

Current date the decision is due *

21 Jul 2022

Requested length of extension (*number of days*)

30

New decision due date if extension granted *

20 Aug 2022

Did you approach the applicant for an extension of time under s 15AA

Yes

No

Please provide your internal reference, and/or the OAIC reference for this notification or request? *

s 22

What was the outcome? Did the applicant raise any concerns? *

s47E(d)

Has the processing period been extended as a result of other statutory provisions, or are you considering such an extension? *
(For example, through consultation provisions or provisions about charges that impact on the statutory due date)

Yes

No

Has the applicant raised any concerns about delays?

If yes, please attach a copy of the correspondence received from the applicant. (see below for attaching files). *

Yes

No

Please also explain the reasons for the request and why an extension would be justified. Requests for longer extensions of time (more than 30 days) will require greater justification.

Please provide a timeline setting out the work already completed in order to process this request. Where an extension of time has previously been granted, describe the work that was undertaken during that extended period. *

On 19 July the FOI officer commenced document retrieval and analysis (redactions etc.)
Before COB 19 July, the FOI officer requested a s15AA extension with the applicant.

What work is required to finalise the request? *

Redaction of the document bundle (approximately 2400 pages remaining) and drafting of the Decision Letter

Why is the request considered complex or voluminous? *

This request is considered complex or voluminous due to the size of the document bundle which totals over 3400 pages. Furthermore, these pages contain highly sensitive information 47E(d) which requires careful analysis of each page to ensure that 47E(d) documents are adequately redacted. The size of the bundle and possible redactions on each page mean that substantial time is required to finalise the matter.

Do other agencies or parties have an interest in the request? *

N/A

Please describe the measures that would be taken to ensure a decision is made within the period of the requested extension and to keep the applicant informed of the progress of the request *

Following the grant of an extension, redactions of the bundle would be completed within a week and the decision is expected to be finalised 2-3 weeks after the deadline. The applicant will be contacted via email to ensure that they remain up to date with the progress of the matter.

Please provide a copy of the FOI applicant's original FOI request and any revisions to the scope of the FOI request. *

Files you attach must:

- be in *.pdf, *.docx, *.doc, *.txt, *.jpg, *.gif, *.png format
- be no more than five files
- in total be no larger than 20MB.

s22 DVA FOI request.pdf

If you have documents to attach to this form, please do so here:

Files you attach must:

- be in *.jpg, *.gif, *.png, *.pdf, *.doc, *.docx, *.txt, *.xls, *.xlsx format
- be no more than five files
- in total be no larger than 20MB.

Submission

Submitting your request

You can save this form at any point and return to complete it within 3 days. If you do not submit your saved form within 3 days it will be permanently erased from the secure server.

Please review the information that you have provided in your request. If you would like to change anything, you can return to the relevant section using the Go Back button.

When you are ready to submit your form, click the Submit button below.

Once you submit your form, you will be taken to a confirmation page. This page will provide a receipt number for your submission, and you will be able to download a copy of your completed form or have a copy sent to an email address of your choice.

This request for an extension of time application will be provided to the person who lodged the FOI request.

A decision on your request will usually be provided within five working days. In certain circumstances the OAIC may need to consult with the FOI applicant or other affected parties. If this is the case, the extension may take longer to process.

The OAIC's processing of an EOT application may also take longer than five days if further information is required. It is important that agencies provide a complete application in the first instance. Incomplete EOT applications may result in an extension being denied. Incomplete EOT applications may result in an extension being denied.

**Access to information and documents held by the Department of Veterans' Affairs (DVA)**

Proof of identity may be required when requesting personal information.

Proof of relationship may be required when requesting personal information relating to another individual.

What documents are held by DVA?

If a veteran has lodged a claim with DVA then DVA will hold a file and the service records. The file will generally also hold the service medical records; however, in some cases these records may have been returned to the Department of Defence.

What documents are NOT held by DVA?

Service Records (or dossiers) from World War 1 and World War 2 are available from the National Archives of Australia. All other service and medical records can be obtained from the Department of Defence by the person concerned, outside of the legislative framework (administrative access to information).

This form should **not** be used to seek records from the Department of Defence. A separate application form is available from the Department of Defence at www.defence.gov.au.

Please contact:

Post: **Defence Archives**
PO Box 225
QUEENSLIFF VIC 3225

Phone: **1800 333 362**

Email: **ADF.records@defence.gov.au**

DVA Factsheets

For more information on accessing information held by DVA, and the privacy obligations of DVA, see the following factsheets:

FIP 01 Access to Information About You

FIP 02 Privacy

FIP 04 Confidentiality of Social Security (Centrelink) pension information.

Privacy Notice

Your personal information is protected by law, including the *Privacy Act 1988* (The Privacy Act). Your personal information may be collected by DVA for the delivery of government programs for war veterans, members of the Australian Defence Force, members of the Australian Federal Police and their dependants. Read more: [How DVA manages personal information.](#)

Email: **information.access@dva.gov.au**

Post: **Information Access**
Department of Veterans' Affairs
GPO Box 9998
BRISBANE QLD 4001

Phone: **1800 555 254**

Part A**Documents or Information requested**

Please use BLOCK LETTERS if you are filling this form in by hand.

1. Please describe as clearly as possible the documents or information you are seeking to access

s47E(d) s22

Part B

- 2. Surname*
- 3. Given name(s)*
- 4. Please provide at least one method of contacting you in writing

- 5. If you are requesting information about a DVA client, what is your relationship to the client (e.g. self, advocate, witness, next of kin)?
- 6. Applicant's signature*

**If you are requesting non-personal information*

Part C

Complete this Part if you are requesting

- 7. Surname
- 8. Given name(s)
- 9. Other name(s) by which the client may be known
- 10. DVA File number
- 11. Service number
- 12. Branch of service
- 13. Date of enlistment
- 14. Date of discharge
- 15. Date of birth
- 16. Date of death (if applicable)
- 17. Authority to request personal information
- 18. Signature

47E(d)

METHOD OF ACCESS

You may select the method of access most appropriate to your circumstances. If you do not make a selection, DVA will process your request outside of the legislative framework.

Please tick **one** box

- You can ask for access outside of the legislative framework to documents and information held by DVA.
☐ I would like to request administrative access to information.
- If you have an active* claim under the *Military Rehabilitation and Compensation Act 2004* (MRCA), you have a right to documents related to that claim.
*An active claim is a claim that has not yet been ultimately determined.
☐ I would like to request access under s 331 of the MRCA.
- If you have an active* claim under the *Safety, Rehabilitation and Compensation (Defence-related Claims) Act 1988* (DRCA), you have a right to documents related to that claim.
*An active claim is a claim that has not yet been ultimately determined.
☐ I would like to request access under s 59 of the DRCA.
- If you are seeking information or documents about yourself, you have a right to access the information or documents under Australian Privacy Principle (APP) 12, as set out in the Privacy Act.
☐ I would like to request access under APP 12.
- You have a right to request documents from DVA under the *Freedom of Information Act 1982* (the FOI Act)
☒ I would like to make a request under s 15 of the FOI Act.

Charges

Under the *Freedom of Information Act 1982* (the FOI Act), individuals who make an application for their own personal information will **not** be subject to fees or charges. All other FOI Act requests may be subject to charges. Requests under other access mechanisms will **not** be subject to fees or charges.

You will be notified if charges are payable in relation to your request.

MODE OF ACCESS

- ☒ Please forward a copy of the documents and information to me (the applicant)/my representative.
- ☐ Please arrange for me to inspect the documents.

SUBMITTING AN APPLICATION

By email: information.access@dva.gov.au

By Post: **Information Access**
Department of Veterans' Affairs
GPO Box 9998
BRISBANE QLD 4001

OFFICE USE ONLY

Date received	<input type="text" value="/"/>	<input type="text" value="/"/>	Ref	<input type="text"/>	File Nos.	<input type="text"/>
Comments	<input type="text"/>					
	<input type="text"/>					

10/20/2022

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Australian Government
Office of the Australian
Information Commissioner

Reference code: 47E(d)

IC Request Form – Agency extension of time for processing an FOI request

Getting started

About this form

The Office of the Australian Information Commissioner (OAIC) can grant extensions of time to agencies who are processing Freedom of Information requests.

This form can be used by agencies to request an extension of time to process an FOI request or to notify an agreed extension of time.

Please note that if an agency does not provide the Information Commissioner with adequate reasons, the extension of time request may be refused.

Further guidance and advice for agencies about extension of time for processing requests (<https://www.oaic.gov.au/freedom-of-information/guidance-and-advice/extension-of-time-for-processing-requests/>), including the details to be included in a request, is available on our website (<https://www.oaic.gov.au/>).

An agency may apply to vary the extension if an earlier extension granted by the OAIC is insufficient, however the agency must explain what has changed since the initial extension of time request and provide reasons for why a variation to the extension is justified.

You can save this form at any point and return to complete it within 3 days. If you do not submit your saved form within 3 days it will be permanently erased from the secure server.

PLEASE NOTE:

- To save your form, click on the **Save and Close** button at the top of this form.
- Refreshing your browser will clear any information that you have not saved. If you need to refresh your browser while completing this form and wish to keep your changes please save the form first.

This request may be subject to the *Freedom of Information Act 1982*.

This request for an extension of time application will be provided to the person who lodged the FOI request.

If you have any questions about making an extension of time request or have trouble completing this form please send an email to foidr@oaic.gov.au (<mailto:foidr@oaic.gov.au?subject=IC%20Request%20Form%20%E2%80%93%20Agency%20extension%20of%20time%20for%20processing%20an%20FOI%20request>) or call our enquiries line on 1300 363 992.

Your personal information

We will handle your personal information in accordance with the Australian Privacy Principles.

If you have any questions about the personal information we collect and how we will handle your information, please contact the OAIC or see our privacy policy (<http://www.oaic.gov.au/privacy-policy-summary>) available on our website.

