



SOUTH AUSTRALIA POLICE
KEEPING SA SAFE

Your Ref:
Our Ref: 21/2170
Enquiries:
Telephone: 7322 3347
Facsimile: 7322 4180

Ms Matilda Duncan

Email: foi+request-7317-a183ff2d@righttoknow.org.au

Dear Ms Duncan

Re: Application for access to South Australia Police Records

I refer to your application received by South Australia Police (SAPOL) in which access was sought to the following information:

"South Australia Police are vested with powers to investigate and prosecute animal cruelty reports and cases in SA, along with the RSPCA SA ("Royal Society for the Prevention of Cruelty to Animals South Australia Pty Ltd"). Yet information on current protocols for the communication, processing and assignments of cruelty reports, investigations and prosecutions between the two bodies has not been made public, despite it being a matter of public interest. I am seeking access to documents outlining the current applicable protocols, policies, Memorandum of Understanding (MOU) or other written agreement between RSPCA SA and South Australia Police, that outline how animal cruelty matters are processed, communicated and responded to between the two agencies."

Your application cannot be processed in its current form as it does not comply with Section 13 of the Freedom of Information Act, 1991. Before we can proceed with your request, please address the item indicated below and re-submit your application.

1. Must be accompanied by such application fee as prescribed by the FOI (Fees and Charges) Regulations – the current application fee is \$37.50 unless a fee waiver applies such as:

You must provide:

- A copy of your Unemployment Benefits Card / Pension Card / Student Card (full time).

Or

Please refer overleaf.



Financial hardship must be supported by:

- a copy of the applicant's financial statements for the past three months; or
- evidence that the applicant has received one of the following benefits within the past four weeks:
 - crisis payment
 - special benefit payment
 - exceptional circumstances relief payment.

2. Please provide a copy of valid identification such as a drivers licence or passport, in event that you do not have a drivers licence or passport a signed Unemployment Benefits Card, Pension Card or Student Card can be provided.

This letter must be returned with the appropriate documentation as requested to enable us to process your application as quickly as possible. If we do not receive this information by **10 June 2021**, your application will be closed and a new application and fee will be required.

Please contact the Freedom of Information Unit:

- by email at SAPOL.FreedomofInformationUnit@police.sa.gov.au;
- by phone on 7322 3347;
- or by mail. Please address your correspondence to:

SA Police
"Freedom of Information Unit"
GPO Box 1539
ADELAIDE SA 5001

Yours sincerely,



Dean Totzenberger
Senior Officer
Freedom of Information Unit

12 May 2021