

**From:** [FOI.LEGAL.TEAM](#)  
**To:** [MEDIA](#)  
**Cc:** [s47F\(1\)](#)  
**Subject:** LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [SEC=UNCLASSIFIED]  
**Date:** Thursday, 2 March 2017 4:53:41 PM  
**s22**

Dear Media

We have received a new request (**attached**) from Justin Warren via Right to Know, who is seeking access under the *Freedom of Information Act 1982* (the **FOI Act**) to the following documents:

*'I request a copy of all Public Interest Certificates (PICs) granted by the Secretary (or their delegate) under section 208 of the Social Security (Administration) Act 1999 (the SSA Act) in the period from 1 June 2016 to 1 March 2017, inclusive.*

*... Rather than all certificates granted under section 208 of the SSA Act, by Public Interest Certificate I refer to those certificates granted under section 208 subsection 1 (a) of the SSA Act'.*

Our team is actioning this FOI request.

The relevant line area contact for this request is Michael Robinson, National Manager, Ombudsman & Information Release.

A decision is due on **31 March 2017**.

If you have any queries, please do not hesitate to contact me.

[s47F\(1\)](#)

A/g Senior Government Lawyer  
 FOI Legal Team  
 FOI and Litigation Branch | Legal Services Division  
 Department of Human Services  
[s47F\(1\)](#) | ✉ [xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx)



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**From:** s47F(1)  
**To:** [FOI.LEGAL.TEAM](#)  
**Cc:** s47F(1) ; [Robinson, Michael](#)  
**Subject:** RE: LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [DLM=For-Official-Use-Only]  
**Date:** Tuesday, 7 March 2017 1:25:38 PM  
 s22

---

s47  
F(1)

As discussed earlier today. I have completed the Estimate Minute and it has been signed by Michael.

As far as process, I believe that is all you require from this branch at this point?

Regards

s47F(1)

Director  
 Ombudsman and Information Release Branch  
 Legal Services Division  
 Department of Human Services  
 s47F(1)

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---

**From:** s47F(1)  
**Sent:** Tuesday, 7 March 2017 10:50 AM  
**To:** Robinson, Michael <xxxxxxx.xxxxxxxx@xxxxxxxxxxxxx.xxx.xx>  
**Cc:** s47F(1)

**Subject:** LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [DLM=For-Official-Use-Only]

Dear Michael

I understand s47F(1), of the FOI Legal Team, advised s47F(1) that the FOI team has received a request (**attached**) from Justin Warren via Right to Know

for the following documents:

*'I request a copy of all Public Interest Certificates (PICs) granted by the Secretary (or their delegate) under section 208 of the Social Security (Administration) Act 1999 (the SSA Act) in the period from 1 June 2016 to 1 March 2017, inclusive.*

*... Rather than all certificates granted under section 208 of the SSA Act, by Public Interest Certificate I refer to those certificates granted under section 208 subsection 1 (a) of the SSA Act'.*

To enable the FOI team to start processing this request we have attached a document retrieval minute that we ask that your branch complete. We have also attached a Document Estimate Minute.

Could you please organise for this minute to be completed and returned to [xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx) by **COB 9 March 2017**.

s47C, 47E(d)

s47E(d)

If you have any queries, please do not hesitate to contact me, or the Deputy General Counsel, s47F(1) on s47F(1).

Regards  
s47F(1)

FOI and Litigation Branch | Legal Services Division  
Department of Human Services  
s47F(1)

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**From:** [FOI.LEGAL.TEAM](#)  
**To:** s47F(1)  
**Cc:**  
**Subject:** RE: LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [DLM=For-Official-Use-Only]  
**Date:** Tuesday, 7 March 2017 6:13:37 PM  
s22

---

Yes, nothing further at this stage thanks s47F(1) We are sending him a letter asking to revise the scope because at this stage it is too large to process. If he revises his scope we will be in touch.

Kind Regards

s47F(1)

Deputy General Counsel  
FOI and Litigation Branch | Legal Services Division  
Department of Human Services

s47F(1)

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---

**From:** s47F(1)  
**Sent:** Tuesday, 7 March 2017 1:56 PM  
**To:** FOI.LEGAL.TEAM  
**Cc:** s47F(1) ; Robinson, Michael  
**Subject:** RE: LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [DLM=For-Official-Use-Only]

s47  
F(1)

As discussed earlier today. I have completed the Estimate Minute and it has been signed by Michael.

As far as process, I believe that is all you require from this branch at this point?

Regards

s47F(1)

Director  
Ombudsman and Information Release Branch  
Legal Services Division  
Department of Human Services

s47F(1)

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delete this email.'