Before you start

To ensure you are using the correct form, please select one of the following options. *

- ☒ I am notifying of or requesting an extension of time
- ☐ I am requesting a review of an FOI decision
- ☐ I want to complain about the handling of my FOI request

I am submitting this notification or request on behalf of: *

- ☒ Australian Government Agency
- ☐ Minister

Agency details

- ☐ Administrative Appeals Tribunal
- ☐ Attorney-General's Department
- ☐ Australian Broadcasting Corporation
- ☐ Australian Federal Police
- ☐ Australian Prudential Regulation Authority
- ☐ Australian Securities and Investments Commission
- ☐ Australian Taxation Office
- ☐ Australian Transaction Reports and Analysis Centre (AUSTRAC)
- ☐ Comcare
- ☐ Commonwealth Ombudsman
- ☐ Department of Agriculture, Water and the Environment
- ☐ Department of Defence
- ☐ Department of Foreign Affairs and Trade
- ☐ Department of Health
- ☐ Department of Home Affairs
- ☐ Department of Industry, Science, Energy and Resources

- ☐ Department of the Prime Minister and Cabinet
☐ Department of Social Services
☐ Department of the Treasury
☒ Department of Veterans' Affairs
☐ Immigration Assessment Authority
☐ National Disability Insurance Agency
☐ Norfolk Island Regional Council
☐ Services Australia
☐ The Australian National University
☐ Other

FOI reference number

Please provide your internal FOI reference number for this notification or request: *

s 22

Your details

Please note that we are unable to accept anonymous requests. You must provide an email or postal address so that we can send you notices.

Title

Ms

Given name *

Jasmine

Family name *

s47E(d)

Preferred contact method (you must provide at least one contact method) *

Email	Phone	Post	Other
-------	-------	------	-------

Email address * (please note the agency FOI email address)

information.access@dva.gov.au

Phone (daytime)

Include area code

Mobile

Postal address

Start typing full address here..

Other contact details (eg. fax or international address)

FOI applicant details

Is the FOI applicant *

<input checked="" type="radio"/> an Individual	<input type="radio"/> an Organisation
--	---------------------------------------

Title

Given name *

Family name *

Preferred contact method *(you must provide at least one contact method)* *

<input checked="" type="radio"/> Email	<input type="radio"/> Phone	<input type="radio"/> Post	<input type="radio"/> Other
--	-----------------------------	----------------------------	-----------------------------

Email address *

Phone (daytime)

Mobile

Postal address

Other contact details *(eg. fax or international address)*

Is the FOI applicant represented *

<input type="radio"/> Yes	<input checked="" type="radio"/> No
---------------------------	-------------------------------------

Extension details

Please select the type of extension you are seeking *

- ☐ Extension of time notification with the agreement of the applicant (s 15AA)
- ☐ Extension of time to process complex or voluminous requests (s 15AB)
- ☒ Extension where decision not made within time (s 15AC)
- ☐ Extension where internal review decision not made within time (s 54D)
- ☐ Extension where amendment/annotation request not made in time (s 51DA)

Has the statutory time period for processing already run out? If not, an application will need to be made under s 15AB. *

Yes	No
-----	----

You are requesting an extension of time on the grounds that further time is needed to deal with the FOI request. You should continue to process an FOI request without waiting for a response to this extension of time request. The expiry of the timeframe allows an FOI applicant to seek Information Commissioner review; it does not remove the agency's or minister's obligation to process the request.

If a decision is provided to the FOI applicant prior to the OAIC making a decision on your extension of time request, please advise us in writing as soon as possible.

Date you received the FOI request *

25 Mar 2022

Current date the decision is due *

24 May 2022

Requested length of extension (*number of days*)

30

New decision due date if extension granted *

23 Jun 2022

Did you approach the applicant for an extension of time under s 15AA

Yes	No
-----	----

Please provide your internal reference, and/or the OAIC reference for this notification or request? *

s 22

What was the outcome? Did the applicant raise any concerns? *

15AA granted. No concerns raised at the time of the application.

Has the processing period been extended as a result of other statutory provisions, or are you considering such an extension? *
(For example, through consultation provisions or provisions about charges that impact on the statutory due date)

Yes	No
-----	----

Has the applicant raised any concerns about delays?

If yes, please attach a copy of the correspondence received from the applicant. (see below for attaching files). *

Yes	No
-----	----

Please also explain the reasons for the request and why an extension would be justified. Requests for longer extensions of time (more than 30 days) will require greater justification.

Please provide a timeline setting out the work already completed in order to process this request. Where an extension of time has previously been granted, describe the work that was undertaken during that extended period. *

Request received 25 March 2022
 Notification received on 14 April 2022 from business area indicating Department unavailability due to international commemorative services until early May
 Public holidays between 15-18 April (inclusive)
 Telephone call on 19 April 2022 with business area regarding same
 15AA request sent to applicant on 19 April 2022
 Public Holiday 25 April 2022
 F/up with business area sent on 10 May 2022 - NIL response received
 16 May 2022 telephone call with business area. Delegate handling the request 47E(d). New delegate will provide documents
 20 May 2022 15AB extension request submitted - 47E(d) on 24 May 2022.
 Documents received from business area 20 May 2022 - commenced reviewing.
 Draft bundle and decision prepared and sent for QA

What work is required to finalise the request? *

The decision has been drafted and the bundle finalised. We are seeking a 15AC extension of time to allow for the decision to be sent.

Please describe the scope and complexity of the request. Please provide the number of documents at issue and the number of folios, as well as any complexity in the nature of those document *

Scope:

47E(d)
 [Redacted]
 [Redacted]
 [Redacted]
 [Redacted]
 [Redacted]
 [Redacted]
 [Redacted]
 [Redacted]

Complexity of the request was due to the delays in receiving the documents as outlined above.

Do other agencies or parties have an interest in the request? *

No

Please describe the measures that would be taken to ensure a decision is made within the period of the requested extension and to keep the applicant informed of the progress of the request *

The decision has been drafted and the bundle finalised. We are seeking a 15AC extension of time to allow for the decision to be sent.

Please provide a copy of the FOI applicant's original FOI request and any revisions to the scope of the FOI request. *

Files you attach **must**:

- be in *.pdf, *.docx, *.doc, *.txt, *.jpg, *.gif, *.png format
- be no more than five files
- in total be no larger than 20MB.

DVA2a.pdf

If you have documents to attach to this form, please do so here:

*Files you attach **must**:*

- *be in *.jpg, *.gif, *.png, *.pdf, *.doc, *.docx, *.txt, *.xls, *.xlsx format*
- *be no more than five files*
- *in total be no larger than 20MB.*

Submission

Submitting your request

You can save this form at any point and return to complete it within 3 days. If you do not submit your saved form within 3 days it will be permanently erased from the secure server.

Please review the information that you have provided in your request. If you would like to change anything, you can return to the relevant section using the Go Back button.

When you are ready to submit your form, click the Submit button below.

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This request for an extension of time application will be provided to the person who lodged the FOI request.

A decision on your request will usually be provided within five working days. In certain circumstances the OAIC may need to consult with the FOI applicant or other affected parties. If this is the case, the extension may take longer to process.

The OAIC's processing of an EOT application may also take longer than five days if further information is required. It is important that agencies provide a complete application in the first instance. Incomplete EOT applications may result in an extension being denied. Incomplete EOT applications may result in an extension being denied.

**Access to information and documents held by the Department of Veterans' Affairs (DVA)**

Proof of identity may be required when requesting personal information.

Proof of relationship may be required when requesting personal information relating to another individual.

What documents are held by DVA?

If a veteran has lodged a claim with DVA then DVA will hold a file and the service records. The file will generally also hold the service medical records; however, in some cases these records may have been returned to the Department of Defence.

What documents are NOT held by DVA?

Service Records (or dossiers) from World War 1 and World War 2 are available from the National Archives of Australia. All other service and medical records can be obtained from the Department of Defence by the person concerned, outside of the legislative framework (administrative access to information).

This form should **not** be used to seek records from the Department of Defence. A separate application form is available from the Department of Defence at www.defence.gov.au.

Please contact:

Post: **Defence Archives**
PO Box 225
QUEENSLIFF VIC 3225

Phone: **1800 333 362**

Email: **ADF.records@defence.gov.au**

DVA Factsheets

For more information on accessing information held by DVA, and the privacy obligations of DVA, see the following factsheets:

FIP 01 Access to Information About You

FIP 02 Privacy

FIP 04 Confidentiality of Social Security (Centrelink) pension information.

Privacy Notice

Your personal information is protected by law, including the *Privacy Act 1988* (The Privacy Act). Your personal information may be collected by DVA for the delivery of government programs for war veterans, members of the Australian Defence Force, members of the Australian Federal Police and their dependants. Read more: [How DVA protects personal information](#)

Email: **information.access@dva.gov.au**

Post: **Information Access**
Department of Veterans' Affairs
GPO Box 9998
BRISBANE QLD 4001

Phone: **1800 555 254**

Part A**Documents or Information requested**

Please use BLOCK LETTERS if you are filling this form in by hand.

