

12 September 2022

ME

By email: [foi+request-9121-e935d1e4@righttoknow.org.au](mailto:foi+request-9121-e935d1e4@righttoknow.org.au)

Dear ME

### **Freedom of Information request — Notification of Third Party Consultation**

Thank you for your correspondence of 12 July 2022, in which you requested access under the *Freedom of Information Act 1982* (FOI Act) to documents held by the National Disability Insurance Agency (NDA).

As your request includes documents which contain another individual's personal information, we are required to consult with that individual before making a decision on the release of the documents.

For this reason, the timeframe for processing your request has been extended by 30-days, to allow us time to consult with that person or organisation. The processing period for your request will now end on **10 October 2022**.

#### **Consultation - personal information**

We are required to consult when we believe an individual (or their representative) may wish to contend that the requested documents are exempt because of personal privacy. We will take into account any comments we receive from the individual but the final decision about whether to grant you access to the documents you requested rests with us.

#### **Consent to disclose your name**

Your personal privacy is important to us and we will only disclose your name with your consent.

However, to assist us in conducting the consultation, we seek your consent to disclose your name to the relevant person or organisation. If you do not consent to this, we will not be able to identify you as the applicant of the FOI request. This may affect the responses given by the person or organisation.

Can you please let us know whether you consent to the disclosure of your name by 15 September 2022.

If we do not hear from you by this date, we will proceed on the basis that you do not consent to us disclosing your name.

Please contact us at [foi@ndis.gov.au](mailto:foi@ndis.gov.au) if you have any questions or require help.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Kylie', written over a circular stamp or seal.

**Kylie**  
Acting Assistant Director FOI  
Parliamentary, Ministerial & FOI Branch  
Government Division