**From:** s47F(1)

**Sent:** Tuesday, 7 March 2017 10:50 AM

**To:** Robinson, Michael <xxxxxxx.xxxxxxxx@xxxxxxxxxxxxx.xxx.xx>

**Cc:** s47F(1)

**Subject:** LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [DLM=For-Official-Use-Only]

Dear Michael

I understand s47F(1), of the FOI Legal Team, advised s47F(1) that the FOI team has received a request (**attached**) from Justin Warren via Right to Know for the following documents:

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To enable the FOI team to start processing this request we have attached a document retrieval minute that we ask that your branch complete. We have also attached a Document Estimate Minute.

Could you please organise for this minute to be completed and returned to

[xxx.xxxxx.xxxx@xxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxx.xxx.xx) by **COB 9 March 2017**.

s47C, s47E(d)

s47E(d)

If you have any queries, please do not hesitate to contact me, or the Deputy General Counsel, s47F(1) on s47F(1).

Regards

s47F(1)

FOI and Litigation Branch | Legal Services Division

Department of Human Services

s47F(1)

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**From:** [FOI.LEGAL.TEAM](#)  
**To:** s47F(1)  
**Cc:** s47F(1)  
**Subject:** RE: LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [DLM=For-Official-Use-Only]  
**Date:** Tuesday, 21 March 2017 5:57:24 PM  
 s22

Hi s47F(1)

As discussed, we have been liaising with s47F(1) regarding FOI request LEX 27960. I have attached the signed Estimate Minute previously provided by s47F(1) in relation to this matter.

The estimate details that there were 14737 PICs issued under section 208 for the period 1 June 2016 to 1 March 2017 inclusive.

The applicant has formally consulted with us under the FOI Act and has requested a 'breakdown' of categories for the certificates to assist him in formulating a revision of scope. Based on our discussions earlier, I understand that you can run a report that categorises PICs according to 'reasons' for release i.e. threat to health, life, or welfare etc.

Please run the report and respond via return email. Because we are subject to strict statutory timeframes, we would appreciate your prompt response.

Thank you for your assistance in this matter.

s47F(1)

A/g Senior Government Lawyer  
 FOI Legal Team  
 FOI and Litigation Branch | Legal Services Division  
 Department of Human Services

s47F(1) | [✉ xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx)



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**From:** s47F(1)

**Sent:** Tuesday, 7 March 2017 6:57 PM

**To:** FOI.LEGAL.TEAM

**Subject:** Re: LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [DLM=For-Official-Use-Only]

Thanks s47F(1) We process between 1,200 to 1,400 a month. There is no way of bulk extraction. He need to quantum what exactly he is looking for my name which we can search for. There has only been 2 PIC to our Minister for debt matters every other release has been done under section 202, for the purpose of the administration of the Act.

s47F(1)

Director  
 Ombudsman and Information Release Branch  
 Department of Human Services

s47F(1)

On 7 Mar 2017, at 6:43 pm, FOI.LEGAL.TEAM <[xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx)> wrote:

Yes, nothing further at this stage thanks <sup>s47F(1)</sup> We are sending him a letter asking to revise the scope because at this stage it is too large to process. If he revises his scope we will be in touch.

Kind Regards

<sup>s47F(1)</sup>

Deputy General Counsel  
FOI and Litigation Branch | Legal Services Division  
Department of Human Services  
<sup>s47F(1)</sup>

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---

**From:** <sup>s47F(1)</sup>

**Sent:** Tuesday, 7 March 2017 1:56 PM

**To:** FOI.LEGAL.TEAM <[xxx.xxxxx.xxxx@xxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxx.xxx.xx)>

**Cc:** <sup>s47F(1)</sup>

Robinson, Michael

<[xxxxxxxxxxxxxxxx@xxxxxxxxxxxxx.xxx.xx](mailto:xxxxxxxxxxxxxxxx@xxxxxxxxxxxxx.xxx.xx)>

**Subject:** RE: LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [DLM=For-Official-Use-Only]

<sup>s47F(1)</sup>

As discussed earlier today. I have completed the Estimate Minute and it has been signed by Michael.

As far as process, I believe that is all you require from this branch at this point?

