



**Australian Government**  
**Department of Health**

Department Reference: FOI 044-1415

Dr Tim Senior  
Via email: [foi+request-750-e0521839@righttoknow.org.au](mailto:foi+request-750-e0521839@righttoknow.org.au)

Dear Dr Senior

**FREEDOM OF INFORMATION REQUEST – NOTIFICATION OF RECEIPT**

I am writing to notify you in accordance with paragraph 15(5)(a) of the *Freedom of Information Act 1982* (FOI Act) of receipt on 26 August 2014 by the Department of Health (the Department) of your request for access under the FOI Act to:

*'any correspondence (e-mails or paper-based), and notes and/or minutes of any meetings held, and the diary of the Minister or his delegates for meetings between the Department of Health and any health funds registered under the Private Health Insurance Act 2007, or their representatives from 7 September 2013 to date of request.'*

Your request will be processed in accordance with the provisions of the FOI Act, under which, the Department is required by paragraph 15(5)(b) to take all reasonable steps to notify you of a decision not later than 30 calendar days after the above receipt date.

In the case of your request, the due date for a decision is 25 September 2014 unless the 30 day period is extended for the reasons summarised below.

The 30-day period may be extended where either:

- we notify you that you are liable to pay a charge; or
- we are required to consult a third party,

in either of which you will be advised and given more details.

The time period may also be extended with your written agreement.

You can access the FOI Act at the following website:  
<http://www.comlaw.gov.au/Series/C2004A02562>

The Department will be in contact with you in the near future about the processing of your request, including if you will be required to pay a charge or if we need to consult a third party. You can contact the FOI Unit on: (02) 6289 1666, or via email at [FOI@health.gov.au](mailto:FOI@health.gov.au), should you have any enquiries.

Yours sincerely

A handwritten signature in black ink, appearing to be 'R' or 'R.' with a stylized flourish.

FOI Coordinator  
Legal Services Branch

8 September 2014