



5 January 2023

Our reference: LEX 71197

Email: foi+request-9760-f01317c4@righttoknow.org.au

Dear Mr Banner

Acknowledgement of your Freedom of Information Request

I refer to your request for access to documents under the *Freedom of Information Act 1982* (the **FOI Act**), you requested access to:

Privacy Impact Assessment (PIA) #48538 for the "COVID-19 Readiness Project – State and Territory Check-In Apps

Your request was received by Services Australia (the Agency) on 22 December 2022, and the 30 day statutory period for processing your request commenced from the day after that date. As you agreed to an extension of time on 22 December 2022, you should expect to receive a decision from us by 6 February 2023.

The Agency will advise you if a charge is payable to process your request and the amount of any such charge as soon as practicable. No charge is payable for providing a person with their own personal information.

Your Address

The FOI Act requires that you provide us with an address which we can send notices to. You have advised your electronic address is foi+request-9760-f01317c4@righttoknow.org.au. We will send all notices and correspondence to this address. Please advise us as soon as possible if you wish correspondence to be sent to another address or if your address changes. If you do not advise us of changes to your address, correspondence and notices will continue to be sent to the address specified above.

Disclosure Log

Please note that information released under the FOI Act may be published in a disclosure log on the Agency's website. Section 11C of the FOI Act requires this publication, however it is subject to certain exceptions, including where publication of personal, business, professional or commercial information would be unreasonable.

Exclusion of junior staff details

The agency is working towards ensuring that all staff have a choice about whether they provide their full name, personal logon identifiers and direct contact details in response to public enquiries. Where such details are included in the scope of a request, this may add to processing time and applicable charges as it may be necessary to consider whether the

details are exempt under the FOI Act. On this basis, unless you tell us otherwise, we will assume that these details are out of scope of your request and they will be redacted under section 22 of the FOI Act.

Please note that where such details are included in the scope of a request, this may add to processing time and applicable charges.

Further assistance

If you have any questions please email freedomofinformation@servicesaustralia.gov.au

Yours sincerely

Claire Stewart
Authorised Decision Maker
Freedom of Information Team
Information Access Branch | Legal Services Division
Services Australia