Regards

<sup>s47F(1)</sup>

Director  
Ombudsman and Information Release Branch  
Legal Services Division  
Department of Human Services  
<sup>s47F(1)</sup>

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---

**From:** <sup>s47F(1)</sup>

**Sent:** Tuesday, 7 March 2017 10:50 AM

**To:** Robinson, Michael <[xxxxxxx.xxxxxxxx@xxxxxxxxxxxxx.xxx.xx](mailto:xxxxxxx.xxxxxxxx@xxxxxxxxxxxxx.xxx.xx)>  
**Cc:** s47F(1)

**Subject:** LEX 27960 - Warren, Justin (Right to Know) - New Significant Request  
 [DLM=For-Official-Use-Only]

Dear Michael

I understand s47F(1), of the FOI Legal Team, advised s47F(1) that the FOI team has received a request (**attached**) from Justin Warren via Right to Know for the following documents:

*'I request a copy of all Public Interest Certificates (PICs) granted by the Secretary (or their delegate) under section 208 of the Social Security (Administration) Act 1999 (the SSA Act) in the period from 1 June 2016 to 1 March 2017, inclusive.*

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To enable the FOI team to start processing this request we have attached a document retrieval minute that we ask that your branch complete. We have also attached a Document Estimate Minute.

Could you please organise for this minute to be completed and returned to [xxx.xxxxx.xxxx@xxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxx.xxx.xx) by **COB 9 March 2017**.

s47C, s47E(d)

s47E(d)

If you have any queries, please do not hesitate to contact me, or the Deputy General Counsel, s47F(1) on s47F(1).

Regards  
 s47F(1)

FOI and Litigation Branch | Legal Services Division  
 Department of Human Services  
 s47F(1)

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**From:** s47F(1)  
**To:** FOI.LEGAL.TEAM  
**Cc:** s47F(1) ; Robinson, Michael; s47F(1)  
**Subject:** RE: LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [DLM=Sensitive:Legal]  
**Date:** Thursday, 23 March 2017 4:05:11 PM  
**s22**

---

Hi s47F(1)

It has come to our attention when reviewing this matter, that the estimated figure originally provided (14737) was an over estimation, this figure appears to relate to all public interest releases (Centrelink, Medicare and Child Support) for the period.

Our records indicate that a total of 8194 Public Interest releases were performed under section 208(1)(a) of the *Social Security (Administration) Act 1999*, between the dates of 1 June 2016 to 1 March 2017 (inclusive).

Please find below, the breakdown of the Social Security Public Interest releases by the guideline under which the releases were authorised.

Guideline	
Threat to life, health or welfare	
Enforcement of laws	
Missing Person	
Deceased person	
Reparations	
Child Protection agencies	
Research and statistical analysis	

**TOTAL**

s47C, s47E(d)

We trust the above information is sufficient for you to progress/finalise this request.

Happy to discuss/assist further if required.

Kind regards

s47F(1)

A/g Assistant Director, Information Release Section  
 Ombudsman and Information Release Branch  
 Legal Services Division  
 Department of Human Services

s47F(1)

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---

**From:** FOI.LEGAL.TEAM

**Sent:** Tuesday, 21 March 2017 6:27 PM

**To:** s47F(1)

**Cc:** s47F(1)

**Subject:** RE: LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [DLM=For-Official-Use-Only]

Hi s47F(1)

As discussed, we have been liaising with s47F(1) regarding FOI request LEX 27960. I have

attached the signed Estimate Minute previously provided by s47F(1) in relation to this matter.

The estimate details that there were 14737 PICs issued under section 208 for the period 1 June 2016 to 1 March 2017 inclusive.

The applicant has formally consulted with us under the FOI Act and has requested a 'breakdown' of categories for the certificates to assist him in formulating a revision of scope. Based on our discussions earlier, I understand that you can run a report that categorises PICs according to 'reasons' for release i.e. threat to health, life, or welfare etc.

Please run the report and respond via return email. Because we are subject to strict statutory timeframes, we would appreciate your prompt response.

Thank you for your assistance in this matter.

s47F(1)

A/g Senior Government Lawyer  
FOI Legal Team  
FOI and Litigation Branch | Legal Services Division  
Department of Human Services

s47F(1)

| ✉ [xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx)



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**From:** s47F(1)

**Sent:** Tuesday, 7 March 2017 6:57 PM

**To:** FOI.LEGAL.TEAM <[xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx)>

**Subject:** Re: LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [DLM=For-Official-Use-Only]

Thanks s47F(1) We process between 1,200 to 1,400 a month. There is no way of bulk extraction. He need to quantum what exactly he is looking for my name which we can search for. There has only been 2 PIC to our Minister for debt matters every other release has been done under section 202, for the purpose of the administration of the Act.

s47F(1)

Director  
Ombudsman and Information Release Branch  
Department of Human Services

s47F(1)

On 7 Mar 2017, at 6:43 pm, FOI.LEGAL.TEAM <[xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx)> wrote:

Yes, nothing further at this stage thanks s47F(1) We are sending him a letter asking to revise the scope because at this stage it is too large to process. If he revises his scope we will be in touch.