1. Please describe as clearly as possible the documents or information you are seeking to access

s47E(d)

Part B

2. Surname*

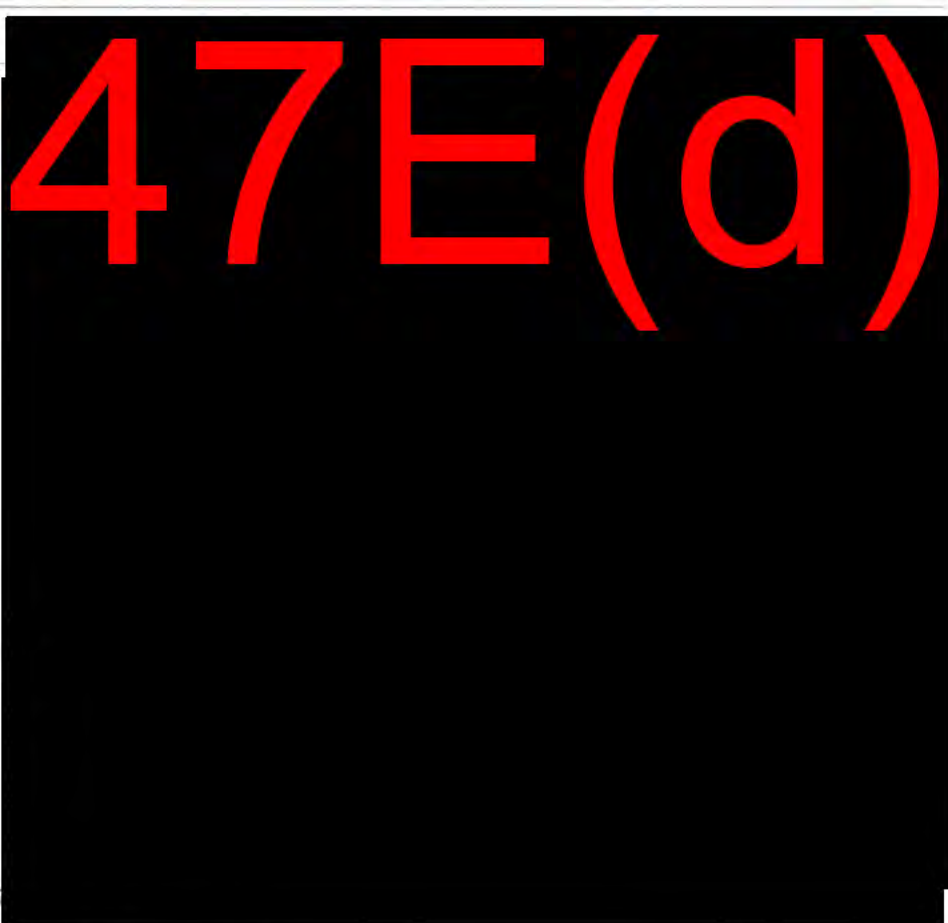
3. Given name(s)*

4. Please provide at least one method of contacting you in writing

5. If you are requesting information about a DVA client, what is your relationship to the client (e.g. self, advocate, widow, next of kin)?

6. Applicant's signature*

*If you are requesting non-personal information



Part C

About the DVA Client

Complete this Part if you are requesting access to information about a DVA client (including if the information is about you)

7. Surname

8. Given name(s)

9. Other name(s) by which the client may be known

10. DVA File number

11. Service number

12. Branch of service

13. Date of enlistment

14. Date of discharge

15. Date of birth

16. Date of death (if applicable)

17. Authority to request personal information

18. Signature

/

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OR

☐ N/A

I, the DVA client above (or a person with appropriate authority), authorise the applicant at **Part B** to request the information at **Part A** that relates to me. I authorise DVA to deal with the applicant with regard to my information.



Date

/

/

D8601 P2 of 3

FOIREQ22/00271 185

METHOD OF ACCESS

You may select the method of access most appropriate to your circumstances. If you do not make a selection, DVA will process your request outside of the legislative framework.

Please tick **one** box

- ☒

 You can ask for access outside of the legislative framework to documents and information held by DVA.

☒ I would like to request administrative access to information.
- ☐

 If you have an active* claim under the *Military Rehabilitation and Compensation Act 2004* (MRCA), you have a right to documents related to that claim.

☐ I would like to request access under s 331 of the MRCA.

☐ I would like to request access under s 59 of the DRCA.
- ☐

 If you are seeking information or documents about yourself, you have a right to access the information or documents under Australian Privacy Principle (APP) 12, as set out in the Privacy Act.

☐ I would like to request access under APP 12.

☐ I would like to make a request under s 15 of the FOI Act.

Charges

Under the *Freedom of Information Act 1982* (the FOI Act), individuals who make an application for their own personal information will **not** be subject to fees or charges. All other FOI Act requests may be subject to charges. Requests under other access mechanisms will **not** be subject to fees or charges.

You will be notified if charges are payable in relation to your request.

MODE OF ACCESS

- ☐

 Please forward a copy of the documents and information to me (the applicant)/my representative.
- ☐

 Please arrange for me to inspect the documents.

SUBMITTING AN APPLICATION

By email: information.access@dva.gov.au
By Post: **Information Access**
Department of Veterans' Affairs
GPO Box 9998
BRISBANE QLD 4001

OFFICE USE ONLY

Date received	<div>/ /</div>	Ref	<div></div>	File Nos.	<div></div>
Comments	<div></div>				



Australian Government
Office of the Australian
Information Commissioner

Reference code: 47E(d)

IC Request Form – Agency extension of time for processing an FOI request

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This request may be subject to the *Freedom of Information Act 1982*.

This request for an extension of time application will be provided to the person who lodged the FOI request.

If you have any questions about making an extension of time request or have trouble completing this form please send an email to foidr@oaic.gov.au (<mailto:foidr@oaic.gov.au?subject=IC%20Request%20Form%20%E2%80%93%20Agency%20extension%20of%20time%20for%20processing%20an%20FOI%20request>) or call our enquiries line on 1300 363 992.

Your personal information

We will handle your personal information in accordance with the Australian Privacy Principles.

If you have any questions about the personal information we collect and how we will handle your information, please contact the OAIC or see our privacy policy (<http://www.oaic.gov.au/privacy-policy-summary>) available on our website.

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- ☒ I am notifying of or requesting an extension of time
- ☐ I am requesting a review of an FOI decision
- ☐ I want to complain about the handling of my FOI request

I am submitting this notification or request on behalf of: *

- ☒ Australian Government Agency
- ☐ Minister

Agency details

- ☐ Administrative Appeals Tribunal
- ☐ Attorney-General's Department
- ☐ Australian Broadcasting Corporation
- ☐ Australian Federal Police
- ☐ Australian Prudential Regulation Authority
- ☐ Australian Securities and Investments Commission
- ☐ Australian Taxation Office
- ☐ Australian Transaction Reports and Analysis Centre (AUSTRAC)
- ☐ Comcare
- ☐ Commonwealth Ombudsman
- ☐ Department of Agriculture, Water and the Environment
- ☐ Department of Defence
- ☐ Department of Foreign Affairs and Trade
- ☐ Department of Health
- ☐ Department of Home Affairs
- ☐ Department of Industry, Science, Energy and Resources

- ☐ Department of the Prime Minister and Cabinet
- ☒ Department of Social Services
- ☐ Department of the Treasury
- ☐ Department of Veterans' Affairs
- ☐ Immigration Assessment Authority
- ☐ National Disability Insurance Agency
- ☐ Norfolk Island Regional Council
- ☐ Services Australia
- ☐ The Australian National University
- ☐ Other

FOI reference number

Please provide your internal FOI reference number for this notification or request: *

s 22

Your details

Please note that we are unable to accept anonymous requests. You must provide an email or postal address so that we can send you notices.

Title

Mr

Given name *

Brett

Family name *

Position Number 62258141

Preferred contact method (you must provide at least one contact method) *

Email	Phone	Post	Other
-------	-------	------	-------

Email address * (please note the agency FOI email address)

information.access@dva.gov.au

Phone (daytime)

Include area code

Mobile

Postal address

Start typing full address here..

Other contact details (eg. fax or international address)

FOI applicant details

Is the FOI applicant *

an Individual	an Organisation
---------------	-----------------

Title

Given name *

Family name *

Preferred contact method *(you must provide at least one contact method)* *

Email	Phone	Post	Other
-------	-------	------	-------

Email address *

Phone (daytime)

Mobile

Postal address

Other contact details *(eg. fax or international address)*

Is the FOI applicant represented *

Yes	No
-----	----

Extension details

Please select the type of extension you are seeking *

- ☐ Extension of time notification with the agreement of the applicant (s 15AA)
- ☐ Extension of time to process complex or voluminous requests (s 15AB)
- ☒ Extension where decision not made within time (s 15AC)
- ☐ Extension where internal review decision not made within time (s 54D)
- ☐ Extension where amendment/annotation request not made in time (s 51DA)

Has the statutory time period for processing already run out? If not, an application will need to be made under s 15AB. *

Yes	No
-----	----

You are requesting an extension of time on the grounds that further time is needed to deal with the FOI request. You should continue to process an FOI request without waiting for a response to this extension of time request. The expiry of the timeframe allows an FOI applicant to seek Information Commissioner review; it does not remove the agency's or minister's obligation to process the request.

If a decision is provided to the FOI applicant prior to the OAIC making a decision on your extension of time request, please advise us in writing as soon as possible.

Date you received the FOI request *

09 May 2022

Current date the decision is due *

08 Jun 2022

Requested length of extension (*number of days*)

30

New decision due date if extension granted *

08 Jul 2022

Did you approach the applicant for an extension of time under s 15AA

Yes	No
-----	----

Why did you decide not to approach the applicant for an extension of time under s 15AA *

The original request for information was sent to the 47E(d) team within DVA instead of to the information access unit on the 9th May 2022. The email request was the forwarded to an officer of the Information Access Unit's 47E(d) 2 June. 47E(d) The office forwarded the request on 3 June requesting the matter be registered in LEX. The matter was not registered in LEX until 8 June, the due date of the matter. As it was not feasible to meet the statutory time frame of the request. The matter deemed at close of business 8 June 2022.

Has the processing period been extended as a result of other statutory provisions, or are you considering such an extension? *
(For example, through consultation provisions or provisions about charges that impact on the statutory due date)

Yes	No
-----	----

Has the applicant raised any concerns about delays?

If yes, please attach a copy of the correspondence received from the applicant. (see below for attaching files). *

Yes	No
-----	----

Please also explain the reasons for the request and why an extension would be justified. Requests for longer extensions of time (more than 30 days) will require greater justification.

