



Australian Government
Civil Aviation Safety Authority

FOI
Schedule 1

Preliminary charges estimate made under the *Freedom of Information Act 1982*

Detailed calculation of Keeley Phengrasmy, Freedom of Information Officer

*Don't print
this Column*

BASIC DATA ESTIMATE	F23/6839
<i>Time taken to do electronic searches, print and tag these documents (minutes)</i>	30
<i>No of relevant documents held electronically (not on registry files)</i>	
<i>No of relevant pages in documents held electronically (not on registry files)</i>	
Number of relevant registry files	1
Number of relevant documents on registry files	1
Number of relevant pages in documents on registry files	22
Number of exempt pages (<i>electronic AND on registry files</i>)	
Number of pages released with deletions (<i>electronic AND on registry files</i>)	
Number of third parties to consult	1

Code

a
b
c
d
e
f
g
h
i

TASK	TIME (in hours)	COST @ \$15 per hr
<i>Search and retrieval electronic file searches, including tagging pages (actual time)</i>	0.50	\$7.50
<i>Search and retrieval of registry files @ 10 mins per file</i>	0.17	\$2.50
<i>Search files and tag relevant pages on registry files (45 mins average per file)</i>	0.75	\$11.25
Search & Retrieval Subtotal	1.42	\$21.25
	TIME (in hours)	COST @ \$20 per hr
Examine relevant pages for decision making (5 mins per relevant page).	1.83	\$36.67
Exempted pages (5 mins extra per page).	0.00	\$0.00
Pages released with deletions (3 mins extra per page)	0.00	\$0.00
Consult third parties (2 hours per consultation)	2.00	\$40.00
Preparation and notification of decision (4 hours per 250 relevant pages).	0.35	\$7.04
Subtotal	4.19	83.71
Free decision making time @\$20.00 an hour (capped at 5 hours)	4.19	(\$83.71)
Examine, Consult & Preparation Subtotal	4.19	\$0.00
	PAGES	COST
Photocopies of estimated released docs (incl those with deletions) @ 10c ea	22	\$2.20
Packaging and postage (actual cost)		
Photocopying & Postage Subtotal		\$2.20

Refers to:

a
d
d
b + e

c + f
g
h
i
c + f

Refers to:
c + f + h - g

ESTIMATED TOTALS	
NUMBER OF RELEASED PAGES	22
TIME (in hours)	5.60
TOTAL	\$23.45

Refers to:
c + f - g