Kind Regards

s47F(1)

Deputy General Counsel  
FOI and Litigation Branch | Legal Services Division  
Department of Human Services

s47F(1)

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**From:** s47F(1)

**Sent:** Tuesday, 7 March 2017 1:56 PM

**To:** FOI.LEGAL.TEAM <[xxx.xxxxx.xxxx@xxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxx.xxx.xx)>

**Cc:** s47F(1)

Robinson, Michael

<[xxxxxxxxxxxxxxxx@xxxxxxxxxxxxx.xxx.xx](mailto:xxxxxxxxxxxxxxxx@xxxxxxxxxxxxx.xxx.xx)>

**Subject:** RE: LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [DLM=For-Official-Use-Only]

s47F  
(1)

As discussed earlier today. I have completed the Estimate Minute and it has been signed by Michael.

As far as process, I believe that is all you require from this branch at this point?

Regards

s47F(1)

Director

Ombudsman and Information Release Branch

Legal Services Division

Department of Human Services

s47F(1)

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**From:** s47F(1)

**Sent:** Tuesday, 7 March 2017 10:50 AM

**To:** Robinson, Michael <[xxxxxxxxxxxxxxxx@xxxxxxxxxxxxx.xxx.xx](mailto:xxxxxxxxxxxxxxxx@xxxxxxxxxxxxx.xxx.xx)>

**Cc:** s47F(1)

**Subject:** LEX 27960 - Warren, Justin (Right to Know) - New Significant Request [DLM=For-Official-Use-Only]

Dear Michael

I understand s47F(1), of the FOI Legal Team, advised s47F(1) that

the FOI team has received a request (**attached**) from Justin Warren via Right to Know for the following documents:

*'I request a copy of all Public Interest Certificates (PICs) granted by the Secretary (or their delegate) under section 208 of the Social Security (Administration) Act 1999 (the SSA Act) in the period from 1 June 2016 to 1 March 2017, inclusive.*

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To enable the FOI team to start processing this request we have attached a document retrieval minute that we ask that your branch complete. We have also attached a Document Estimate Minute.

Could you please organise for this minute to be completed and returned to [xxx.xxxxx.xxxx@xxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxx.xxx.xx) by **COB 9 March 2017**.

**s47C, s47E(d)**

**s47E(d)**

If you have any queries, please do not hesitate to contact me, or the Deputy General Counsel, **s47F(1)** on **s47F(1)**.

Regards

**s47F(1)**

FOI and Litigation Branch | Legal Services Division

Department of Human Services

**s47F(1)**

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**From:** [FOI.LEGAL.TEAM](#)  
**To:** [MEDIA](#)  
**Subject:** LEX 28805 - Warren, Justin (Right to Know) - New Significant Request [DLM=For-Official-Use-Only]  
**Date:** Friday, 31 March 2017 6:08:28 PM  
**s22**

---

Dear Media

We have received a new request (**attached**) from Mr Justin Warren, via Right to Know, who is seeking access under the *Freedom of Information Act 1982* (the **FOI Act**) to the following documents:

'I am happy to adjust my request to just those documents that authorised the release of information under section 208(1)(a) of the Social Security (Administration) Act 1999  
 ([http://www.austlii.edu.au/au/legis/cth/consol\\_act/ssa1999338/s208.html](http://www.austlii.edu.au/au/legis/cth/consol_act/ssa1999338/s208.html))  
 between the dates of 1 June 2016 to 1 March 2017 (inclusive) that are classed under Social Security (Public Interest Certificate Guidelines) (DSS) Determination 2015 section 10 (Mistake of fact)  
 ([https://www.legislation.gov.au/Details/F2015L01267/Html/Text#\\_Toc419446044](https://www.legislation.gov.au/Details/F2015L01267/Html/Text#_Toc419446044)).'

Our team is actioning this FOI request.

The request is connected to FOI request LEX 27960. The department was formally consulting with Mr Warren regarding that request. However, a formal revision was not received within the statutory timeframe and that matter was considered withdrawn. Be advised, that matter is now closed.

The relevant line area contact for this request is Michael Robinson, National Manager, Ombudsman & Information Release.

A decision is due on **24 April 2017**.

If you have any queries, please do not hesitate to contact me.