Please provide a timeline setting out the work already completed in order to process this request. Where an extension of time has previously been granted, describe the work that was undertaken during that extended period. *

8 June 2022 - Matter registered in LEX
 8 June 2022 - Acknowledgement email sent to applicant
 8 June 2022 - Matter allocated to information access officer to commence initial search

What work is required to finalise the request? *

- Complete a thorough search of departmental record keeping systems
- Search minutes to relevant business areas to conduct additional searches of departmental systems
- Compilation of all material within scope into document bundle
- Material inspected and checked for any exemptions that may apply
- Redactions to any exempt material
- Draft decision letter
- Release document bundle and decision letter to applicant
- Update appropriate internal records and file decision accordingly

Please describe the scope and complexity of the request. Please provide the number of documents at issue and the number of folios, as well as any complexity in the nature of those document *

N/A - documents yet to be located

Do other agencies or parties have an interest in the request? *

No - This is a personal information request that is specific to the applicant

Please describe the measures that would be taken to ensure a decision is made within the period of the requested extension and to keep the applicant informed of the progress of the request *

An acknowledgement letter has been sent to the applicant providing the information access unit's direct contact details should he wish to seek an update. The department will ensure the applicant is kept informed as to the progress of the request via email. For example, if the 15AC extension is granted. The department will make all possible efforts to finalise the matter as as possible within the 30 day extension if granted.

Please provide a copy of the FOI applicant's original FOI request and any revisions to the scope of the FOI request. *

Files you attach **must**:

- be in *.pdf, *.docx, *.doc, *.txt, *.jpg, *.gif, *.png format
- be no more than five files
- in total be no larger than 20MB.

FW FOI request - s22 [SEC=OFFICIAL].pdf

If you have documents to attach to this form, please do so here:

Files you attach **must**:

- be in *.jpg, *.gif, *.png, *.pdf, *.doc, *.docx, *.txt, *.xls, *.xlsx format
- be no more than five files
- in total be no larger than 20MB.

Submission

Submitting your request

You can save this form at any point and return to complete it within 3 days. If you do not submit your saved form within 3 days it will be permanently erased from the secure server.

Please review the information that you have provided in your request. If you would like to change anything, you can return to the relevant section using the Go Back button.

When you are ready to submit your form, click the Submit button below.

Once you submit your form, you will be taken to a confirmation page. This page will provide a receipt number for your submission, and you will be able to download a copy of your completed form or have a copy sent to an email address of your choice.

This request for an extension of time application will be provided to the person who lodged the FOI request.

A decision on your request will usually be provided within five working days. In certain circumstances the OAIC may need to consult with the FOI applicant or other affected parties. If this is the case, the extension may take longer to process.

The OAIC's processing of an EOT application may also take longer than five days if further information is required. It is important that agencies provide a complete application in the first instance. Incomplete EOT applications may result in an extension being denied. Incomplete EOT applications may result in an extension being denied.

47E(d)



47E(d)



Australian Government
Office of the Australian
Information Commissioner

Reference code: 47E(d)

IC Request Form – Agency extension of time for processing an FOI request

Getting started

About this form

The Office of the Australian Information Commissioner (OAIC) can grant extensions of time to agencies who are processing Freedom of Information requests.

This form can be used by agencies to request an extension of time to process an FOI request or to notify an agreed extension of time.

Please note that if an agency does not provide the Information Commissioner with adequate reasons, the extension of time request may be refused.

Further guidance and advice for agencies about extension of time for processing requests (<https://www.oaic.gov.au/freedom-of-information/guidance-and-advice/extension-of-time-for-processing-requests/>), including the details to be included in a request, is available on our website (<https://www.oaic.gov.au/>).

An agency may apply to vary the extension if an earlier extension granted by the OAIC is insufficient, however the agency must explain what has changed since the initial extension of time request and provide reasons for why a variation to the extension is justified.

You can save this form at any point and return to complete it within 3 days. If you do not submit your saved form within 3 days it will be permanently erased from the secure server.

PLEASE NOTE:

- To save your form, click on the **Save and Close** button at the top of this form.
- Refreshing your browser will clear any information that you have not saved. If you need to refresh your browser while completing this form and wish to keep your changes please save the form first.

This request may be subject to the *Freedom of Information Act 1982*.

This request for an extension of time application will be provided to the person who lodged the FOI request.

If you have any questions about making an extension of time request or have trouble completing this form please send an email to foidr@oaic.gov.au (<mailto:foidr@oaic.gov.au?subject=IC%20Request%20Form%20%E2%80%93%20Agency%20extension%20of%20time%20for%20processing%20an%20FOI%20request>) or call our enquiries line on 1300 363 992.

Your personal information

We will handle your personal information in accordance with the Australian Privacy Principles.

If you have any questions about the personal information we collect and how we will handle your information, please contact the OAIC or see our privacy policy (<http://www.oaic.gov.au/privacy-policy-summary>) available on our website.

Before you start

To ensure you are using the correct form, please select one of the following options. *

- ☒ I am notifying of or requesting an extension of time
- ☐ I am requesting a review of an FOI decision
- ☐ I want to complain about the handling of my FOI request

I am submitting this notification or request on behalf of: *

- ☒ Australian Government Agency
- ☐ Minister

Agency details

- ☐ Administrative Appeals Tribunal
- ☐ Attorney-General's Department
- ☐ Australian Broadcasting Corporation
- ☐ Australian Federal Police
- ☐ Australian Prudential Regulation Authority
- ☐ Australian Securities and Investments Commission
- ☐ Australian Taxation Office
- ☐ Australian Transaction Reports and Analysis Centre (AUSTRAC)
- ☐ Comcare
- ☐ Commonwealth Ombudsman
- ☐ Department of Agriculture, Water and the Environment
- ☐ Department of Defence
- ☐ Department of Foreign Affairs and Trade
- ☐ Department of Health
- ☐ Department of Home Affairs
- ☐ Department of Industry, Science, Energy and Resources

- ☐ Department of the Prime Minister and Cabinet
- ☐ Department of Social Services
- ☐ Department of the Treasury
- ☒ Department of Veterans' Affairs
- ☐ Immigration Assessment Authority
- ☐ National Disability Insurance Agency
- ☐ Norfolk Island Regional Council
- ☐ Services Australia
- ☐ The Australian National University
- ☐ Other

FOI reference number

Please provide your internal FOI reference number for this notification or request: *

s 22

Your details

Please note that we are unable to accept anonymous requests. You must provide an email or postal address so that we can send you notices.

Title

Ms

Given name *

Sharmila

Family name *

Position No: 62210871

Preferred contact method (you must provide at least one contact method) *

Email	Phone	Post	Other
-------	-------	------	-------

Email address * (please note the agency FOI email address)

information.access@dva.gov.au

Phone (daytime)

s47E(d)

Mobile

Postal address

Start typing full address here..

Other contact details (eg. fax or international address)

FOI applicant details

Is the FOI applicant *

an Individual	an Organisation
---------------	-----------------

Title

Given name *

Family name *

Preferred contact method *(you must provide at least one contact method)* *

Email	Phone	Post	Other
-------	-------	------	-------

Email address *

Phone (daytime)

Mobile

Postal address

Other contact details *(eg. fax or international address)*

Is the FOI applicant represented *

Yes	No
-----	----

Extension details

Please select the type of extension you are seeking *

- ☐ Extension of time notification with the agreement of the applicant (s 15AA)
- ☐ Extension of time to process complex or voluminous requests (s 15AB)
- ☒ Extension where decision not made within time (s 15AC)
- ☐ Extension where internal review decision not made within time (s 54D)
- ☐ Extension where amendment/annotation request not made in time (s 51DA)

Has the statutory time period for processing already run out? If not, an application will need to be made under s 15AB. *

Yes	No
-----	----

You are requesting an extension of time on the grounds that further time is needed to deal with the FOI request. You should continue to process an FOI request without waiting for a response to this extension of time request. The expiry of the timeframe allows an FOI applicant to seek Information Commissioner review; it does not remove the agency's or minister's obligation to process the request.

If a decision is provided to the FOI applicant prior to the OAIC making a decision on your extension of time request, please advise us in writing as soon as possible.

Date you received the FOI request *

10 May 2022

Current date the decision is due *

09 Jun 2022

Requested length of extension (*number of days*)

14

New decision due date if extension granted *

23 Jun 2022

Did you approach the applicant for an extension of time under s 15AA

Yes	No
-----	----

Please provide your internal reference, and/or the OAIC reference for this notification or request? *

s 22 - email request attached

What was the outcome? Did the applicant raise any concerns? *

Have not received a response yet from applicant

Has the processing period been extended as a result of other statutory provisions, or are you considering such an extension? *
(For example, through consultation provisions or provisions about charges that impact on the statutory due date)

Yes	No
-----	----

Has the applicant raised any concerns about delays?

If yes, please attach a copy of the correspondence received from the applicant. (see below for attaching files). *

Yes	No
-----	----

Please also explain the reasons for the request and why an extension would be justified. Requests for longer extensions of time (more than 30 days) will require greater justification.

Please provide a timeline setting out the work already completed in order to process this request. Where an extension of time has previously been granted, describe the work that was undertaken during that extended period. *

10/05/2022- Received request via email
16/05/2022- acknowledgement emailed
23/05/2022- Search minutes sent out
03/06/2022- Third Party consultation started

What work is required to finalise the request? *

The requested documents to be obtained from a different area via search minute
Consultation with third party regarding s47E(d)
Assess the documents for sensitive information/ make decision/ draft decision

Please describe the scope and complexity of the request. Please provide the number of documents at issue and the number of folios, as well as any complexity in the nature of those document *

The documents are complex s47E(d) information. Required search minute with time frames.
Due to the sensitivity of the information within the documents, third party informal consultation was required and further time required to process. Its 3 documents totalling 9 folios with s47E(d) information and needs careful assessment and decision making.

Do other agencies or parties have an interest in the request? *

s47E(d)

Please describe the measures that would be taken to ensure a decision is made within the period of the requested extension and to keep the applicant informed of the progress of the request *

Currently in the process of assessing the documents taking into consideration the concerns of the third party and departmental practice.
Decision will be made as soon as the concerns are appropriately addressed. Initially the consultation was considered as formal and time added, now realising it is informal consultation the request is being processed and a decision will be made soon.

