



Australian Government
Department of Immigration and Border Protection

5 January 2015

In reply please quote:

FOI Request : FA 14/12/01392

File Number: ADF2015/456

Mr Ben Fairless

Email: foi+request-845-36acf8ed@righttoknow.org.au

Dear Mr Fairless

Acknowledgement of Freedom of Information request

This letter refers to a request received under the *Freedom of Information Act 1982* (the FOI Act) received on 31 December 2014 seeking access to:

I would like a copy of:

- Any complaint about Department Officers in the FOI and Privacy Policy Section which specifically reference the APS Code of Conduct in the preceding 2 years.*
- Any Internal communications to or from Departmental Officers of the FOI and Privacy Policy Section which reference compliance or non-compliance with the APS Code of Conduct in the preceding 12 months.*
- All current Policies or Guidelines issued to Departmental Officers within the FOI and Privacy Policy division which specifically refer to their personal liability under the Public Service Act 1999 and the APS Code of Conduct*
- The most recent policy or procedure which details how the Department deals with alleged breaches of the Public Service Act 1999, and the APS Code of Conduct.*

Your request has been allocated a FOI Request Number FA 14/12/01392. Please include your FOI Request Number in all correspondence with the Freedom of Information Section.

Processing times

The statutory time allowed under the FOI Act for processing requests is 30 days. Requests are generally processed in the order in which they are received.

people our business

6 Chan Street Belconnen ACT 2617

PO Box 25 BELCONNEN ACT 2616 • Telephone 02 6264 1111 • Facsimile 02 6225 6970 • Website: www.immi.gov.au

Contacting the FOI Section

If you wish to discuss this matter, I can be contacted using the details provided below.

Contacting the department

You can contact us with a general enquiry in a number of ways including by email, through our website, by telephone through our Contact Centres or offices around the world, or in person. In Australia you can call 13 18 81 between 9 am and 4 pm Monday to Friday. Details on contacting our offices outside Australia are available on our website at www.immi.gov.au.

Yours sincerely



Penelope Robb
FOI Administration Officer
Freedom of Information Section
Parliamentary and Executive Coordination Branch
Department of Immigration and Border Protection
Email FOI@immi.gov.au