**s47F(1)**

A/g Senior Government Lawyer

FOI Legal Team

FOI and Litigation Branch | Legal Services Division

Department of Human Services

**s47F(1)**

| ✉ [xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx)



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**From:** [FOI.LEGAL.TEAM](#)  
**To:** [MEDIA](#)  
**Subject:** FOI - New Significant FOI Request - WARREN, Justin (Right To Know) - LEX34896 [DLM=For-Official-Use-Only]  
**Date:** Tuesday, 13 February 2018 6:02:52 PM  
**s22**

---

Dear Media

Please be advised that a new significant FOI request has been received from Justin Warren via Right To Know for access to the following:

'I request a copy of any documents that define how a decision is, or was, made to replace a document on the department's operational information website (those hosted on <http://operational.humanservices.gov.au/>) with a statement of the form:

"The guideline you have requested is potentially FOI exempt.

You have a right to apply for the document through FOI legislation.

You can request a copy from the department's Information Publication Scheme by:

..." etc.'

A decision is due in relation to this request on 14 March 2018.

Kind Regards,

**s47F(1)**

Legal Graduate  
Freedom of Information and Litigation Branch | Legal Services Division  
Department of Human Services  
**s47F(1)**

Email [xxxxxxxxxxxxxxxxxxxxxx@xxxxxxxxxxxxxxxx.xxx.xx](mailto:xxxxxxxxxxxxxxxxxxxxxx@xxxxxxxxxxxxxxxx.xxx.xx)

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**From:** [FOI.LEGAL.TEAM](#)  
**To:** [MEDIA](#); [s47E\(d\)](#)  
**Cc:**  
**Subject:** FW: FOI - New Significant FOI Request - WARREN, Justin (Right To Know) - LEX34896 [DLM=For-Official-Use-Only]  
**Date:** Thursday, 22 February 2018 4:38:39 PM  
**s22**

**Importance:** High

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Dear Media

I refer to the email thread below regarding an FOI request from Justin Warren.

Mr Warren replied to the 24AB Consultation notice via email requesting assistance to revise the scope of his request.

This evening the FOI Team will respond to that email correspondence – I note this may cause some social media activity.

It remains that Mr Warren has until 2 March to revise the scope of his request, which he has not yet done.

Kind Regards

[s47F\(1\)](#)

Legal Graduate

Freedom of Information and Litigation Branch | Legal Services Division

Department of Human Services

[s47F\(1\)](#)

Email [xxxxxxxxxxxxxxxxxxxxxx@xxxxxxxxxxxxx.xxx.xx](#)



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---

**From:** FOI.LEGAL.TEAM

**Sent:** Friday, 16 February 2018 11:35 AM

**To:** MEDIA ; [s47E\(d\)](#)

**Cc:** [s47F\(1\)](#)

**Subject:** FW: FOI - New Significant FOI Request - WARREN, Justin (Right To Know) - LEX34896 [DLM=For-Official-Use-Only]

**Importance:** High

Dear Media

I refer to the FOI request below received from Justin Warren via Right To Know.

Today the FOI Legal Team will issue a consultation notice to Mr Warren on the basis that there is a 'practical refusal reason' in relation to this request on the basis that the documents Mr Warren seeks access to cannot reasonably be identified.

This will commence a 14 day consultation period wherein Mr Warren can revise the scope of his request in response to this notice.

If it is the case that Mr Warren responds to this notice and revises his request to the point where the documents he seeks access to can reasonably be identified, then processing will re-commence in relation to this request.

I note that this may generate some media activity. If you have any questions regarding this, I will be available until **1pm** today. Alternatively, A/g Senior Government Lawyer

[s47F\(1\)](#)

is contactable via [s47F\(1\)](#)

I have sent you a separate email regarding another email to be sent to Mr Warren today in relation to an enquiry he sent through to the FOI Legal Team (FOI reference LEX34917).

Kind Regards,  
s47F(1)

Legal Graduate  
Freedom of Information and Litigation Branch | Legal Services Division  
Department of Human Services  
s47F(1)

Email [XXXXXXXXXXXXXXXXXXXX@XXXXXXXXXXXX.XXX.XX](mailto:XXXXXXXXXXXXXXXXXXXX@XXXXXXXXXXXX.XXX.XX)

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**From:** FOI.LEGAL.TEAM

**Sent:** Tuesday, 13 February 2018 6:33 PM

**To:** MEDIA

**Subject:** FOI - New Significant FOI Request - WARREN, Justin (Right To Know) - LEX34896

[DLM=For-Official-Use-Only]

Dear Media

Please be advised that a new significant FOI request has been received from Justin Warren via Right To Know for access to the following:

'I request a copy of any documents that define how a decision is, or was, made to replace a document on the department's operational information website (those hosted on <http://operational.humanservices.gov.au/>) with a statement of the form:

"The guideline you have requested is potentially FOI exempt.