Please provide a copy of the FOI applicant's original FOI request and any revisions to the scope of the FOI request. *

Files you attach **must**:

- be in *.pdf, *.docx, *.doc, *.txt, *.jpg, *.gif, *.png format
- be no more than five files
- in total be no larger than 20MB.

FOI Request- s 22 - s22 .pdf

If you have documents to attach to this form, please do so here:

Files you attach **must**:

- be in *.jpg, *.gif, *.png, *.pdf, *.doc, *.docx, *.txt, *.xls, *.xlsx format
- be no more than five files
- in total be no larger than 20MB.

Requesting 15AA EOT- s 22 - s22 .pdf

Submission

Submitting your request

You can save this form at any point and return to complete it within 3 days. If you do not submit your saved form within 3 days it will be permanently erased from the secure server.

Please review the information that you have provided in your request. If you would like to change anything, you can return to the relevant section using the Go Back button.

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This request for an extension of time application will be provided to the person who lodged the FOI request.

A decision on your request will usually be provided within five working days. In certain circumstances the OAIC may need to consult with the FOI applicant or other affected parties. If this is the case, the extension may take longer to process.

The OAIC's processing of an EOT application may also take longer than five days if further information is required. It is important that agencies provide a complete application in the first instance. Incomplete EOT applications may result in an extension being denied. Incomplete EOT applications may result in an extension being denied.



Australian Government
Department of Veterans' Affairs

Information Access Application Form

Access to information and documents held by the Department of Veterans' Affairs (DVA)

Proof of identity may be required when requesting personal information.

Proof of relationship may be required when requesting personal information relating to another individual.

What documents are held by DVA?

If a veteran has lodged a claim with DVA then DVA will hold a file and the service records. The file will generally also hold the service medical records; however, in some cases these records may have been returned to the Department of Defence.

What documents are NOT held by DVA?

Service Records (or dossiers) from World War 1 and World War 2 are available from the National Archives of Australia. All other service and medical records can be obtained from the Department of Defence by the person concerned, outside of the legislative framework (administrative access to information).

This form should **not** be used to seek records from the Department of Defence. A separate application form is available from the Department of Defence at www.defence.gov.au.

Please contact:

Post: **Defence Archives**
PO Box 225
QUEENSLIFF VIC 3225

Phone: **1800 333 362**

Email: **ADF.records@defence.gov.au**

DVA Factsheets

For more information on accessing information held by DVA, and the privacy obligations of DVA, see the following factsheets:

FIP 01 Access to Information About You

FIP 02 Privacy

FIP 04 Confidentiality of Social Security (Centrelink) pension information.

Privacy Notice

Your personal information is protected by law, including the *Privacy Act 1988* (The Privacy Act). Your personal information may be collected by DVA for the delivery of government programs for war veterans, members of the Australian Defence Force, members of the Australian Federal Police and their dependants. Read more: [How DVA manages personal information.](#)

Email: **information.access@dva.gov.au**

Post: **Information Access**
Department of Veterans' Affairs
GPO Box 9998
BRISBANE QLD 4001

Phone: **1800 555 254**

Part A

Documents or Information requested

Please use BLOCK LETTERS if you are filling this form in by hand.

1. Please describe as clearly as possible the documents or information you are seeking to access

s22

Part B

2. Surname*
3. Given name(s)*
4. Please provide at least one method of contacting you in writing
5. If you are requesting information about a DVA client, what is your relationship to the client (e.g. self, advocate, widow, next of kin)?
6. Applicant's signature*


S 22

If you are requesting non-personal information, the details at **Questions 2, 3 and 6 are optional*

Part C

About the DVA Client

Complete this Part if you are requesting access to information about a DVA client (including if the information is about you)

7. Surname	<input type="text"/>	
8. Given name(s)	<input type="text"/>	
9. Other name(s) by which the client may be known	<input type="text"/>	
10. DVA File number	<input type="text"/>	
11. Service number	<input type="text"/>	
12. Branch of service	<input type="text"/>	
13. Date of enlistment	<input type="text" value="/ /"/>	
14. Date of discharge	<input type="text" value="/ /"/>	
15. Date of birth	<input type="text" value="/ /"/>	
16. Date of death (if applicable)	<input type="text" value="/ /"/> OR <input type="checkbox"/> N/A	
17. Authority to request personal information	<p>I, the DVA client above (or a person with appropriate authority), authorise the applicant at Part B to request the information at Part A that relates to me. I authorise DVA to deal with the applicant with regard to my information.</p>	
18. Signature	<div></div>	Date <input type="text" value="/ /"/>

Part D**Access Request****METHOD OF ACCESS**

You may select the method of access most appropriate to your circumstances. If you do not make a selection, DVA will process your request outside of the legislative framework.

Please tick **one** box

- You can ask for access outside of the legislative framework to documents and information held by DVA.
☐ I would like to request administrative access to information.
- If you have an active* claim under the *Military Rehabilitation and Compensation Act 2004* (MRCA), you have a right to documents related to that claim.
**An active claim is a claim that has not yet been ultimately determined.*
☐ I would like to request access under s 331 of the MRCA.
- If you have an active* claim under the *Safety, Rehabilitation and Compensation (Defence-related Claims) Act 1988* (DRCA), you have a right to documents related to that claim.
**An active claim is a claim that has not yet been ultimately determined.*
☐ I would like to request access under s 59 of the DRCA.
- If you are seeking information or documents about yourself, you have a right to access the information or documents under Australian Privacy Principle (APP) 12, as set out in the Privacy Act.
☐ I would like to request access under APP 12.
- You have a right to request documents from DVA under the *Freedom of Information Act 1982* (the FOI Act)
☒ I would like to make a request under s 15 of the FOI Act.

Charges

Under the *Freedom of Information Act 1982* (the FOI Act), individuals who make an application for their own personal information will **not** be subject to fees or charges. All other FOI Act requests may be subject to charges. Requests under other access mechanisms will **not** be subject to fees or charges.

You will be notified if charges are payable in relation to your request.

MODE OF ACCESS

- ☐ Please forward a copy of the documents and information to me (the applicant)/my representative.
- ☐ Please arrange for me to inspect the documents.

SUBMITTING AN APPLICATION

By email: information.access@dva.gov.au

By Post: **Information Access**
Department of Veterans' Affairs
GPO Box 9998
BRISBANE QLD 4001

OFFICE USE ONLY

Date received	<input type="text"/> / <input type="text"/> / <input type="text"/>	Ref	<input type="text"/>	File Nos.	<input type="text"/>
Comments	<input type="text"/>				
	<input type="text"/>				

47E(d)



Australian Government
Office of the Australian
Information Commissioner

Reference code: 47E(d)

IC Request Form – Agency extension of time for processing an FOI request

Getting started

About this form

The Office of the Australian Information Commissioner (OAIC) can grant extensions of time to agencies who are processing Freedom of Information requests.

This form can be used by agencies to request an extension of time to process an FOI request or to notify an agreed extension of time.

Please note that if an agency does not provide the Information Commissioner with adequate reasons, the extension of time request may be refused.

Further guidance and advice for agencies about extension of time for processing requests (<https://www.oaic.gov.au/freedom-of-information/guidance-and-advice/extension-of-time-for-processing-requests/>), including the details to be included in a request, is available on our website (<https://www.oaic.gov.au/>).

An agency may apply to vary the extension if an earlier extension granted by the OAIC is insufficient, however the agency must explain what has changed since the initial extension of time request and provide reasons for why a variation to the extension is justified.

You can save this form at any point and return to complete it within 3 days. If you do not submit your saved form within 3 days it will be permanently erased from the secure server.

PLEASE NOTE:

- To save your form, click on the **Save and Close** button at the top of this form.
- Refreshing your browser will clear any information that you have not saved. If you need to refresh your browser while completing this form and wish to keep your changes please save the form first.

This request may be subject to the *Freedom of Information Act 1982*.

This request for an extension of time application will be provided to the person who lodged the FOI request.

If you have any questions about making an extension of time request or have trouble completing this form please send an email to foidr@oaic.gov.au (<mailto:foidr@oaic.gov.au?subject=IC%20Request%20Form%20%E2%80%93%20Agency%20extension%20of%20time%20for%20processing%20an%20FOI%20request>) or call our enquiries line on 1300 363 992.

Your personal information

We will handle your personal information in accordance with the Australian Privacy Principles.

If you have any questions about the personal information we collect and how we will handle your information, please contact the OAIC or see our privacy policy (<http://www.oaic.gov.au/privacy-policy-summary>) available on our website.

Before you start

To ensure you are using the correct form, please select one of the following options. *

- ☒ I am notifying of or requesting an extension of time
- ☐ I am requesting a review of an FOI decision
- ☐ I want to complain about the handling of my FOI request

I am submitting this notification or request on behalf of: *

- ☒ Australian Government Agency
- ☐ Minister

Agency details

- ☐ Administrative Appeals Tribunal
- ☐ Attorney-General's Department
- ☐ Australian Broadcasting Corporation
- ☐ Australian Federal Police
- ☐ Australian Prudential Regulation Authority
- ☐ Australian Securities and Investments Commission
- ☐ Australian Taxation Office
- ☐ Australian Transaction Reports and Analysis Centre (AUSTRAC)
- ☐ Comcare
- ☐ Commonwealth Ombudsman
- ☐ Department of Agriculture, Water and the Environment
- ☐ Department of Defence
- ☐ Department of Foreign Affairs and Trade
- ☐ Department of Health
- ☐ Department of Home Affairs
- ☐ Department of Industry, Science, Energy and Resources

- ☐ Department of the Prime Minister and Cabinet
- ☐ Department of Social Services
- ☐ Department of the Treasury
- ☒ Department of Veterans' Affairs
- ☐ Immigration Assessment Authority
- ☐ National Disability Insurance Agency
- ☐ Norfolk Island Regional Council
- ☐ Services Australia
- ☐ The Australian National University
- ☐ Other

FOI reference number

Please provide your internal FOI reference number for this notification or request: *

s 22

Your details

Please note that we are unable to accept anonymous requests. You must provide an email or postal address so that we can send you notices.

