



22 April 2021

Karen Reynolds

By email: foi+request-7219-741a89c4@righttoknow.org.au

Dear Karen Reynolds

Your Freedom of Information request - Acknowledgement

Thank you for your request of 14 April 2021, under the *Freedom of Information Act 1982* (FOI Act) for copies of documents held by the National Disability Insurance Agency (NDIA).

Scope of your request

You have requested access to the following documents about the National Disability Insurance Scheme (NDIS):

“...I am requesting a list of all staff employed within the Agency's new Sustainability Action Taskforce, as well as any correspondence that relates to terms of reference or scope of the Taskforce.

I also request any documents, notes, emails, transcripts or other information which relates to the development of an algorithm in relation to scheme sustainability from 2017”

Unless you advise otherwise, we will take it that you agree to the names and contact details of NDIA staff being excluded from the scope of your request (that is, the information will be treated as irrelevant).

Processing timeframes

We received your request on 14 April 2021 and the 30-day statutory period for processing your request commenced from the day after that date. You should therefore expect a decision from us by **14 May 2021**.

The period may be extended if we need to consult with third parties or for other reasons. We will advise you if this happens.

Charges

We may apply a processing charge to your request and will advise you as soon as practicable if a charge is payable.

Disclosure Log

Information released under the FOI Act may be published on the NDIA's disclosure log located on our website, subject to certain exceptions.

If you wish to raise any concerns about the publication of information concerning your request, please contact us.

Further help

Please contact us at foi@ndis.gov.au if you have any questions or require help.

We will contact you using the email address you provided. Please advise if you would prefer us to use an alternative means of contact.

Yours sincerely

Freedom of Information Officer
Parliamentary, Ministerial & FOI Branch
Government Division