You have a right to apply for the document through FOI legislation.

You can request a copy from the department's Information Publication Scheme by:

..." etc.'

A decision is due in relation to this request on 14 March 2018.

Kind Regards,  
s47F(1)

Legal Graduate  
Freedom of Information and Litigation Branch | Legal Services Division  
Department of Human Services  
s47F(1)

Email [XXXXXXXXXXXXXXXXXXXX@XXXXXXXXXXXX.XXX.XX](mailto:XXXXXXXXXXXXXXXXXXXX@XXXXXXXXXXXX.XXX.XX)

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**From:** [FOI.LEGAL.TEAM](#)  
**To:** [MEDIA](#); s47E(d)  
**Cc:** s47F(1)  
**Subject:** FW: FOI - New Significant FOI Request - WARREN, Justin (Right To Know) - LEX34896 [DLM=For-Official-Use-Only]  
**Date:** Monday, 26 March 2018 4:31:55 PM  
s22

---

Dear Media

I refer to the request below from Justin Warren via Right to Know.

On 26 February 2018 the Applicant revised the scope of his request to be for the following:

I alter the scope of my request to be for the first 63 procedures (regarding publication of operational blueprints) used in reverse chronological order from the date of my request (i.e. going backwards in time from the date of my request), or fewer if less than 63 procedures have been used.

Today, the Applicant will be notified of the department's decision in response to this request, being that the department will refuse access in response to this request on the basis that the documents the Applicant is requesting cannot be identified.

s47C

Please don't hesitate to contact me if you have any queries.

Kind Regards,

s47F(1)

Legal Graduate

Freedom of Information and Litigation Branch | Legal Services Division

Department of Human Services

s47F(1)

Email [xxxxxxxxxxxxxxxxxxxxxx@xxxxxxxxxxxxxxxx.xxx.xx](mailto:xxxxxxxxxxxxxxxxxxxxxx@xxxxxxxxxxxxxxxx.xxx.xx)



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---

**From:** FOI.LEGAL.TEAM

**Sent:** Tuesday, 13 February 2018 6:33 PM

**To:** MEDIA

**Subject:** FOI - New Significant FOI Request - WARREN, Justin (Right To Know) - LEX34896

[DLM=For-Official-Use-Only]

Dear Media

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"The guideline you have requested is potentially FOI exempt.

You have a right to apply for the document through FOI legislation.

You can request a copy from the department's Information Publication Scheme by:

..." etc.'

A decision is due in relation to this request on 14 March 2018.

Kind Regards,

s47F(1)

Legal Graduate

Freedom of Information and Litigation Branch | Legal Services Division

Department of Human Services

s47F(1)

Email [xxxxxxxxxxxxxxxxxxxxxx@xxxxxxxxxxxxxxxx.xxx.xx](mailto:xxxxxxxxxxxxxxxxxxxxxx@xxxxxxxxxxxxxxxx.xxx.xx)



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**From:** [FOI.LEGAL.TEAM](#)  
**To:** [MEDIA](#)  
**Cc:**  
**Subject:** 46187 - New Significant FOI request - WARREN, Justin (Right to Know) - Document release on 27.09.19 [SEC=OFFICIAL:Sensitive]  
**Date:** Thursday, 26 September 2019 4:34:10 PM

---

Good afternoon

**For your information**

On 27 September 2019, the FOI Team will be releasing the attached document to Mr Justin Warren (Right to Know) (**Applicant**).

This document will also be required to be uploaded to the disclosure log after being released to the Applicant.

The relevant line area for this document is the Health Data Analysis and Strategy Branch.

As this is a significant request, the Acting Secretary has been notified and it will be included in the executive report.

Please advise if you require any further information.

Kind regards

s47F(1)

Government Lawyer

Employment Law and Freedom of Information Branch | Legal Services Division

Department of Human Services

s47F(1)

Email: [xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx)

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**From:** FOI.LEGAL.TEAM

**Sent:** Monday, 29 July 2019 3:10 PM

**To:** MEDIA

**Cc:** s47F(1)

**Subject:** LEX s22 46187 - New Significant FOI request - WARREN, Justin (Right to Know) [SEC=OFFICIAL:Sensitive]

Dear Media

**For your information**

The department has received two requests (attached) from Justin Warren (Right to Know) (Applicant) under the *Freedom of Information Act 1982* (**FOI Act**).

s22

Request 2 (LEX 46187)

I request a copy of the Privacy Impact Assessment reference number 21987 titled "DHS Response to the Independent Review of Health Providers' Access to Medicare Card Numbers" as listed on the department's Privacy Impact Assessment Register.

