



OFFICIAL

## Freedom of Information (FOI) request

### Notice of Decision

Reference: FOI/2022/186

To Raphael

foi+request-9066-e778d1b5@righttoknow.org.au

Dear Raphael

I refer to your request to the Department of the Prime Minister and Cabinet (the Department), under the *Freedom of Information Act 1982* (the FOI Act), received on 30 June 2022.

The purpose of this letter is to provide you with a decision on your request for access under the FOI Act.

### Scope of request

You set out your original request in the following terms:

*...documents relating to sanction decisions for contraventions of the Code of Conduct set out in the Public Service Act 1999 (Cth).*

On 7 July 2022, you clarified the terms of your request as follows:

*I would like access to any and all of the Department's documents relating to sanction decisions for contraventions of the Code of Conduct set out in the Public Service Act 1999 (Cth) that were, or remain, in force at any point in time between 1 January 2020 and the date of my FOI request.*

### Authorised decision-maker

I am authorised to make this decision in accordance with arrangements approved by the Department's Secretary under section 23 of the FOI Act.

### Material taken into account

In reaching my decision I referred to the following:

- the terms of your request
- searches undertaken by the Department
- the documents relevant to your request

- the FOI Act
- the Guidelines issued by the Information Commissioner<sup>1</sup> (the FOI Guidelines)

## Documents in scope of request

The Department has identified four documents that fall within the scope of your request.

These documents are set out in the Schedule of Documents at **Attachment A**.

## Decision

I have decided to grant access in full to the documents identified within the scope of your request.

The documents are enclosed.

## Review rights

If you disagree with my decision, you may apply for internal review or Information Commissioner review of the decision.

### Internal review

Under section 54 of the FOI Act, you may apply in writing to the Department for an internal review of my decision. The internal review application must be made within 30 days after the date of this letter. Where possible please attach reasons why you believe review of the decision is necessary. The internal review will be carried out by another officer within 30 days from the date it is received.

Applications for review should be sent to [foi@pmc.gov.au](mailto:foi@pmc.gov.au).

### Information Commissioner review

Under section 54L of the FOI Act, you may apply to the Australian Information Commissioner to review my decision. An application for review by the Information Commissioner must be made in writing within 60 days after the date of this letter.

More information about Information Commissioner review is available [here](#).<sup>2</sup>

## FOI Complaints

If you are unhappy with the way we have handled your FOI request, please let us know what we could have done better. If you are not satisfied with our response, you can make a complaint to the Australian Information Commissioner. A complaint to the Information Commissioner must be made in writing. More information about complaints is available [here](#).<sup>3</sup>

---

<sup>1</sup> s 93A of the FOI Act

<sup>2</sup> <https://www.oaic.gov.au/freedom-of-information/reviews-and-complaints/information-commissioner-review>

<sup>3</sup> <https://www.oaic.gov.au/freedom-of-information/reviews-and-complaints/make-an-foi-complaint>

If you wish to discuss any aspect of your requests, you can contact the FOI Section by email at [foi@pmc.gov.au](mailto:foi@pmc.gov.au).

Yours sincerely

A handwritten signature in black ink that reads "MBopping". The signature is written in a cursive, flowing style.

Melinda Bopping  
Chief People Officer  
People Branch  
Department of the Prime Minister and Cabinet

29 July 2022