Title

Mrs

Given name *

aMY

Family name *

62232671

Preferred contact method (you must provide at least one contact method) *

Email	Phone	Post	Other
-------	-------	------	-------

Email address * (please note the agency FOI email address)

information.access@dva.gov.au

Phone (daytime)

Include area code

Mobile

Postal address

Start typing full address here..

Other contact details (eg. fax or international address)

FOI applicant details

Is the FOI applicant *

an Individual	an Organisation
---------------	-----------------

Title

Given name *

Family name *

Preferred contact method *(you must provide at least one contact method)* *

Email	Phone	Post	Other
-------	-------	------	-------

Email address *

Phone (daytime)

Mobile

Postal address

Other contact details *(eg. fax or international address)*

Is the FOI applicant represented *

Yes	No
-----	----

Extension details

Please select the type of extension you are seeking *

- ☐ Extension of time notification with the agreement of the applicant (s 15AA)
- ☐ Extension of time to process complex or voluminous requests (s 15AB)
- ☒ Extension where decision not made within time (s 15AC)
- ☐ Extension where internal review decision not made within time (s 54D)
- ☐ Extension where amendment/annotation request not made in time (s 51DA)

Has the statutory time period for processing already run out? If not, an application will need to be made under s 15AB. *

Yes	No
-----	----

You are requesting an extension of time on the grounds that further time is needed to deal with the FOI request. You should continue to process an FOI request without waiting for a response to this extension of time request. The expiry of the timeframe allows an FOI applicant to seek Information Commissioner review; it does not remove the agency's or minister's obligation to process the request.

If a decision is provided to the FOI applicant prior to the OAIC making a decision on your extension of time request, please advise us in writing as soon as possible.

Date you received the FOI request *

14 May 2022

Current date the decision is due *

13 Jun 2022

Requested length of extension (*number of days*)

30

New decision due date if extension granted *

14 Jul 2022

Did you approach the applicant for an extension of time under s 15AA

Yes	No
-----	----

Why did you decide not to approach the applicant for an extension of time under s 15AA *

s47E(d)

Has the processing period been extended as a result of other statutory provisions, or are you considering such an extension? *
(For example, through consultation provisions or provisions about charges that impact on the statutory due date)

Yes	No
-----	----

Has the applicant raised any concerns about delays?

If yes, please attach a copy of the correspondence received from the applicant. (see below for attaching files). *

Yes	No
-----	----

Please also explain the reasons for the request and why an extension would be justified. Requests for longer extensions of time (more than 30 days) will require greater justification.

Please provide a timeline setting out the work already completed in order to process this request. Where an extension of time has previously been granted, describe the work that was undertaken during that extended period. *

14 May - Request received into business area
 16 May Forwarded to IAU
 17 May - Ack email sent
 23 May - Review of request and draft of search minutes and sent to business area
 3 June - search minute due for response
 10 June follow up to business area for a response to search minutes

What work is required to finalise the request? *

Business area to provide information
 Review information provided to meet scope
 Decision letter

Please describe the scope and complexity of the request. Please provide the number of documents at issue and the number of folios, as well as any complexity in the nature of those document *

b7E(d) [REDACTED]

Uncertain of amount of documents at this stage until response is received and consultation to the business area - this could be potentially be voluminous.

Business area has competing priorities and have not been able to provide a response at this stage

Do other agencies or parties have an interest in the request? *

No

Please describe the measures that would be taken to ensure a decision is made within the period of the requested extension and to keep the applicant informed of the progress of the request *

Business area has provided a time frame when documents will be provided
 intentions to prioritise request for release asap

Please provide a copy of the FOI applicant's original FOI request and any revisions to the scope of the FOI request. *

Files you attach **must**:

- be in *.pdf, *.docx, *.doc, *.txt, *.jpg, *.gif, *.png format
- be no more than five files
- in total be no larger than 20MB.

FW FOI Request [SEC=OFFICIAL].pdf

If you have documents to attach to this form, please do so here:

Files you attach **must**:

- be in *.jpg, *.gif, *.png, *.pdf, *.doc, *.docx, *.txt, *.xls, *.xlsx format
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Submission

Submitting your request

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47E(d)



Australian Government
Office of the Australian
Information Commissioner

Reference code: 47E(d)

IC Request Form – Agency extension of time for processing an FOI request

Getting started

About this form

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- ☐ I want to complain about the handling of my FOI request

I am submitting this notification or request on behalf of: *

- ☒ Australian Government Agency
- ☐ Minister

Agency details

- ☐ Administrative Appeals Tribunal
- ☐ Attorney-General's Department
- ☐ Australian Broadcasting Corporation
- ☐ Australian Federal Police
- ☐ Australian Prudential Regulation Authority
- ☐ Australian Securities and Investments Commission
- ☐ Australian Taxation Office
- ☐ Australian Transaction Reports and Analysis Centre (AUSTRAC)
- ☐ Comcare
- ☐ Commonwealth Ombudsman
- ☐ Department of Agriculture, Water and the Environment
- ☐ Department of Defence
- ☐ Department of Foreign Affairs and Trade
- ☐ Department of Health
- ☐ Department of Home Affairs
- ☐ Department of Industry, Science, Energy and Resources

- ☐ Department of the Prime Minister and Cabinet
- ☐ Department of Social Services
- ☐ Department of the Treasury
- ☒ Department of Veterans' Affairs
- ☐ Immigration Assessment Authority
- ☐ National Disability Insurance Agency
- ☐ Norfolk Island Regional Council
- ☐ Services Australia
- ☐ The Australian National University
- ☐ Other

FOI reference number

Please provide your internal FOI reference number for this notification or request: *

s 22

Your details

Please note that we are unable to accept anonymous requests. You must provide an email or postal address so that we can send you notices.

Title

Mr

Given name *

Monambi

Family name *

6329537

Preferred contact method (you must provide at least one contact method) *

Email	Phone	Post	Other
-------	-------	------	-------

Email address * (please note the agency FOI email address)

information.access@dva.gov.au

Phone (daytime)

Include area code

Mobile

Postal address

Start typing full address here..

Other contact details (eg. fax or international address)

FOI applicant details

Is the FOI applicant *

<input checked="" type="radio"/> an Individual	<input type="radio"/> an Organisation
--	---------------------------------------

Title

Given name *

Family name *

Preferred contact method *(you must provide at least one contact method)* *

<input checked="" type="radio"/> Email	<input type="radio"/> Phone	<input type="radio"/> Post	<input type="radio"/> Other
--	-----------------------------	----------------------------	-----------------------------

Email address *

Phone (daytime)

Mobile

Postal address

Other contact details *(eg. fax or international address)*

Is the FOI applicant represented *

<input type="radio"/> Yes	<input checked="" type="radio"/> No
---------------------------	-------------------------------------

Extension details

Please select the type of extension you are seeking *

- ☐ Extension of time notification with the agreement of the applicant (s 15AA)
- ☐ Extension of time to process complex or voluminous requests (s 15AB)
- ☒ Extension where decision not made within time (s 15AC)
- ☐ Extension where internal review decision not made within time (s 54D)
- ☐ Extension where amendment/annotation request not made in time (s 51DA)

Has the statutory time period for processing already run out? If not, an application will need to be made under s 15AB. *

Yes	No
-----	----

You are requesting an extension of time on the grounds that further time is needed to deal with the FOI request. You should continue to process an FOI request without waiting for a response to this extension of time request. The expiry of the timeframe allows an FOI applicant to seek Information Commissioner review; it does not remove the agency's or minister's obligation to process the request.

If a decision is provided to the FOI applicant prior to the OAIC making a decision on your extension of time request, please advise us in writing as soon as possible.

Date you received the FOI request *

15 Mar 2022

Current date the decision is due *

15 Jun 2022

Requested length of extension (*number of days*)

7

New decision due date if extension granted *

22 Jun 2022

Did you approach the applicant for an extension of time under s 15AA

Yes	No
-----	----

Please provide your internal reference, and/or the OAIC reference for this notification or request? *

s 22

What was the outcome? Did the applicant raise any concerns? *

No concerns, extension granted for 30 days

Has the processing period been extended as a result of other statutory provisions, or are you considering such an extension? *
(For example, through consultation provisions or provisions about charges that impact on the statutory due date)

Yes	No
-----	----

Please list these and how they have impacted on the due date for the FOI application *

Yes, OAIC provided a 30 day 15AB extension in addition to the 15AA extension.

Has the applicant raised any concerns about delays?

If yes, please attach a copy of the correspondence received from the applicant. (see below for attaching files). *

Yes

No

Please also explain the reasons for the request and why an extension would be justified. Requests for longer extensions of time (more than 30 days) will require greater justification.

Please provide a timeline setting out the work already completed in order to process this request. Where an extension of time has previously been granted, describe the work that was undertaken during that extended period. *

15AA extension was granted after processing of FOI began late.
15AB extension was granted after large scope of request meant redactions were not completed in time.
15AC extension request made when redactions were still not complete in time.

What work is required to finalise the request? *

Redactions have finally been completed, so all that remains is quality assurance of final release pack.

Please describe the scope and complexity of the request. Please provide the number of documents at issue and the number of folios, as well as any complexity in the nature of those document *

The initial release pack was in excess of 5000 pages. After redactions and first stage of quality assurance, this has been reduced to approximately 1000 pages.

Do other agencies or parties have an interest in the request? *

No

Please describe the measures that would be taken to ensure a decision is made within the period of the requested extension and to keep the applicant informed of the progress of the request *

As our quality assurance team usually has a 1-2 day turnaround, we hope to provide the final decision to the applicant by today. We are requesting 7 days in case of any unforeseen issues.