At this stage, a decision for both of these matters is due by 28 August 2019.

The FOI team is currently consulting with the following business areas:

s22

Request 2: Lisa Keeling, Programme Advice and Privacy Branch and Tony Piazza, Health Data Analysis and Strategy Branch.

As these requests are being treated as significant, the Secretary and Minister's Office will be notified. These requests will be included in the weekly executive FOI report.

Please let contact myself or s47F(1), Senior Government Lawyer, on s47F(1) if you require any further information regarding this request.

Kind regards

s47F(1)

Government Lawyer

Employment Law and Freedom of Information Branch | Legal Services Division

Department of Human Services

s47F(1)

Email: [xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx)

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**From:** [FOI.LEGAL.TEAM](#)  
**To:** s47F(1)  
**Subject:** FW: LEX 46187 - Freedom of Information request - Charges and Third Party consult notice [SEC=OFFICIAL]  
**Date:** Friday, 23 August 2019 10:21:43 AM

---

Hi s47F(1)  
1\

As discussed, can you please prepare a short response to this email.

As the request for reconsideration was made on 20 August 2019, the department must provide a reconsideration of charges decision by 19 September 2019.

As the deposit has been paid, the decision on the FOI request is now due by 27 September 2019.

Thanks

s47F(1)  
1\

s22

**From:** [FOI.LEGAL.TEAM](#)  
**To:** [MEDIA](#)  
**Cc:** [s47F\(1\)](#)  
**Subject:** LEX [s22](#) 46187 - New Significant FOI request - WARREN, Justin (Right to Know)  
 [SEC=OFFICIAL:Sensitive]  
**Date:** Monday, 29 July 2019 3:10:17 PM  
[s22](#)

---

Dear Media

### For your information

The department has received two requests (attached) from Justin Warren (Right to Know) (Applicant) under the *Freedom of Information Act 1982* (**FOI Act**).

[s22](#)

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-

#### Request 2 (LEX 46187)

-

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-

At this stage, a decision for both of these matters is due by 28 August 2019.

The FOI team is currently consulting with the following business areas:

[s22](#)

Request 2: Lisa Keeling, Programme Advice and Privacy Branch and Tony Piazza, Health Data Analysis and Strategy Branch.

As these requests are being treated as significant, the Secretary and Minister's Office will be notified. These requests will be included in the weekly executive FOI report.

Please let contact myself or [s47F\(1\)](#), Senior Government Lawyer, on [s47F\(1\)](#) if you require any further information regarding this request.

Kind regards

[s47F\(1\)](#)

Government Lawyer  
 Employment Law and Freedom of Information Branch | Legal Services Division  
 Department of Human Services

s47F(1)

Email: [xxx.xxxxx.xxxx@xxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxx.xxx.xx)

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**From:** [FOI.LEGAL.TEAM](#)  
**To:** [Piazza, Tony](#); [Keeling, Lisa](#)  
**Cc:** [FOI.LEGAL.TEAM](#); s47F(1)  
**Subject:** RE: LEX 46187 - New Significant FOI request - For your action by 06.08.19 [SEC=OFFICIAL:Sensitive]  
**Date:** Monday, 5 August 2019 5:52:59 PM

---

Dear Lisa and Tony,  
 For clarification, we would appreciate if you could please provide the response by **COB Tuesday 6 August 2019**. Please let me know if this causes any difficulties.  
 I apologise for the incorrect date below.

Thanks

s47F(1)

Senior Government Lawyer  
 Employment Law and Freedom of Information Branch | Legal Services Division  
 Department of Human Services

s47F(1)

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**From:** FOI.LEGAL.TEAM  
**Sent:** Monday, 29 July 2019 3:08 PM  
**To:** Piazza, Tony ; Keeling, Lisa  
**Cc:** s47F(1)  
**Subject:** LEX 46187 - New Significant FOI request - For your action by 06.08.19 [SEC=OFFICIAL:Sensitive]

Dear Lisa and Tony

The department has received a request (**attached**) from Justin Warren (Right to Know) (**Applicant**) under the *Freedom of Information Act 1982* (**FOI Act**) for the following documents:

I request a copy of the Privacy Impact Assessment reference number 21987 titled "DHS Response to the Independent Review of Health Providers' Access to Medicare Card Numbers" as listed on the department's Privacy Impact Assessment Register.

At this stage a decision for this matter is due by 28 August 2019.

