



VICTORIA POLICE

Freedom of Information
Governance and Assurance Department

Victoria Police Centre
GPO Box 913
Melbourne VIC 3001
DX 210096

foi@police.vic.gov.au

Office Hours: 8:30am – 4:00pm

Our ref: 78919:CK

Dean Miles

Email: foi+request-8804-7823342f@righttoknow.org.au

Dear Mr Miles

FREEDOM OF INFORMATION REQUEST

Your letter of request seeking access to documents under the provisions of the *Freedom of Information Act 1982* (the Act), was received by Victoria Police on 22 April 2022.

At the outset, I should explain that the role of the Freedom of Information Officer for Victoria Police is to receive and process requests made under the Act on behalf of the Chief Commissioner and to provide responses to those requests in terms of the provision of documents. This does not extend to the provision of information or the answering of questions

I advise that the Victoria Police Manual is available for purchase from the Corporate Strategy and Performance Department within the Victoria Police Centre. The contact address is 311 Spencer Street, Docklands, 3008. The VPM is also available for inspection at the Supreme Court Library and the State Law Library, Melbourne.

Fee required

Your attention is drawn to section 17(2A) of the Act which requires that a request must be accompanied by a fee of \$30.10.

My office does not have the EFT facilities to process payments. Please either send a cheque/money order to my office via post or visit <https://ovic.vic.gov.au/freedom-of-information/for-the-public/make-your-request-online/> to make payment of the application fee. If payment is made via the above online portal, please simply record the FOI file number in the summary field.

Photo ID required

Before any further action is taken, I require documentary proof of your identity e.g. a copy of your driver's licence, passport and/or other document with your photo and current residential address. On receipt of your proof of photo ID, your request will be considered in accordance with the provisions of the Act.

Under section 17(4) of the Act, an applicant must be given a reasonable opportunity of consultation in order to make the request in a form that would comply with section 17(2) of the Act.

Accordingly, a copy of your photo ID, payment of the application fee, and a response clarifying your request is required within 28 days of receiving this letter. If I have not received your reply before **24 May 2022**, I will consider that documents are no longer required, and your request will be finalised.

If you have any queries, please email this office at foi@police.vic.gov.au and quote the reference number: 78919.

Yours sincerely



Robin Davey
Manager
Freedom of Information Division

Date: 26 Apr. 22