Please provide a copy of the FOI applicant's original FOI request and any revisions to the scope of the FOI request. *

Files you attach **must**:

- be in *.pdf, *.docx, *.doc, *.txt, *.jpg, *.gif, *.png format
- be no more than five files
- in total be no larger than 20MB.

Original request.pdf

Original request.pdf

If you have documents to attach to this form, please do so here:

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47E(d)

47E(d)



Australian Government
Office of the Australian
Information Commissioner

IC Request Form – Agency extension of time for processing an FOI request

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- ☐ I am requesting a review of an FOI decision
- ☐ I want to complain about the handling of my FOI request

I am submitting this notification or request on behalf of: *

- ☒ Australian Government Agency
- ☐ Minister

Agency details

- ☐ Administrative Appeals Tribunal
- ☐ Attorney-General's Department
- ☐ Australian Broadcasting Corporation
- ☐ Australian Federal Police
- ☐ Australian Prudential Regulation Authority
- ☐ Australian Securities and Investments Commission
- ☐ Australian Taxation Office
- ☐ Australian Transaction Reports and Analysis Centre (AUSTRAC)
- ☐ Comcare
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- ☐ Department of Foreign Affairs and Trade
- ☐ Department of Health
- ☐ Department of Home Affairs
- ☐ Department of Industry, Science, Energy and Resources

- ☐ Department of the Prime Minister and Cabinet
- ☐ Department of Social Services
- ☐ Department of the Treasury
- ☒ Department of Veterans' Affairs
- ☐ Immigration Assessment Authority
- ☐ National Disability Insurance Agency
- ☐ Norfolk Island Regional Council
- ☐ Services Australia
- ☐ The Australian National University
- ☐ Other

FOI reference number

Please provide your internal FOI reference number for this notification or request: *

s 22

Your details

Please note that we are unable to accept anonymous requests. You must provide an email or postal address so that we can send you notices.

Title

Mr

Given name *

Joshua

Family name *

s47E(d)

Preferred contact method (you must provide at least one contact method) *

Email	Phone	Post	Other
-------	-------	------	-------

Email address * (please note the agency FOI email address)

information.access@dva.gov.au

Phone (daytime)

Include area code

Mobile

Postal address

Start typing full address here..

Other contact details (eg. fax or international address)

FOI applicant details

Is the FOI applicant *

an Individual	an Organisation
---------------	-----------------

Title

Given name *

Family name *

Preferred contact method (you must provide at least one contact method) *

Email	Phone	Post	Other
-------	-------	------	-------

Email address *

Phone (daytime)

Mobile

Postal address

Other contact details (eg. fax or international address)

Is the FOI applicant represented *

Yes	No
-----	----

Extension details

Please select the type of extension you are seeking *

- ☐ Extension of time notification with the agreement of the applicant (s 15AA)
- ☐ Extension of time to process complex or voluminous requests (s 15AB)
- ☒ Extension where decision not made within time (s 15AC)
- ☐ Extension where internal review decision not made within time (s 54D)
- ☐ Extension where amendment/annotation request not made in time (s 51DA)

Has the statutory time period for processing already run out? If not, an application will need to be made under s 15AB. *

Yes	No
-----	----

You are requesting an extension of time on the grounds that further time is needed to deal with the FOI request. You should continue to process an FOI request without waiting for a response to this extension of time request. The expiry of the timeframe allows an FOI applicant to seek Information Commissioner review; it does not remove the agency's or minister's obligation to process the request.

If a decision is provided to the FOI applicant prior to the OAIC making a decision on your extension of time request, please advise us in writing as soon as possible.

Date you received the FOI request *

03 Jan 2022

Current date the decision is due *

18 Mar 2022

Requested length of extension (*number of days*)

112

New decision due date if extension granted *

08 Jul 2022

Did you approach the applicant for an extension of time under s 15AA

Yes	No
-----	----

Please provide your internal reference, and/or the OAIC reference for this notification or request? *

s 22

What was the outcome? Did the applicant raise any concerns? *

15AA extension previously requested on 20 January 2022. NIL response received.

Has the processing period been extended as a result of other statutory provisions, or are you considering such an extension? *
(For example, through consultation provisions or provisions about charges that impact on the statutory due date)

Yes	No
-----	----

Please list these and how they have impacted on the due date for the FOI application *

s 27 - the request was extended as the Department was required to consult with multiple third parties.

Has the applicant raised any concerns about delays?

*If yes, please attach a copy of the correspondence received from the applicant. (see below for attaching files). **

Yes	No
-----	----

Please describe the applicant's concerns. *

s47E(d)

Please also explain the reasons for the request and why an extension would be justified. Requests for longer extensions of time (more than 30 days) will require greater justification.

Please provide a timeline setting out the work already completed in order to process this request. Where an extension of time has previously been granted, describe the work that was undertaken during that extended period. *

Request received 3 January 2022
 15AA extension of time requested 20 January 2022 - no response received
 15AB extension of time requested 47E(d). Granted 14 day extension
 16 February 2022 several third parties identified within the documents. Time extended under s 27. Applicant notified
 21 February 2022 various third parties consulted. Responses from third parties received between 22 February 2022 and 17 March 2022.
 29 March 2022 initial review of document bundle alongside emails from third parties undertaken. Several third parties did not provide a response.
 30 March 2022 email sent to internal 47E(d) team to review bundle and provide feedback regarding release of 47E(d) information contained in the documents.
 15AB rejected on 1 April 2022 - received by delegate on 5 April 2022
 Response from internal 47E(d) team received 7 April 2022. Review of these comments and further review of documents undertaken
 Email sent to 47E(d) seeking advice on sensitivities
 Response received from 47E(d) on 20 April 2022 advising information access unit to consult with 47E(d) team regarding sensitivities.
 Correspondence drafted to 47E(d). Sent on 28 April 2022 after internal correspondence between information access officers regarding same.
 Various correspondence between 47E(d) and information access unit regarding documents and ability to assess same given the age and contents of documents.
 Response regarding sensitivities and concerns received 9 May 2022
 Further review of documents undertaken by delegate and further redactions applied.
 Decision letter and draft bundle sent for review to 47E(d) 24 May 2022.
 2 June 2022 47E(d) 47E(d)
 Amendments made and bundle sent for further review by 47E(d) 9 June 2022.
 Clearance by 47E(d) 20 June 2022.
 Decision and bundle sent to quality assurance team for review 21 June 2022.
 Clearance received from quality assurance team 22 June 2022
 Documents sent to secretary for review as requested 23 June 2022.
 Response from Secretary received 24 June 2022. Delegate received Monday 27 June 2022.
 Further amendments made and approved by quality assurance team 28 June 2022.
 Confirmation received from Secretary that bundle is fine to be released 29 June 2022.

What work is required to finalise the request? *

The bundle has been finalised and is ready to be sent.

Please describe the scope and complexity of the request. Please provide the number of documents at issue and the number of folios, as well as any complexity in the nature of those document *

5 documents were covered by the scope of the request. Numerous complexities arose regarding the contents of the documents, as well as the age of the documents.

Do other agencies or parties have an interest in the request? *

Yes - there are multiple agencies with an interest in the request that have been consulted. Some agencies did not respond. All response received were considered by the delegate.

Please describe the measures that would be taken to ensure a decision is made within the period of the requested extension and to keep the applicant informed of the progress of the request *

The decision has been finalised and is ready to be sent.

Please provide a copy of the FOI applicant's original FOI request and any revisions to the scope of the FOI request. *

Files you attach **must**:

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s 22 request.pdf

If you have documents to attach to this form, please do so here:

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47E(d)

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Australian Government
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Information Commissioner

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Agency details

- ☐ Administrative Appeals Tribunal
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- ☐ Australian Broadcasting Corporation
- ☐ Australian Federal Police
- ☐ Australian Prudential Regulation Authority
- ☐ Australian Securities and Investments Commission
- ☐ Australian Taxation Office
- ☐ Australian Transaction Reports and Analysis Centre (AUSTRAC)
- ☐ Comcare
- ☐ Commonwealth Ombudsman
- ☐ Department of Agriculture, Water and the Environment
- ☐ Department of Defence
- ☐ Department of Foreign Affairs and Trade
- ☐ Department of Health
- ☐ Department of Home Affairs
- ☐ Department of Industry, Science, Energy and Resources

- ☐ Department of the Prime Minister and Cabinet
☐ Department of Social Services
☐ Department of the Treasury
☒ Department of Veterans' Affairs
☐ Immigration Assessment Authority
☐ National Disability Insurance Agency
☐ Norfolk Island Regional Council
☐ Services Australia
☐ The Australian National University
☐ Other

FOI reference number

Please provide your internal FOI reference number for this notification or request: *

s 22

Your details

Please note that we are unable to accept anonymous requests. You must provide an email or postal address so that we can send you notices.

Title

Mr

Given name *

Monambi

Family name *

s47E(d)

Preferred contact method (you must provide at least one contact method) *

Email	Phone	Post	Other
-------	-------	------	-------

Email address * (please note the agency FOI email address)

Information.access@dva.gov.auy

Phone (daytime)

Include area code

Mobile

Postal address

Start typing full address here..

Other contact details (eg. fax or international address)

FOI applicant details

Is the FOI applicant *

an Individual	an Organisation
---------------	-----------------

Title

Given name *

Family name *

Preferred contact method *(you must provide at least one contact method)* *

Email	Phone	Post	Other
-------	-------	------	-------

Email address *

Phone (daytime)

Mobile

Postal address

Other contact details *(eg. fax or international address)*

Is the FOI applicant represented *

Yes	No
-----	----

Extension details

Please select the type of extension you are seeking *

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- ☐ Extension where amendment/annotation request not made in time (s 51DA)

Has the statutory time period for processing already run out? If not, an application will need to be made under s 15AB. *

Yes	No
-----	----

You are requesting an extension of time on the grounds that further time is needed to deal with the FOI request. You should continue to process an FOI request without waiting for a response to this extension of time request. The expiry of the timeframe allows an FOI applicant to seek Information Commissioner review; it does not remove the agency's or minister's obligation to process the request.