### For your action

To assist the FOI team to process this request, please complete and return the attached search minute with any relevant documents to the FOI team by **close of business Wednesday 6 August 2019**. It is my understanding that the Programme Advice and Privacy Branch work with business areas to prepare their respective Privacy Impact Assessments. For this reason, the FOI team would appreciate if both your Branches could please conduct searches and advise of any sensitivities in relation to this request.

As this request is being treated as a significant request the Secretary and Minister's Office will be notified. This matter will also be included in the weekly executive FOI report.

Please contact myself or s47F(1), Senior Government Lawyer, on s47F(1) if you require any further information regarding this request.

Thank you for your assistance on this matter.

Kind regards

s47F(1)

Deputy General Counsel  
Freedom of Information Team  
Employment Law and FOI Branch I Legal Services Division  
Department of Human Services

s47F(1)

or [xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx)

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**From:** [FOI.LEGAL.TEAM](#)  
**To:** [MEDIA](#)  
**Cc:**  
**Subject:** UPDATE FOI MATTERS - For your information - LEX **s22** - LEX 46187 - **s4F(1)**  
[SEC=OFFICIAL:Sensitive, ACCESS=Legal-Privilege]  
**Date:** Friday, 16 August 2019 1:40:05 PM  
**s22**

---

Good afternoon

Please find below updates and attached docs on the following FOI matters:

**s22**

*LEX 46187 – WARREN, Justin*

Document retrieved. Awaiting sensitivities from line area.

**s4F(1)**

Clock stopped pending response to notification of charges (due by 11 September 2019).

Please let me know if you require any further information.

Kind regards

**s47F(1)**

Government Lawyer

Employment Law and Freedom of Information Branch | Legal Services Division

Department of Human Services

**s47F(1)**

Email: [xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx](mailto:xxx.xxxxx.xxxx@xxxxxxxxxxxxxx.xxx.xx)

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**From:** MEDIA  
**To:** s47F(1) ; MEDIA  
**Cc:** s47F(1)  
**Subject:** FOI updates [SEC=OFFICIAL:Sensitive, ACCESS=Legal-Privilege]  
**Date:** Friday, 16 August 2019 5:02:50 PM  
s22

---

Hi s47F(1)

Please find below the FOI updates for your meeting with the MO next week.

**FOI requests - updates**

s47F(1)

s47F(1)

s47F(1)

s22

s22

s22

○ s22

○ LEX 46187 – WARREN, *Justin* - Document retrieved. Awaiting sensitivities from line area.

s47F(1)

s47F(1)

Regards,


s47F(1)

## Media Branch - Customer Audiences

Communications Division

s4

7F(  
Tb

 xxxxxx@xxxxxxxxxxxxxx.xxx.xx

7F) *The Media Branch provides media and social media support for the department*



**From:** [FOI.LEGAL.TEAM](#)  
**To:** [s47E\(d\)](#) [s47F\(1\)](#)  
**Cc:** [FOI.LEGAL.TEAM](#)  
**Subject:** LEX 55424 and [s47F\(1\)](#) - Notification of Finalised FOI Requests - NFA Required  
[SEC=OFFICIAL:Sensitive, ACCESS=Legal-Privilege]  
**Date:** Tuesday, 14 July 2020 11:16:51 AM  
[s22](#)

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**WARREN, Justin (Right to Know) [LEX 55424] and [s47F\(1\)](#)**  
**[s47F\(1\)](#)**

Dear [s47F\(1\)](#)

**NOTIFICATION OF FINALISED FOI MATTERS**

Thank you for your assistance in relation to the above mentioned requests.

These matters have now been finalised. The relevant decisions were provided to Mr Justin Warren (Right to Know) and [s47F\(1\)](#) on 10 July 2020 (see **attached**).

**FOI Decision**

[s47C](#)

As such, this matter requires no further action on your part. We will advise if the Applicants seeks an internal or external review of the decision.


If you have any queries, please do not hesitate to contact me.

Many thanks,

[s47F\(1\)](#)

Freedom of Information Legal Team  
Employment Law and Freedom of Information Branch  
Legal Services Division I Services Australia

[s47F\(1\)](#)

: ..@..

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**From:** MEDIA  
**To:** MEDIA  
**Cc:** Hannan, Bevan; s47F(1) ; Passfield, Hannah; s47F(1)  
s47F(1)  
**Subject:** Social media monitoring: FOI process [SEC=OFFICIAL]  
**Date:** Tuesday, 23 June 2020 10:35:49 AM  
s22

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FOI applicant Justin Warren has tweeted about our FOI process ahead of s47C

s47F(1)

Media Branch - Stakeholder Audience

Communications Division

s47F(1)

The Media Branch provides media and social media support for Services Australia.

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