

## MINUTE – INNOVATION PROGRAMMES

s47F

Programme Delegate  
Incubator Support Initiative

### REGIONAL INCUBATOR FACILITATORS – EXTRACURRICULAR ACTIVITIES

#### Recommendation

That you:

- a. note the process undertaken to gather updated extracurricular activities from the Regional Incubator Facilitators; and
- b. Sign the decision sheet at **Attachment A**.

#### Background

In accordance with the Regional Incubator Facilitators' (RIFs) service contracts, the RIFs are required to disclose their extracurricular activities and request approval from the Programme Delegate.

In April 2018, the Incubator Support team sent each individual RIF a form for disclosure of extracurricular activities. All RIF have responded to the request.

All extracurricular activities are listed in **Attachment A**.

#### Next steps

Upon noting the process undertaken above to collect updated extracurricular activity information that you review **Attachment A** and provide approval for new extracurricular activities as appropriate.

#### Attachments

- Attachment A – Decision Sheet extracurricular activities

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Manager  
Accelerating Commercialisation and Incubator Support Initiative Programme Management

8 June 2018