



Australian Government
**Department of Industry,
Science and Resources**

Our ref: 72199

Andorra Loom

By email: foi+request-9572-0b3f0819@righttoknow.org.au

Dear Andorra

Freedom of Information Act 1982 – Notice of Decision

I refer to your 14 November 2022 request, to the Department of Industry, Science and Resources (the department), which was subsequently revised by agreement, to seek access under the *Freedom of Information Act 1982* (the FOI Act) to:

‘Consistent with the Freedom of Information Act 1982, I request the index of the Department’s Senate Estimates issues brief that was prepared for the Secretary for the Senate Estimates conducted between 28 October and 11 November 2022.

Decision

I am an authorised decision maker under section 23 of the FOI Act.

I have decided not to impose any charges for the processing of your request.

I am satisfied that all reasonable searches have been undertaken for documents relevant to your request. I am advised that the department has in its possession one document that is relevant to your request. This document is described in the Schedule of Documents at **Attachment A**.

I have decided to grant access to the one document in full.

Publication

Section 11C of the FOI Act requires agencies to publish documents released through an FOI request on our website within 10 days of release, except in certain circumstances including when the documents contain personal or business information that would be unreasonable to publish.

The document being released to you does not contain any personal or business information that would be unreasonable to publish. As a result, it will be published on our disclosure log within 10 days of the document being released to you.

Review Rights

If you are dissatisfied with my decision, your review rights are set out in the Annexure.

Yours sincerely

A handwritten signature in black ink that reads "Rebecca Kirkwood". The signature is written in a cursive, flowing style.

Rebecca Kirkwood
General Manager
Ministerial and Executive Enabling Branch
9 December 2022

Enclosures

Annexure (Review Rights)
Attachment A – Schedule of Documents

Annexure

Application for Internal Review

Section 54 of the FOI Act gives you the option to apply for a departmental internal review of my decision. If you make an application for internal review it will be conducted by an officer of the department (other than me) appointed by the Secretary of the department to conduct a review and make a completely fresh decision on the merits of the case.

Application for a review of the decision must be made within 30 days after the day of receipt of this letter, or within 15 days of receipt of the documents to which this decision relates (whichever is the longer period). You do not have to pay any fees or processing charges for an internal review, except for charges if further searches are conducted and additional documents are identified as relevant and if the decision maker chooses to impose a charge. While a specific form is not required, it would assist the decision maker if your application specifies the grounds on which you consider the decision should be reviewed.

Application for a review of a decision should be addressed to:

FOI Coordinator
Department of Industry, Science and Resources
GPO Box 2013
CANBERRA ACT 2601

or by e-mail to: FOI@industry.gov.au.

Review by the Australian Information Commissioner

If any decision on internal review were not satisfactory to you, section 54L of the FOI Act gives you the right to apply for review of my decision by the Information Commissioner.

An application for review by the Information Commissioner may be made regardless of whether the decision was the subject of a departmental internal review. An application for review by the Information Commissioner must be made within 60 days of receipt of this notice. There is no fee for review by the Information Commissioner.

You must apply in writing and you can lodge your application in one of the following ways:

Online: www.oaic.gov.au
Post: GPO Box 5218, Sydney NSW 2001
Fax: +61 2 9284 9666
Email: enquiries@oaic.gov.au

An application form is available on the website at www.oaic.gov.au. Your application should include a copy of this notice and your contact details. You should also set out why you are objecting to the decision.

Complaints to the Australian Information Commissioner

You may complain to the Australian Information Commissioner concerning action taken by an agency in the exercise of powers or the performance of functions under the FOI Act. There is no fee for making a complaint. The Australian Information Commissioner will make a completely independent investigation of your complaint. A complaint to the Australian Information Commissioner must be made in writing and can be lodged online using the Information Commissioner Complaint Application form on the Australian Information Commissioner's website at www.oaic.gov.au.

industry.gov.au

Industry House - 10 Binara Street, Canberra City, ACT 2601
GPO Box 2013 Canberra ACT 2601 ABN: 74 599 608 295

Request for Access under the *Freedom of Information Act 1982* (Cth)
Department of Industry, Science and Resources
FOI Applicant: Andorra Loom – LEX 72199
SCHEDULE OF DOCUMENTS

Doc No	Description of document	Decision	Reasons
1.	Hot Issue Brief Index	Release in full	