



18 March 2015

Mr Ben Fairless

By email: foi+request-914-63b0776a@righttoknow.org.au

Our reference: LEX 12669

Dear Mr Fairless,

Freedom of Information request – Internal Review request received

1. I refer to your request, under the *Freedom of Information Act 1982*, for an internal review of the charges decision that the department notified you of on 5 March 2015 (LEX 12336).
2. Your request for internal review was received by the department on 9 March 2015. The 30 day statutory period for performing this internal review commenced from the day after that date. You should therefore expect a internal review decision on the charges decision, in relation to FOI request 12336, from us by 8 April 2015.
3. The FOI Act requires that you provide us with an address to which we can send notices. As part of your original request, you provided us with your email address, set out above. We will send all notices and correspondence to this address. Please advise us as soon as possible if you require correspondence to be sent to another address or if your address changes. If you do not advise us of changes to your address, correspondence and notices will continue to be sent to the address specified above.
4. If you have any enquiries concerning this matter, you can write to us at the following address:

FOI and Information Release Branch
Department of Human Services
PO Box 7820
Canberra Mail Centre ACT 2610
5. Alternatively, you can contact the FOI Legal Team at FOI.Legal.Team@humanservices.gov.au.

Yours sincerely,

FOI Delegate
FOI and Information Release Branch
Legal Services Division
Department of Human Services