



31 May 2022

Our ref: FOI 2022/27

Mr Mitchel Bradley

Via email: foi+request-8961-dce9d452@righttoknow.org.au

Dear Mr Bradley

FREEDOM OF INFORMATION REQUEST

I refer to your email of 29 May 2022 addressed to CSIRO's FOI team containing your request pursuant to the *Freedom of Information Act 1982* (Cth) (FOI Act) for access to:

"the document(s) identified as: DR 07920, On-site domestic wastewater management."

Thank you for also providing the additional background information to assist us in identifying the above-mentioned document.

Acknowledgement

CSIRO received your request on **29 May 2022** and the 30-day statutory period for processing your request commenced from the day after that date. This means that the current decision due date is **28 June 2022**. The period of 30 days may be extended in certain circumstances, including if we need to consult third parties pursuant to sections 27 and 27A of the FOI Act. CSIRO will advise you if any extension is required.

Charges

Charges may be imposed for processing your request pursuant to section 29 of the FOI Act. These charges are calculated by reference to the time spent processing a request, including time spent searching and retrieving relevant documents, preparing any documents for release, consulting and decision-making. In the event CSIRO decides that you are liable to pay a charge for the processing of your request, you will be notified of a preliminary charges assessment and you will have the opportunity to contend that the charge should not be imposed or should be reduced.

Exclusion of personal or contact information

CSIRO is keen to provide its employees with a choice about whether they provide their full name and direct contact details in response to public enquiries. Where such details are included in the scope of a request, this may add to processing time and applicable charges as it may be necessary

to consider whether the details are exempt under the FOI Act. In the event that the document you have requested contains CSIRO employee names or contact details, please let us know whether you would be prepared to exclude this information from the scope of your request. If you agree to exclude such details, we will redact the irrelevant information from any document that is released to you, in accordance with section 22 of the FOI Act.

Please note that information released under the FOI Act may later be published online on CSIRO's disclosure log subject to certain exceptions, in accordance with section 11C of the FOI Act. Personal and business or financial information will not be published where this would be unreasonable.

CSIRO will contact you using the email address you provided. Please advise if you would prefer us to use an alternative means of contact.

Yours sincerely,



Karen Robinson
FOI Administrative Officer
CSIRO