



Our ref: 67856

Jeremy Ballard
via Right to Know

By email: foi+request-6951-874e603e@righttoknow.org.au

Dear Jeremy

Freedom of Information Act 1982 – Notice of Internal Review Decision

I refer to your correspondence received by the Department of Industry, Science, Energy and Resources (the department) on 5 January 2021 requesting an internal review of a decision dated 5 January 2021 (original decision) under section 54 of the *Freedom of Information Act 1982* (the FOI Act).

A copy of the original decision is at **Attachment A**.

Background

In your correspondence you made submissions contending that with respect to:

Request 1

The finance area can aggregate payments for individual contractors by generating industry-standard supplier invoice reports or monthly statements of accounts (standard functions in any ERP system without the need to use other software) for combined delivery (in one file) as requested.

Request 2

If the unlikely event that the ERP system is not set up to drill down to RCTI claims exclusively, then feel free to disregard that separate request.

Internal Review Decision

I am an authorised internal review decision maker under section 23 of the FOI Act. I am required to make a fresh decision on behalf of the department and I am not bound by the original decision.

I am satisfied that reasonable searches have been undertaken by the department to locate documents relevant to the scope of your request. I agree with the reasoning provided in the original decision and I have decided to affirm the original decision.

Regional Incubator Facilitators contracted to the department prior to 1 July 2020 would submit a monthly claim for payment form that would include the contracted payment amount due as well as anything additional (e.g. travel). This would be checked by the Incubator Support team and sent to the RCTI team for processing.

There is no specific document that would aggregate the information and satisfy this request.

industry.gov.au

Industry House - 10 Binara Street, Canberra City, ACT 2601
GPO Box 2013 Canberra ACT 2601 ABN: 74 599 608 295

Review rights

If you are dissatisfied with any part of my decision, your review rights are set out in **Attachment B**.

Please do not hesitate to contact the FOI team by e-mail at FOI@industry.gov.au, if you require any further clarification.

Yours sincerely



Emma Greenwood
Head of Division
AusIndustry
28 January 2021

Enclosures

Attachment A – Original Decision

Attachment B – Review Rights

REVIEW RIGHTS

Review by the Australian Information Commissioner

Section 54L of the FOI Act gives you the right to apply for review of my decision by the Information Commissioner.

An application for review by the Information Commissioner must be made within 60 days of receipt of this notice. There is no fee for review by the Information Commissioner.

You must apply in writing and you can lodge your application in one of the following ways:

Online: www.oaic.gov.au

Post: GPO Box 5218, Sydney NSW 2001

Fax: +61 2 9284 9666

Email: enquiries@oaic.gov.au

An application form is available on the website at www.oaic.gov.au. Your application should include a copy of this notice and your contact details. You should also set out why you are objecting to the decision.

Complaints to the Australian Information Commissioner

You may complain to the Australian Information Commissioner concerning action taken by an agency in the exercise of powers or the performance of functions under the FOI Act. There is no fee for making a complaint. The Australian Information Commissioner will make a completely independent investigation of your complaint. A complaint to the Australian Information Commissioner must be made in writing and can be lodged online using the Information Commissioner Complaint Application form on the Australian Information Commissioner's website at www.oaic.gov.au