hesitate to contact me on (02) 6121 5966 or via email at foi@education.gov.au.

Yours sincerely

A handwritten signature in blue ink that reads 'Kirsten Burns'.

Kirsten Burns
Senior Government Lawyer
Child Care, Corporate and External Review Legal Branch
Legal and Compliance Group

4 July 2014

Schedule of Documents

Document Number	Page number	Description	Decision on access
1	1-12	Higher Education Student Equity Package Power point presentation	Release in full
2	13-18	Higher Education Student Equity Package Workshop 25 June 2014 Higher Education Participation Programme Discussion Starters	Release in full
3	19-31	Higher Education Participation Programme Discussion Paper	Release in full
4	32-38	Higher Education Participation Programme Options for Recognising Student Success in the Funding Formula	Release in full

Your rights of review

Internal Review

Section 54 of the *Freedom of Information Act 1982* (FOI Act) gives you the right to apply for an internal review of this decision. The review will be conducted by a different person to the person who made the original decision.

If you wish to seek an internal review of the decision you must apply for the review, in writing, within 30 days of receipt of this letter.

No particular form is required for an application for internal review, but to assist the decision-maker you should clearly outline the grounds upon which you consider the decision should be reviewed. Applications for internal review can be lodged in one of the following ways:

Post: The FOI Coordinator
Child Care, Corporate and External Review Legal Branch
Location Code: C12MT1-LEGAL
GPO BOX 9880
CANBERRA ACT 2601

Email: foi@education.gov.au

External Review by the Australian Information Commissioner

Section 54L of the FOI Act gives you the right to apply directly to the Australian Information Commissioner (AIC) to seek a review of this decision.

If you wish to have the decision reviewed by the AIC you must apply for the review, in writing or by using the online merits review form available on the AIC's website at www.oaic.gov.au, within 60 days of receipt of this letter. To assist the AIC your application should include a copy of this decision and your contact details. You should also clearly set out why you are objecting to the decision.

You can also complain to the AIC about how an agency handled an FOI request, or other actions the agency took under the FOI Act.

Applications for review or complaint can be lodged in one of the following ways:

Online: www.oaic.gov.au
Post: GPO Box 2999
Canberra ACT 2601
Fax: +61 2 9284 9666
Email: enquiries@oaic.gov.au
In person: Level 3, 175 Pitt Street
Sydney, NSW 2000

For general enquiries, please call 1300 363 992 or +61 2 9284 9749 for international.

The Commonwealth Ombudsman

You can complain to the Commonwealth Ombudsman concerning action taken by an agency in the exercise of powers or the performance of functions under the FOI Act.

A complaint to the Commonwealth Ombudsman may be made orally or in writing. The Ombudsman may be contacted for the cost of a local call from anywhere in Australia on telephone 1300 362 072.