If a decision is provided to the FOI applicant prior to the OAIC making a decision on your extension of time request, please advise us in writing as soon as possible.

Date you received the FOI request *

28 Apr 2022

Current date the decision is due *

29 Jun 2022

Requested length of extension (*number of days*)

30

New decision due date if extension granted *

29 Jul 2022

Did you approach the applicant for an extension of time under s 15AA

Yes	No
-----	----

Please provide your internal reference, and/or the OAIC reference for this notification or request? *

No

What was the outcome? Did the applicant raise any concerns? *

Called the applicant on 29 June 2022 to explain that due to complexity and volume of the request, more time was required to process claim. 47E(d)

Has the processing period been extended as a result of other statutory provisions, or are you considering such an extension? *
(For example, through consultation provisions or provisions about charges that impact on the statutory due date)

Yes	No
-----	----

Please list these and how they have impacted on the due date for the FOI application *

The OAIc granted a 15AB extension until 29 June 2022

Has the applicant raised any concerns about delays?

If yes, please attach a copy of the correspondence received from the applicant. (see below for attaching files). *

Yes

No

Please describe the applicant's concerns. *

47E(d)

on 29 June 2022.

Please also explain the reasons for the request and why an extension would be justified. Requests for longer extensions of time (more than 30 days) will require greater justification.

Please provide a timeline setting out the work already completed in order to process this request. Where an extension of time has previously been granted, describe the work that was undertaken during that extended period. *

Document bundles totalling approximately 3500 pages have been compiled and redacted. 50 hours of work has been allocated to this request to date. As the decision is almost finalised, an extension will ensure the decision can be delivered to the applicant.

What work is required to finalise the request? *

Final quality assurance feedback needs to be implemented on the release pack and the decision letter.

Please describe the scope and complexity of the request. Please provide the number of documents at issue and the number of folios, as well as any complexity in the nature of those document *

The request required processing over 400 individual documents and emails, compiling them, reviewing them and redacting them.

Do other agencies or parties have an interest in the request? *

No

Please describe the measures that would be taken to ensure a decision is made within the period of the requested extension and to keep the applicant informed of the progress of the request *

The final quality assurance comments are being implemented by the Information Access team currently, and the decision will be delivered to the applicant as soon as possible.

Please provide a copy of the FOI applicant's original FOI request and any revisions to the scope of the FOI request. *

Files you attach **must**:

- be in *.pdf, *.docx, *.doc, *.txt, *.jpg, *.gif, *.png format
- be no more than five files
- in total be no larger than 20MB.

Request.pdf

Request.pdf

If you have documents to attach to this form, please do so here:

Files you attach **must**:

- be in *.jpg, *.gif, *.png, *.pdf, *.doc, *.docx, *.txt, *.xls, *.xlsx format
- be no more than five files
- in total be no larger than 20MB.

Submission

Submitting your request

You can save this form at any point and return to complete it within 3 days. If you do not submit your saved form within 3 days it will be permanently erased from the secure server.

Please review the information that you have provided in your request. If you would like to change anything, you can return to the relevant section using the Go Back button.

When you are ready to submit your form, click the Submit button below.

Once you submit your form, you will be taken to a confirmation page. This page will provide a receipt number for your submission, and you will be able to download a copy of your completed form or have a copy sent to an email address of your choice.

This request for an extension of time application will be provided to the person who lodged the FOI request.

A decision on your request will usually be provided within five working days. In certain circumstances the OAIC may need to consult with the FOI applicant or other affected parties. If this is the case, the extension may take longer to process.

The OAIC's processing of an EOT application may also take longer than five days if further information is required. It is important that agencies provide a complete application in the first instance. Incomplete EOT applications may result in an extension being denied. Incomplete EOT applications may result in an extension being denied.

47E(d)

47E(d)



Australian Government
Office of the Australian
Information Commissioner

Reference code: 47E(d)

IC Request Form – Agency extension of time for processing an FOI request

Getting started

About this form

The Office of the Australian Information Commissioner (OAIC) can grant extensions of time to agencies who are processing Freedom of Information requests.

This form can be used by agencies to request an extension of time to process an FOI request or to notify an agreed extension of time.

Please note that if an agency does not provide the Information Commissioner with adequate reasons, the extension of time request may be refused.

Further guidance and advice for agencies about extension of time for processing requests (<https://www.oaic.gov.au/freedom-of-information/guidance-and-advice/extension-of-time-for-processing-requests/>), including the details to be included in a request, is available on our website (<https://www.oaic.gov.au/>).

An agency may apply to vary the extension if an earlier extension granted by the OAIC is insufficient, however the agency must explain what has changed since the initial extension of time request and provide reasons for why a variation to the extension is justified.

You can save this form at any point and return to complete it within 3 days. If you do not submit your saved form within 3 days it will be permanently erased from the secure server.

PLEASE NOTE:

- To save your form, click on the **Save and Close** button at the top of this form.
- Refreshing your browser will clear any information that you have not saved. If you need to refresh your browser while completing this form and wish to keep your changes please save the form first.

This request may be subject to the *Freedom of Information Act 1982*.

This request for an extension of time application will be provided to the person who lodged the FOI request.

If you have any questions about making an extension of time request or have trouble completing this form please send an email to foidr@oaic.gov.au (<mailto:foidr@oaic.gov.au?subject=IC%20Request%20Form%20%E2%80%93%20Agency%20extension%20of%20time%20for%20processing%20an%20FOI%20request>) or call our enquiries line on 1300 363 992.

Your personal information

We will handle your personal information in accordance with the Australian Privacy Principles.

If you have any questions about the personal information we collect and how we will handle your information, please contact the OAIC or see our privacy policy (<http://www.oaic.gov.au/privacy-policy-summary>) available on our website.

Before you start

To ensure you are using the correct form, please select one of the following options. *

- ☒ I am notifying of or requesting an extension of time
- ☐ I am requesting a review of an FOI decision
- ☐ I want to complain about the handling of my FOI request

I am submitting this notification or request on behalf of: *

- ☒ Australian Government Agency
- ☐ Minister

Agency details

- ☐ Administrative Appeals Tribunal
- ☐ Attorney-General's Department
- ☐ Australian Broadcasting Corporation
- ☐ Australian Federal Police
- ☐ Australian Prudential Regulation Authority
- ☐ Australian Securities and Investments Commission
- ☐ Australian Taxation Office
- ☐ Australian Transaction Reports and Analysis Centre (AUSTRAC)
- ☐ Comcare
- ☐ Commonwealth Ombudsman
- ☐ Department of Agriculture, Water and the Environment
- ☐ Department of Defence
- ☐ Department of Foreign Affairs and Trade
- ☐ Department of Health
- ☐ Department of Home Affairs
- ☐ Department of Industry, Science, Energy and Resources

- ☐ Department of the Prime Minister and Cabinet
- ☐ Department of Social Services
- ☐ Department of the Treasury
- ☒ Department of Veterans' Affairs
- ☐ Immigration Assessment Authority
- ☐ National Disability Insurance Agency
- ☐ Norfolk Island Regional Council
- ☐ Services Australia
- ☐ The Australian National University
- ☐ Other

FOI reference number

Please provide your internal FOI reference number for this notification or request: *

s 22

Your details

Please note that we are unable to accept anonymous requests. You must provide an email or postal address so that we can send you notices.

Title

Mr

Given name *

Joshua

Family name *

Position number 62336363

Preferred contact method (you must provide at least one contact method) *

Email	Phone	Post	Other
-------	-------	------	-------

Email address * (please note the agency FOI email address)

joshua.s47E(d)@dva.gov.au

Phone (daytime)

Include area code

Mobile

Postal address

Start typing full address here..

Other contact details (eg. fax or international address)

FOI applicant details

Is the FOI applicant *

an Individual	an Organisation
---------------	-----------------

Title

Given name *

Family name *

Preferred contact method (you must provide at least one contact method) *

Email	Phone	Post	Other
-------	-------	------	-------

Email address

Phone (daytime) *

Mobile

Postal address

Other contact details (eg. fax or international address)

Is the FOI applicant represented *

Yes	No
-----	----

FOI representative details

Business name of applicant representative (if any)

Preferred contact method (you must provide at least one contact method) *

Email	Phone	Post	Other
-------	-------	------	-------

Email address *

Phone (daytime)

Mobile

Postal address

Other contact details (eg. fax or international address)

Extension details

Please select the type of extension you are seeking *

- ☐ Extension of time notification with the agreement of the applicant (s 15AA)
- ☐ Extension of time to process complex or voluminous requests (s 15AB)
- ☒ Extension where decision not made within time (s 15AC)
- ☐ Extension where internal review decision not made within time (s 54D)
- ☐ Extension where amendment/annotation request not made in time (s 51DA)

Has the statutory time period for processing already run out? If not, an application will need to be made under s 15AB. *

Yes	No
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You are requesting an extension of time on the grounds that further time is needed to deal with the FOI request. You should continue to process an FOI request without waiting for a response to this extension of time request. The expiry of the timeframe allows an FOI applicant to seek Information Commissioner review; it does not remove the agency's or minister's obligation to process the request.

If a decision is provided to the FOI applicant prior to the OAIC making a decision on your extension of time request, please advise us in writing as soon as possible.

Date you received the FOI request *

05 May 2022

Current date the decision is due *

06 Jun 2022

Requested length of extension (*number of days*)

30

New decision due date if extension granted *

07 Jul 2022

Did you approach the applicant for an extension of time under s 15AA

Yes	No
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Why did you decide not to approach the applicant for an extension of time under s 15AA *

s47E(d)

Has the processing period been extended as a result of other statutory provisions, or are you considering such an extension? *
(For example, through consultation provisions or provisions about charges that impact on the statutory due date)

Yes	No
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Has the applicant raised any concerns about delays?

If yes, please attach a copy of the correspondence received from the applicant. (see below for attaching files). *

Yes	No
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