



9 January 2023

Department of
Justice and Attorney-General

Captain Jeff Sparrow

E: foi+request-9766-38006ca5@righttoknow.org.au

Dear Captain Sparrow

I refer to your application under the *Right to Information Act 2009* (RTI Act) which was received by the Department of Justice and Attorney-General (DJAG) on 27 December 2022. I have interpreted the terms of your access application as follows:

Document pertaining to "Businesses which have received a fine by OLGR relating to COVID check in QLD app" and "OLGR staff assigned to enforce business compliance with COVID check-ins".

Please advise this office by **31 January 2023** if managing the application in this way is inconsistent with the intention of your request.

I am writing to advise you that as it currently stands your application is noncompliant with the relevant application requirements of section 24 of the RTI Act. This means we cannot process your application as it currently stands. In order for us to process your application you will need to make it compliant by providing the following:

1. Complete, check and return the enclosed Right to Information and Information Privacy Access Application form. Please ensure question three and if relevant question four of the application form are answered. Please also ensure a contact number is provided and the declaration on the last page of the form is signed and dated. Please state your preferred form of access for any released documents. Format options include paper, CD, DVD, email or via inspection.
2. Provide payment of the \$53.90 application fee as set out in the RTI Act. Applications that do not concern the applicant's personal information attracts this application fee and should be paid at the time the application is made. As your request does not only seek information about yourself, the application fee is payable. This can be paid by credit card, cheque or money order.

If you wish to pay by credit/debit card, please see the URL below:

<https://www.smartservice.qld.gov.au/services/bill/rtidjag?form.reference1=230266&form.reference2=Jack%20Sparrow&form.amount=53.90>

If you wish to pay by cheque or money order, please make it payable to the Department of Justice and Attorney-General and return to:

Please return your payment to: Right to Information and Privacy
Department of Justice and Attorney-General
GPO Box 149
BRISBANE QLD 4001

Privacy Notice

The Department of Justice and Attorney-General (DJAG) is authorised to collect personal information under the *Information Privacy Act 2009* (IP Act) and the *Right to Information Act 2009*. This information will be used to process your application and may be disclosed to various officers within the department or to consulted entities to obtain their views. The information may also be disclosed to other agencies where it is necessary to transfer the application. You will be advised if a transfer or consultation occurs. DJAG may use your contact details to obtain feedback to improve service delivery. Your personal information will not be disclosed to any third party without your consent, unless authorised or required by law and will be handled in accordance with the IP Act.

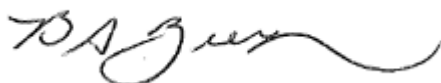
Right to Information and Privacy
State Law Building
50 Ann Street Brisbane QLD 4000
GPO Box 149 Brisbane QLD 4001
Telephone (07) 3738 9893
Email RTIAdministration@justice.qld.gov.au
Website www.justice.qld.gov.au

Right to Information and Privacy accept electronic copies of documents (excluding those containing credit card details) by email at RTIAdministration@justice.qld.gov.au.

You will need to reply by **30 January 2023** otherwise, under the legislation, your application will be deemed to be noncompliant.

For further enquiries please contact this office on telephone number (07) 3738 9893, or via email at RTIAdministration@justice.qld.gov.au, quoting reference number **230266**.

Yours sincerely

A handwritten signature in black ink, appearing to read 'B Zieth', with a long, sweeping flourish extending to the right.

Belinda Zieth
Principal Executive Officer
Right to Information and Privacy