

Our ref: FOI-2021-10009

19 February 2021

Anonymous Anonymous

Emailed to: foi+request-6894-e9353a90@righttoknow.org.au

Dear Anonymous

Freedom of Information request – Acknowledgment

I acknowledge receipt of your email dated 15 February 2021, in which you requested access to documents under the *Freedom of Information Act 1982* (FOI Act). Your request for documents was framed in the following way:

"...Additionally, under the FOI Act, I request access to any document(s) that sets out the key words, topics and other parameters that determine the contents of the regular media briefings provided to the Office of the Commonwealth Ombudsman pursuant to the agreement the Office of the Commonwealth Ombudsman has entered into with the media monitoring company referred to in the Office of the Commonwealth Ombudsman's decision on my request..."

Duplicates/irrelevant information

There may be multiple copies of identical documents on our files. Unless you advise us you wish to receive multiple copies, we will only consider and make a decision on one copy of each identical document.

Timeframes

You should expect a decision from us within 30 days from the date we received your FOI request. This 30 day period may be extended if we need to consult third parties, impose a charge (a fee for processing your request) or for other reasons. We will let you know if this happens.

If you have any questions, you may contact me via email at information.access@ombudsman.gov.au or by using the contact details in the footer of this letter.

Yours sincerely



Caitlin Christie

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